

MINUTES OF REGULAR SESSION –December 14, 2015

ROOM 03 – TOWN HALL

7:00PM

PRESENT: Chairman Brian W. Murray, Esq.; Selectmen William D. Buckley; William E. Kingcade Jr.; Town Administrator Richard A. Villani; and Minutes Recorder Jean M. DeTore.

1. Mr. Buckley moved, seconded by Mr. Kingcade: To sign the warrant, UNANIMOUS.
2. Mr. Buckley moved, seconded by Mr. Kingcade: To accept the Minutes of November 30, 2015 as submitted, UNANIMOUS.
3. INVITATION TO SPEAK- None
4. Ed Carr, Administrator for the Metrowest Regional Transit Authority, John Glynn/Chief Financial Officer and Counsel, Carl Demonchella, Outreach Training were present to discuss the process to provide a fixed bus route for the Town of Milford as well as answer questions. Also in attendance were: David Price Chairman/Chamber of Commerce and Siobhan M. Bohannon, President & CEO Chamber of Commerce, Ellen Freedman, Chairman Greater Milford Community Health Network, Harold Rhodes, Chairman Commission on Disability. The board also reviewed correspondence from Harold Rhodes outlining estimated costs should the Town seek to provide a fixed bus route on its own and correspondence from Frank Saba, CEO for the Milford Regional Medical Center in support of public transportation in Milford. After a discussion, Chairman Murray suggested that Mr. Carr and Mr. Rhodes meet with Town Administrator Villani to discuss the framework for a fixed bus route proposal and to schedule a public forum to review and seek input on the proposal. He further noted that the next step would be to meet with the Finance Committee to discuss the proposal and then present an article for Town Meeting approval. Also discussed was the possibility of applying for a grant from the Greater Milford Community Health Network CHNA6.
5. Town Engineer Vonnie Reis; Highway Surveyor Scott Crisafulli along with Brutus Cantoreggi, DPW Director for the Town of Franklin provided a power point presentation of Franklin's GIS Program. Mr. Cantoreggi stated that the GIS program is designed to capture, store, manipulate, analyze, manage and present various types of spatial/geographic data. He also noted the benefits and costs of the program. After a discussion, Chairman Murray suggested that Town Engineer Reis and Highway Surveyor Crisafulli present a cost proposal that would satisfy the needs for the Town of Milford and present it to the board for discussion at a future meeting.
6. Andrej Thomas Starkis, President/Milford Community Media Center, Inc. along with Robert O'Keefe, Executive Director/Milford TV, Steve Minichiello, Josh Ingemi, Board Members were

present to review their Annual Report and seek renewal of their original Agreement signed with the town in October 2010.

Attorney Starkis noted that some of the items considered in their five (5) year plan are:

- To maintain their commitment to excellence
- Provide the latest technology
- Make headway in broadcasting in High Definition
- Increase visibility viewership and increase membership
- Encourage internship

The board also reviewed correspondence from Finance Director Zachary Taylor regarding his review of Milford TV's Annual Report. He stated that the Non-Profit company's financial position remains in good standing and recommended that the organization continue to procure the services of a full audit rather than a review with limited assurance and no general opinion.

Mr. Buckley moved, seconded by Mr. Kingkade: To renew the agreement between the Town of Milford, MA and Milford Community Media Center, Inc. for an additional period of five years until November 1, 2020, UNANIMOUS.

## 7. TOWN ADMINISTRATOR'S REPORT

1. Christmas Eve and New Year's Eve- A reminder that Town Hall will be closed at 1:00 PM on Thursday, December 24, 2015, the day before Christmas and at 1:00 PM on Thursday, December 31, 2015, the day before New Year.
2. Christmas Wreaths – I want to thank Maintenance Director Carlos Benjamin, Members of the Fire Department, Members of the Parks Department, Highway Surveyor Scott Crisafulli and members of the Highway Department for putting up the Christmas Banners and Wreaths along Main Street. Their efforts are most appreciated.
3. LED Lights – The LED Downtown Decorative Street Lights have been installed. Also, the replacement of the LED lights in Town buildings is in progress and should be fully installed this month.
4. Meeting with Amy Leone (JAG)- Finance Director Zach Taylor and I met with Amy Leone of the Juvenile Advocacy Group to discuss how the Town could assist in fighting the opioid epidemic present in Milford and surrounding communities. Amy will be preparing a proposed Budget for Substance Abuse Navigation Services as well as providing information as to the benefits from such a Program. Once we have this information a determination will need to be made as to whether and how and to what extent the Town can assist in this Program.

5. Ruth Ann Bleakney Senior Center – I am pleased to report that Senior Center Director Sue Clark has received a Grant in the amount of \$24,100.00 from the Metrowest Health Foundation's Health Aging Initiative to provide a part time Wellness/Fitness Specialist for the Senior Citizens of Milford. This person will oversee the Wellness Program at the Center and create new fitness classes, research and recommend new fitness equipment and develop and monitor individual fitness programs for our seniors. The grant can also be used to purchase new fitness equipment.

