



SPECIAL TOWN MEETING
October 24, 2016 Milford, Massachusetts

COMMONWEALTH OF MASSACHUSETTS

WORCESTER, SS:

FINANCE COMMITTEE REPORT

Chris Morin, Chairman

Aldo Cecchi	Philip Ciaramicoli
Alberto Correia	Robert Devita
Jerry Hiatt	Joyce Lavigne
Charles Miklosovich	Mike Nicholson
Jeffrey Niro	Marc Schaen
Michael Schiavi	Michael Soares
John Tennaro, Esq.	Vincenzo Valastro

To either Constable of the Town of Milford in said County,

GREETINGS:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the Inhabitants of the Town of Milford, qualified by law to vote in Town Affairs, to meet in the Upper Hall of the Milford Town Hall, 52 Main Street, on the 24th day of October, 2016 A.D. at 7:30 P.M. and then and there to act upon the following articles:

ARTICLE 1: (Board of Selectman)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Board of Selectmen in order to replace the sprinkler pipes in the attic at the Milford Town Hall, or take any other action in relation thereto.to accept

INFO: This is to replace 220 feet of sprinkler pipe in the attic of Town Hall.

FINCOM: This item (\$28,000) has been on the long range plan for years and we have been waiting until it was necessary to replace the pipes. At this point there are leaks starting and it was recommended by the long range capital planning sub-committee to move it forward one year to eliminate the risk of water damage from leaks.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 2: (Board of Selectman)

To see if the Town will vote to accept the provisions of the fourth paragraph of Section 111F of Chapter 41 of the General Laws pursuant to which the Town shall establish a Special Injury Leave Indemnity Fund from which, among other things, payment may be made for medical bills and other expenses incurred resulting from injuries to Police Officers or Fire Fighters; and further to see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be deposited to such account to be utilized for purposes of paying expenses incurred under G.L. c. 41, section 100 and/or 111F, or take any other action in relation thereto.

INFO: These funds are used to pay for special injury and leave for police and fire fighters.

FINCOM: In the past we have allocated money each year above the minimal amount we budget. This will set an account of \$250,000 that we can replenish as needed. There is no change from the manner that the funds are managed or the scope that they are managed.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 3: (Town Treasurer)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$4,000 to be utilized for the purpose of hiring a consultant to conduct actuarial evaluations per GASB Statement 74/75 Accounting and Financial Reporting requirements, or take any other action in relation thereto

INFO: Bi-annual state requirement that we have an audit of our OPEB (Other Post-Employment Benefits) liabilities

FINCOM: The audit is mandated so we have no choice but to hold it. The town treasurer has set aside \$5,000 of the total \$9,000. He needs an additional \$4,000 to perform the audit.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 4: (Highway Surveyor)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$90,000 to be spent under the jurisdiction of the Highway Surveyor for consulting services to complete 75% engineering design drawings, plans and specifications associated with the Route 16/Main Street rebuilding project from Water Street to the Hopedale town line, or take any other action in relation thereto.

INFO: This is the money needed to bring the engineering drawings up to 75% completion for the work to be done on Main Street – Route 16 from the Water Street intersection to the Hopedale line past the hospital. Most of the work will be done around the intersection of Route 140 and Main Street at the hospital light.

FINCOM: It is confusing that \$90K will get us to 75% completion of the drawings. However, the last 25% may be more than the \$90K. The 75% completion refers to the number of drawings and not actually that 75% of the engineering work is completed. Some of the last drawings could involve as much work as all the initial ones.

Notes can be viewed on the Town Web site under the finance committee section in the subcommittee minutes.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 5: (Armory Renovation Committee)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to repair or replace the heating system at the Milford Youth Center, or take any other action in relation thereto.

INFO: Service to the heating system in the Youth Center. The initial recommendation by the architect was to consider replacing the heating system at a cost of \$500,000. The building committee checked and the boiler itself is expected to have 10 years of life. It was decided to try and repair and replace some of the old pipes that were at issue rather than replace the entire system.

