

**MILFORD COUNCIL ON AGING  
MEETING MINUTES  
SEPTEMBER 11, 2012**

Chairman, Vincent Squiciari, called the September meeting of the Council on Aging to order at 10:08 am. After the Pledge of Allegiance, a moment of silence was observed for the people who lost their lives on September 11, 2001, particularly for the police, firefighters and EMTs who gave their lives trying to save others on this date eleven years ago.

**CORRESPONDENCE:** None

**SECRETARY'S REPORT:** Paul Gallagher read the meeting minutes. A motion was made by Bob Dwyer to accept the secretary's report as read. It was seconded by Fran Small and passed unanimously.

**SENIOR CENTER DIRECTOR'S REPORT:** Ruth Anne said that she had made separate reports for each of the summer months and suggested that members read them on their own. Motion to accept the Director's Reports was made by Fran Small and seconded by Bob Dwyer. The motion passed unanimously.

**BUDGET REPORT:**

WE closed FY 2012 with a balance of \$91.73. The expenses for July and August combined were \$4,486.29 for the van; 289.14, for telephone; \$378.18 office supplies and postage; \$179.85 and facility expenses, for a total of \$5,333.46 leaving a balance of \$50,596.54. Bob Dwyer made a motion to accept the Budget Report and it was seconded by Fran Small. The motion passed unanimously.

**OLD BUSINESS:**

New Positions

Catherine Ziesmer has been hired as our new Client Services Coordinator. She is a licensed social worker and many people have already benefited from her services. Also hired is Johnna O'Loughlin who will serve as Program Coordinator in addition to Dolores DeVita

Office Changes

The SHINE Program has moved upstairs so Ruth Anne has given a new look to the office downstairs, making use of the extra space with two new workstations.

Parking Lot Issue

Ruth Anne has spoken to the Town Administrator and legally there is nothing more that can be done about the parking lot other than trying to enforce the posted sign prohibiting of biking and skateboarding in the lot. This would require the constant vigilance of a policeman which is not realistic. Paul Gallagher made a motion to accept the old business. It was seconded by Raye Ferrera and passed unanimously.

**NEW BUSINESS:**

Update of Van Policy

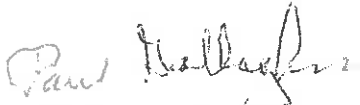
Ruth Anne requested that this matter be shelved until January 2013. The Board Members agreed to her request. Fran Small made a motion to table this matter until the January meeting. Reye Ferrera seconded the motion. It was unanimous.

**OTHER BUSINESS:**

None

**ADJOURNMENT:** A motion was made by Bob Dwyer to adjourn the meeting. It was seconded by Reye Ferrera. The meeting was adjourned at 10:55 a.m. absent from the meeting were Theresa Pluta, Ed Roth and Stanley Nalewajko.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Paul Gallagher".

Paul Gallagher, Secretary