Chairman Murray requested that Town Administrator Villani extend congratulations to Ms. Clark for her efforts in securing the grant.

8. Town Administrator Villani provided applications from the Talent Bank from individuals interested in serving on the Capital Improvement Committee.

Mr. Buckley suggested inviting the Chairman of the Capital Improvement Committee and the Finance Committee to a future meeting to discuss the status of the Capital Improvement Committee before appointing anyone to fill the two (2) vacancies.

9. Mr. Buckley requested that Town Administrator Villani notify Department Heads that are under the Selectmen's jurisdiction, that requests for Capital Improvement items go through the Town Administrator and Finance Director and are then brought to the Selectmen for review before going to the Finance Committee.

10. Mr. Murray reviewed the recommendation from Dog Hearing Officer Murray, on the Joseph Donegan vs. Susan Bratica Dog Complaint Hearing reading the following Findings of Fact:

1. Susan Bratica resides at 143 Cedar Street, Milford, MA and is the owner of a neutered male Malamute mix dog, age 3, named Kodi.
2. On November 10, 2015, Kodi reacted to and had an encounter with a Labrodor mix female dog, age 7, named Bailer, under the control of Joseph Donegan of 148 Cedar Street, Milford, MA.
3. The encounter was brief and did result in Bailey suffering a small puncture wound that did not require veterinarian care.
4. Both Ms. Bratica and Mr. Donegan were able to separate the dogs.
5. Kodi in no way lunged at or threatened Mr. Donegan.
6. Kodi has no record of any prior incidents or complaints.
7. I do not find that Kodi, based upon this single, isolated interaction with another dog, is a dangerous dog pursuant to G.L. ch. 140 § 157. **Therefore, no further recommendation is presented.**

11. After reviewing correspondence from Police Chief O'Loughlin regarding Highway Surveyor Crisafulli's parking concerns on Baker Slip; Mr. Buckley moved, seconded by Mr. Kingade: To

approve the recommendation of the Police Chief to post no parking signs on the odd numbered side of Baker slip, UNANIMOUS.

12. After reviewing correspondence provided by Town Administrator Villani regarding quotes received for a new gas fired boiler at the Purchase Street School; Mr. Buckley moved, seconded Mr. Kingkade: To award the contract to the lowest bidder-Merit Mechanical, Inc., 24 Minnesota Avenue, Warwick, RI 02888 in the amount of \$11,850.00, UNANIMOUS.

13. Mr. Buckley moved, seconded by Mr. Kingkade: To accept the donation of \$500.00 from Mr. David Consigli, Consigli-Ruggerio Funeral Home to be deposited into the Milford Police Gift Account, UNANIMOUS.

14. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the Town Clerk's request to insert the following message with the February tax bills to read as follows:

ATTENTION VOTERS:

The Board of Selectmen voted on August 31, 2015 to change voting locations for Precincts 4 and 6.

Precinct locations:

Precincts 1 & 6 – Senior Center, 60 North Bow Street

Precincts 2&3-Italian American Veterans Hall, 4 Hayward Field

Precincts 4, 5, 7 & 8-Portuguese Club, 119 Prospect Heights

Election Dates: March 1<sup>st</sup>, April 5<sup>th</sup>, September 20<sup>th</sup> and November 8, 2016

For more information go to: [www.wheredoivotema.com](http://www.wheredoivotema.com)

Any questions please contact the Town Clerk's Office (508-634-2308)

15. Mr. Buckley moved, seconded by Mr. Kingkade: To approve the request for extension of serving hours until 2:00AM on New Year's Eve from The Tradesman, 284 West Street, UNANIMOUS.

16. Mr. Buckley voiced his concerns relative to the condition of the pavement on West Street resulting from work done by the Gas Company. Highway Surveyor Crisafulli was present to update the board on the Gas Company's progress. He stated that the Gas Company:

- replaced a gas main
- Highway Department is waiting until the ground settles to repave
- will have to come back to site several times
- Utility companies have a continuous bond with the town -reviewed process

17. Chairman Murray noted that he received several complaints from residents on West Fountain Street near the Tennis courts and requested a recommendation from Chief O'Loughlin to prohibit parking on the residential side of West Fountain Street during special events at the field.

18. After reviewing correspondence from the Attorney General's office, regarding OUI Last Drink Information, the Board requested that Town Administrator Villani inform the owners of the license establishments of the Board's concern and recommendation to continue to be vigilant.

**19. INFORMATIONAL CORRESPONDENCE**

1. Verizon, re: Fios TV Notice
2. Town Engineer, re: Monthly Status Report

20. Mr. Buckley moved, seconded by Mr. Kingkade: To adjourn the Selectmen's meeting at 9:40PM, UNANIMOUS.

Respectfully submitted:

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Jean M. DeTore  
Minutes Recorder

MILFORD BOARD OF SELECTMEN

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Atty. Brian W. Murray, Chairman

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William D. Buckley

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William E. Kingkade, Jr.