FINCOM: This article is a place holder to allocate \$30,000 which should be the worst case scenario to repair some of the pipes that are leaking. The boiler will be tested in the next few weeks and if it holds this money will not be needed or spent (or some lesser amount may be spent). It is expected to know before town meeting and if it is not needed the article will be passed over.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 6: (Fire Chief)

To see if the Town will vote to appropriate a sum of money to be expended under the jurisdiction of the Fire Chief for the purpose of purchasing and equipping a new custom built aerial ladder to replace the current 1996 model; and further to see how said sum shall be raised, whether from the current tax levy, by borrowing, by transfer from available funds, or otherwise, or take any other action in relation thereto.

INFO: The ladder truck currently owned by the Town of Milford, known as Ladder-1, was purchased new and placed in service during September 1996. At that time, it replaced a 1968 Maxim 100-foot aerial. That truck was sold to the Town of Hopkinton but prior to the sale we had to have it reduced in length to an 85-foot ladder to get it pass its inspection. This month, Ladder-1 is twenty years old and the time has come to explore the town's options relative to replacing this aging truck. The current wait time on a custom built truck is between 12 and 14 months. Unfortunately, the FEMA Assistance to Firefighters Grant we had applied for was not successful. This grant would have covered half the cost of a new vehicle. Ladder 1 is a 1996 E-ONE 100-foot heavy duty aerial ladder. As of 9/12/16 the truck had 51,602.2 miles as well as 9,843.7 engine hours and 1,973.4 aerial hours.

FINCOM: This has been in the plan for a number of years and it is felt that waiting a year is not worth it. The carrying cost of the truck is \$50,000/year (\$1M/20 years). The truck has had an average of \$26,000 of annual maintenance with the high above \$50,000. The price of fire trucks has been increasing 5-7% per year. Weighing all the factors, the chief noted he could wait another year to order the truck (then the delivery would be 2018). However since we will not save any money by waiting, it was recommended that we move to order a new truck.

The complete proposal can be viewed on the Town Web site under the finance committee section.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 7: (Chief of Police)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$25,000 to be expended under the direction of the Chief of Police for the replacement of computers and related equipment and software at the Milford Police Department, or take any other action relating thereto

INFO: Payment of \$25,000 of the \$100,000 we spend 3 years ago on IT improvements in the Police Station

FINCOM: This is the final payment (we planned on \$25,000 per year for 4 years) of the IT system improvements made 3 years ago.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 8: (Parks Commissioners)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to purchase a new commercial tractor lawn mower with collection system to replace a 12-year-old tractor, or take any other action in relation thereto.

INFO: This is a replacement tractor for one they have now.

FINCOM: The current tractor is having issues and rusting out. The proposed solution is to purchase a new and more efficient diesel commercial tractor mower that features a 60" cut, grass collection system and other associated and beneficial attachments. The cost is \$30,000.

The complete proposal can be viewed on the Town Web site under the finance committee section.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 9: (Board of Selectman)

To see if the Town will vote to accept the provisions of General Laws of c. 44, § 53F ¾ authorizing the establishment in the treasury of a separate revenue account to be known as the PEG Access and Cable Related Fund into which shall be deposited funds received in connection with franchise agreements between cable television operators and the Town of Milford; and provided further, funds in such account shall only be appropriated for cable-related purposes consistent with the franchise agreements, or take any other action in relation thereto.

INFO: This is to set up a formal account for receiving cable access payments.

FINCOM: The cable companies pay a royalty to the towns in Massachusetts to allow PEG (Political – Educational – Government) local access TV. The state has found that the total amount paid to some towns is not being transferred to their local access cable. This is a mandate from the state to set up a separate account where all PEG access funds are placed into a distinct account. Milford has always transferred the entire amount collected to the Milford TV non-profit so this has no financial impact on the town. It was recommended to recommend this article as favorable and then ask town counsel for his opinion on the logistics and invite the Milford TV Board to a future meeting to understand what we need to do to be compliant.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 10: (School Committee)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be spent under the jurisdiction of the Milford School Committee for the purpose of bringing the Stacey Middle School interior fire doors up to the Massachusetts Comprehensive Fire Safety Code 527 CMR 1.00, Chapter 12, or take any other action in relation thereto.

