

MINUTES OF REGULAR SESSION –SEPTEMBER 14, 2015

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray, Esq., Selectmen William D. Buckley and William E. Kingkade Jr. and Town Administrator Richard A. Villani. Minutes Recorder Jean M. DeTore was absent.

1. Mr. Buckley moved, seconded by Mr. Kingkade: To sign the warrant, UNANIMOUS.
2. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the Minutes of August 31, 2015 as submitted, UNANIMOUS.
3. INVITATION TO SPEAK – Michael Visconti, a resident of Milford, spoke regarding the issue of trucks on Beach causing vibration to homes and suggested that the homeowners have their own foundations inspected and he also recommended putting up “No Jake Break Zone” signs. He also discussed the possibility of fines for double poles under Article 19 of the General Bylaws. He also voiced his concerns on the insurance certificate for the Town regarding the upcoming carnival. He also stated he did not get a response to his letter dated August 20, 2015 regarding the change of polling locations. Chairman Murray read his letter.
4. Veterans Agent John Pilla and Assistant Janet Flumere were present to discuss replacing the Veterans Square signs with new metal signs. The signs are given in memory of those who were killed in action and for Medal of Honor recipients. They stated we have 85 to 90 of these signs. The estimated cost to replace the signs is \$6,500.00. The Highway Department will install the signs. After a discussion: Mr. Buckley moved, seconded by Mr. Kingkade: To authorize the Veterans Agent to replace the signs at a cost of \$6,500.00 with money from the Biomeasure TIF Agreement. UNANIMOUS.
5. Finance Director, Zachary Taylor and Treasurer Christopher Pilla, were present to discuss bonding for the new Woodland School. The Town received three (3) bids to borrow \$17,000,000.00. The bid was awarded to J.P. Morgan Securities LLC at a 2% coupon rate with a premium of \$235,620.00 and an issuance cost of \$35,000.00. After discussion Mr. Buckley moved, seconded by Mr. Kingkade: **To approve the sale of the \$17,000,000 2.00 percent General Obligation Bond Anticipation Notes (the “Notes”) of the Town dated September 18, 2015, and payable July 1, 2016, to J.P. Morgan Securities LLC at par and accrued interest, if any, plus a premium of \$235,620.00, UNANIMOUS.**
6. Police Chief, Thomas J. O’ Loughlin, was present and recommended amending the Town of Milford Traffic Rules and Orders, Section 10. NO ALL NIGHT PARKING (so-called Winter Parking Ban) from the present total prohibition overnight parking from December 1st through March 15th to a rule that would prohibit parking when an emergency parking ban is

declared. Mr. Kingkade expressed concerns regarding Main Street and side streets as well as notifying people with language barriers. After discussion: Mr. Buckley moved, seconded by Mr. Kingkade to approve the recommended amendment to the Milford Traffic Rules and Orders, UNANIMOUS.

7. Police Chief, Thomas J. O' Loughlin, was present and recommended: To "box out" Main Street at South Bow Street and Park Street. He stated this would have a positive impact on traffic flow at this intersection and will result in a safer movement of traffic. It would also likely provide a better line of sight for motorists travelling on Main Street westbound from the lights at Exchange Street. Mr. Buckley moved, seconded by Mr. Kingkade to approve the recommendation of the Police Chief, UNANIMOUS.

8. TOWN ADMINISTRATOR'S REPORT

1. Senior Center- As you know a tree fell on the roof of the Senior Center last week. This caused damage to the roof of the Center. Work to repair the roof will be done this week and is expected to take two (2) days.
2. 495 Sign Route 16 and Cedar Streets – We have received the smaller route marker shields and hardware from the State. The Highway Department will be installing the new signs closer to Hayward Street. Residents in the area were consulted and agree with this location.
3. Milford Commission on Disability – The Friends of the Milford Upper Charles Trail have awarded a grant of \$8,000.00 to the Milford Commission on Disability to be used to enhance accessibility for people with low vision and mobility challenges along the Milford Upper Charles Trail. The Commission will work with the Parks Department, Town Engineer and Highway Surveyor to construct structures that will allow those individuals to use and enjoy the trail.
4. October Town Meeting- I want to remind everyone that the Warrant for the October 26th Town Meeting closes on Thursday, October 24th. Articles to be considered for the Warrant should be submitted by that date.