INFO: Fire doors no longer meet fire safety code Massachusetts Comprehensive Fire Safety Code 527 CMR 1.00, Chapter 12.

FINCOM: There are 29 doors that need to be replaced (we may be able to use 6-7 in low traffic areas where the doors are in good shape). Each door will cost \$6,000 for a total of \$174,000 and there is \$26K of electrical work that needs done. Rob Quinn has not picked the exact door off the state bid list he will go with. He will do this during the bid process. He has obtained estimated from a company we have used before and had good success with, New England School Services.

The complete proposal can be viewed on the Town Web site under the finance committee section.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 11: (Board of Library Trustees)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the purpose of installing a commercial grade air-conditioning system in the Milford Town Library IT/Server closet, or take any other action in relation thereto.

INFO: The IT room in the library is overheating and may need an isolated air conditioner.

FINCOM: The telecommunications room in the library is now being used as an IT room. The addition of servers added enough heat that the temperature in the room is exceeding 80 °F. Today the door is being left open, which eliminates any security. Estimates for a separate air conditioning system ranges from \$5,000-\$10,000. The long range capital committee has recommended that the money be allocated with the agreement that nothing will be spent until a study is completed and the library comes back to the committee with results and a proposal. The 3-month study will consist of temperature monitoring after installing vents in the door and egg crate ceiling panels to see if enough heat is dissipated to obviate the need for additional air conditioning.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 12: (Board of Selectman)

To see if the Town will vote to authorize the Board of Selectmen to accept a gift of land at 8 Park Terrace, shown on Assessors Sheet 48 as Lot 269 and consisting of .142 acres and currently owned by the Milford National Bank and Trust Company, or take any other action in relation thereto.

INFO: Gift of the parking lot behind the old National Bank facility that the police department uses for parking.

FINCOM: The police department has been using this parking lot for quite some time and need a place to park their vehicles. Discussion was held about any additional funds that may be needed to fence it in or correct any issues on the site. No issues have been reported.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 13: (School Committee)

To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to be spent under the jurisdiction of the Milford School Committee for the purpose of modernizing the Memorial Elementary School elevator to meet the Commonwealth of Massachusetts Public Safety Code, or take any other action in relation thereto.

INFO: Replacement of the control system similar to the Stacy elevator last year due to lack of accessibility to parts.

FINCOM: Initially it was thought that the control system would have to be replaced. Rob Quinn has found a source of parts to address issues so replacement of the subsystems is not needed at this time.

THIS ARTICLE WILL BE PASSED OVER

ARTICLE 14: (Board of Selectman)

To see if the Town will vote to discontinue a portion of Orrin Slip, consisting of 3,361 sq. ft., as a public way, or take any other action in relation thereto.

INFO: The Milford Medical Center has purchased all of the land around this extension and now would like to remove it as a public way so it can use it.

FINCOM: This seems like a logical move as it would remove a piece of street that the town has to maintain and make its use more practical. However, as it has no material financial impact on the town, it was deemed to be outside the scope of the fincom.

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 15: (Retirement Board)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be applied to the Milford Contributory Retirement System to reduce the unfunded pension liability thereof, or take any other action in relation thereto.

INFO: A onetime addition of \$1,000,000 to fund the pension liability the town has.

FINCOM: We are paying into an account to fund our future pension liabilities. At this point we believe we have a shortfall of \$53M. We must be fully funded by the year 2036. To make this up we are increasing the contribution each year. This is a onetime addition to help minimize the amount we have to take from operational budgets in the future. We will have to address additional increases over the next 18 years.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 16: (Board of Selectman)

To see if the Town will vote to raise and appropriate, or transfer from available funds a sum of money to be expended to establish and/or maintain a regional substance abuse outreach program in the greater Milford area, or take any other action in relation thereto

INFO: \$28,000 to be added to match the grant we received from the state for \$84,000 to address the opioid crisis.

FINCOM: The town of milford is asking any town that wants to participate to donate \$1 per resident of their town. This would be Milford's contribution.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 17: (Planning Board)

To see if the Town will vote to amend the Zoning By-Law relating to employee parking in required yards as noted hereinafter:

BY DELETING the footnote designation "d" as it is used within the table in Section 2.5 Intensity of Use Schedule.
AND IN ADDITION by deleting from footnote "d" under Section 2.5 Intensity of Use Schedule the words "No employee parking to be located within required yard area." and inserting in place thereof the following:
d (Reserved For Future Use)

or take any other action relating thereto.

INFO: This will change the rule that parking for employees cannot be in front of a commercial building

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 18: (Personnel Board)

To see if the Town will vote to amend its vote under Article 2 of the May 23, 2016 Annual Town Meeting by changing the rate for the Clerk, Board of Health, to \$2,946 annually, or take any other action in relation thereto.

INFO: Corrections to the actions taken at the spring town meeting.

FINCOM: Articles 18 and 19 are corrections to the actions at the Spring Town meeting to meet the article.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 19: (Personnel Board)

To see if the Town will vote to amend its vote under Article 2 of the May 23, 2016 Annual Town Meeting by inserting therein the following positions and hourly rates of pay:

Dental Health Specialist	\$17.46/hr.
Mosquito Spray Applicator	\$16.84/hr.
Youth Commission, Seasonal Camp Counselor	\$9.89/hr.

or take any other action in relation thereto.

INFO: Corrections to the actions taken at the spring town meeting and additional positions created.

FINCOM: This seems to be fixing a compensation rate and creating a new position on paper. No addition to the town payroll has been proposed with this article.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 20: (Highway Surveyor)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$20,000 to be spent under the jurisdiction of the Highway Surveyor for the purpose of Milford's Storm Water Permit compliance, or take any other action in relation thereto.

INFO: Annual storm water compliance expense for reports and specific actions.

FINCOM: This is the MS4 permit that covers not only the consultant to evaluate the regulations and developed a plan but also the activities necessary for compliance. The consultant must also teach a course at the schools on the environmental concerns. The activities include 1) Catch Basin Cleaning and 2) the Leaf Removal Program. This is the last expense items required to be compliant to the current permit. Although this is the last annual \$20,000, the activities do not go away. The new permit (required actions and limits) incorporate these items and expand them so that the new cost starting next year will be in the hundreds of thousands of dollars.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 21: (Board of Selectman)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to install updated cloud-based Permitting and Department Management Software, including training, to be utilized in the Department of Inspections, or take any other action in relation thereto

INFO: New software for the Town Inspector

FINCOM: The Department of Inspections currently uses Muncity Enterprise software. The software is a complete department management software used to create applications, issue and track permits, track licenses and insurance, schedule inspections and appointments, track mileage and stores all documents in electronic records. The system is installed and runs on our town hall server. Network reliance has been problematic at times. This is a cloud based program that allows field access and much higher efficiency. This program update has been in the long range plan for several years and the purchase (\$9,000) delayed until it was deemed essential this year

The complete proposal can be viewed on the Town Web site under the finance committee section.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 22: (The Gutierrez Company)

To see if the Town will vote to amend the Zoning Bylaw relating to Wholesaling uses as noted hereinafter:

BY AMENDING Section 2.3 Use Regulation Schedule of the Zoning Bylaw as follows:

Section 2.3 Use Regulation Schedule

ACTIVITY OR USE	DISTRICT											
	RA	RB	RC	RD	OR	BP	CA	CB	CC	IA	IB	IC
COMMERCIAL USES												
Wholesaling without storage 1	O	O	O	O	O	S28	P	P	P	P	P	P
Wholesaling with storage 1	O	O	O	O	O	S28	O	P	P	P	P	P

28 The special permit granting authority shall limit such developments to an area not to exceed 25% of the overall acreage of the contiguous BP zoning district within which it is located or to a parcel not to exceed 10 acres, whichever is less.