9. The Board next discussed the Algonquin Gas Transmission Proposed Access Northeast Pipeline Project. The Board members, Town Counsel and Town Administrator attended the Landowner Informational Meeting at the Double Tree Hotel at 5:30 PM on Monday September 14, 2015. Mr. Buckley stated that there are environmental and safety considerations and that the Town will be interveners in the process. Mr. Murray stated that the study area will run along the existing National Grid corridor.

10. Mr. Kingkade informed the Board that he will be meeting with the Town Engineer, Highway Surveyor and Town Administrator to discuss the impact of truck traffic on Beach Street. He further stated vibration testing may not be an option. He would like to discuss the condition of the road itself and see if this matter can be brought to closure.

11. Mr. Kingkade also stated he is working with the Personnel Board to discuss the creation of an HR Department for the Town.

12. The Board discussed a proposed Zoning Bylaw Amendment to amend Section 3.9.2 Sign Size Restrictions. Mr. Kingkade moved, seconded by Mr. Buckley: To remand the proposed Zoning Bylaw amendment to the Planning Board for hearing. UNANIMOUS.

13. Town Administrator Villani reviewed the process for the appointment of a Program Coordinator at the Senior Center. Two candidates were interviewed for the position by Sue Clark, Sr. Center Director, Ed Roth, Council on Aging Chairman and the Town Administrator. Mr. Kingkade moved, seconded by Mr. Buckley: To appoint Nancy Potter to the position and that she be placed at Grade 3/Step 1 with a starting hourly rate of \$19.31, UNANIMOUS.

14. Town Administrator Villani reviewed the process for the appointment of an Administrative Assistant at the Senior Center. Three candidates were interviewed for the position by Sue Clark, Sr. Center Director, Ed Roth, Council on Aging Chairman and the Town Administrator. Mr. Kingkade moved, seconded by Mr. Buckley: To appoint Susan Cadrin to the position and that she be placed at Grade 3/Step 1 with a starting hourly rate of \$19.31, UNANIMOUS.

15. Mr. Buckley stated he would like to see a process when the Board makes appointments to include the nature of the position and whether it is the result of a vacancy of the position or a new position being added to a department.

16. Mr. Kingkade requested that he would like the Board to consider making the position of the Administrative Assistant at the Senior Center a full time position and also not to use grant monies to fund that position nor other positions in the department. He further noted that this would allow the use of grant funds to benefit the seniors. It was decided Director, Sue Clark would be asked to submit a plan to the Board for their consideration.

17. Mr. Buckley moved, seconded by Mr. Kingkade: To approve a One-Day All-Alcoholic beverages license for the Italian Vets Post #40 for the Plains Reunion to be held on September 27, 2015 from 11:30 AM to 4:00 PM, UNANIMOUS.

18. Mr. Kingkade informed the board that he attended the following events which provided a positive experience:

Missin Matt Foundation Charity Walk in memory of Matt Bertulli.
2nd Annual Mickey Ward Bike Run.

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19. Chairman Murray reviewed correspondence from Building Commissioner John Erickson requesting that that the Board provide direction on enforcing the Town Sign Bylaw. He also indicated the Planning Board is discussing a proposed new Sign Bylaw. Mr. Buckley suggested the Building Commissioner attend the next meeting. Mr. Kingkade also agreed he should attend the next meeting as he is an advisor to the Board. Chairman Murray also requested Town Planner attend this meeting.

20. Chairman Murray read correspondence from Building Commissioner John Erickson regarding a violation at 94 Main Street.

21. Mr. Kingkade stated that he was notified that there was damage to property at 32 West Street and requested that the Building Commissioner review the property.

22. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 8:56PM, UNANIMOUS.

Respectfully submitted:

MILFORD BOARD OF SELECTMEN

Richard A. Villani
Minutes Recorder

Atty. Brian W. Murray, Chairman

William D. Buckley

William E. Kingkade, Jr.