AND IN ADDITION by adding the following new definition to Article IV Definitions:

Retail Sales - The sale of merchandise for direct consumption or use by the purchaser as an ultimate end consumer.

AND FURTHER IN ADDITION by deleting the definition of "Wholesaling" in Article IV Definitions and adopting the following new definition:

Wholesaling – The sale of commodities in quantity to retailers or distributors for use, re-sale or further processing, rather than directly to end consumers.

or take any other action relating thereto.

INFO: Allows wholesale operations in a commercial park.

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 23: (Armory Renovation Committee)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to install an air conditioning system at the Milford Youth Center, or take any other action in relation thereto.

INFO: Air conditioning the office side of the Youth Center not including the basketball court for \$150,000. This would make the center more pleasant in the summer for programs and rentals as without air conditioning, it gets too hot to sue comfortably.

FINCOM: The addition of air conditioning was always in the vision of the Youth Center Commission. Due to the changeover in personnel the plan was never sent to the long range planning commission and some of the details need more attention. The Fincom recommended that the Chair of the Youth Center and the Chair of the Building Commission go back to the Board and suggest that this article be passed over until the spring when time will be available to prepare a complete plan and go through the normal capital process. The item will be taken up at the October Fincom meeting and a decision made depending on the recommendation of the Youth Center Board.

NO ACTION TAKEN AT THE TIME OF THIS REPORT.
ARTICLE TABLED UNTIL THE OCTOBER FINCOM MEETING

ARTICLE 24: (Finance Director)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to further reduce the amount authorized to be borrowed under Article 2 of the February 10, 2014 Special Town Meeting for the construction of the Woodland Elementary School, or take any other action in relation thereto.

INFO: The \$1,000,000 sought here is a precautionary move by the Finance Director. The Woodland project will be under budget by \$2,100,000. We bonded \$28M versus the original plan of \$34M as we applied money to the project financing already. We may not receive the final payment from the MSBA until after F2016 closes. This would force the town to borrow money to pay the final invoices. We have anticipated all invoices and set aside money for them. However, there is a small chance that the state could come back and not pay the full amount anticipated.

FINCOM: Setting this money aside is a safe move so if the timing is off, we do not have to borrow money and pay interest. IF all goes well, we will not use it and it will fall to the general fund for the future.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 25: (Planning Board)

To see if the Town will vote to amend Section 1.15 Site Plan Review of the Zoning Bylaw by adopting the following relating to change of use:

By inserting in the second sentence of sub-Section 1.15.2.1 thereof the words "any change of use," after the words "In addition,".

or take any other action relating thereto.

INFO: This clarifies the site plan and review processes

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 26: (Board of Selectman)

To see if the Town will vote to raise and appropriate, or raise from available funds, a sum of money to be utilized for potential land and/or easement acquisitions, including damages, associated with the Route 16/Main Street rebuilding project from Water Street to the Hopedale Town line, or take any other action in relation thereto

INFO: Land acquisitions for the Route 16 / Route 140 intersection upgrade.

FINCOM: This is a reserve for any land takings that will be needed for the additional of left hand turn lanes at the intersection. The exact amount will not be known until we begin and it is determined what land needs to be taken and what the fair market price is. This \$200,000 was as good of an estimate as could be made and will allow the process to begin by having some money assigned.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 27: (Finance Director)

To see if the Town will vote to increase departmental budgets as voted under Article 4 of the May 23, 2016 Annual Town Meeting for the purpose of making funds available in line item accounts not sufficiently funded as a result of the vote under Article 2 at said Town Meeting, or take any other action in relation thereto.

INFO: Additional funds are required to be compliant with the changes made in the spring to the personnel board job ratings.

FINCOM: There will be an additional \$18,000 required to meet the increases. No additional funds are required in the budget for this year as the IT department budget has excess salary funds. This was due to a delay in hiring new staff and their salaries being below what was expected. This will be a permanent shift in the budget.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 28: (Planning Board)

To see if the Town will vote to amend the Zoning Bylaw by rezoning from Central Commercial [CA] to Office Residential [OR] the following 18 parcels of property; Assessor's Map 48 Lots 570 through and including Lot 587. Said parcels being located easterly of Congress Street between Exchange Street and Fayette Street and consisting of a total of approximately 2.6 acres, or take any other action related thereto.

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 29: (Board of Selectman)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to fund the cost items contained in a Collective Bargaining Agreement between the Town of Milford and the Milford Permanent Firefighters Association and local 2140, or take any other action in relation thereto.

INFO: Funds to adjust budgets to the new levels in the fire fighters contract

FINCOM: \$90,000 is required to be added to the fire department budget to meet the levels in the new contract. This is how traditionally we prepare budgets when the exact numbers have not been agreed to. We will budget using the existing salary numbers and then come back and add to the budget once the contract is signed.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 30: (Highway Surveyor)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$190,000 to be spent under the jurisdiction of the Highway Surveyor for the purpose of replacing truck #14 with a new truck for plowing, sanding, hauling salt and materials and road maintenance, or take any other action in relation thereto.

INFO: Replacement of Truck #14 for \$190,000

FINCOM: Truck #14 will be replaced with a new tractor, dump trailer combination. The truck will be versatile allowing us to plow and sand one day and haul 30+ tons of salt or other materials the next day. We will be utilizing one of our spare plows on the truck. This truck will have a lot of possible applications such as hauling sludge from the sewer plant, hauling materials from the transfer station, hauling our contaminated street sweepings and catch basin materials to landfills saving us trucking costs. One big application will be hauling salt. In the last 5 years we have almost changed our road treatments in the winter to strictly salt and liquid ice melts. The reasons for this is sand is bad for the environment, #1 it has Phosphorus in it which effects the level of Phosphorus in the Charles River so it has to be cleaned up every year at a cost of between \$40,000 to \$60,000 per year. Our sheds hold 4,500 tons of salt. We use anywhere from 1-3 sheds a winter. In past years we have hired trucks to haul at \$100 per hour plus the cost of the salt (last year \$78 per ton). We can haul our own salt at a savings of up to \$45,000 to \$ 90,000 per season. This has been on the plan for many years. The current truck is not useable and will be kept for spare parts as it has no residual value.

The complete proposal can be viewed on the Town Web site under the finance committee section.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 31: (Board of Selectman)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be utilized to replace the heating units on the ground floor of the Milford Town Hall, or take any other action in relation thereto.

INFO: Replacing the heating units in the town hall on the ground floor.

FINCOM: The replacement of the entire heating system has been on the long range plan for a number of years. We have juggled the actual implementation over a number of years. This \$82,000 portion was originally schedule for next year but due to some maintenance issues it will be moved forward to this year.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 32: (Highway Surveyor)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$300,000 to be spent under the jurisdiction of the Highway Surveyor to be used for Milford's share of construction costs associated with replacement of the bridge deck on Fiske Mill Road, or take any other action in relation thereto.

INFO: The Fiske Mill Bridge must be repaired. The cost is split between Milford and Upton.

FINCOM: We allocated our share of the initial engineering study (\$50,000) in the spring. Initially we thought that the repair of the bridge would be approximately \$1,000,000 with Milford paying 50%. The main issue is that the railings are rusted and may fail if a car hits them. It is not known if once the work on the abutments and railings begins it will be determined that the deck and road must be replaced. If that is the case it is now estimated that the cost could be \$300,000 - \$600,000 with Milford paying 50%. A question was also asked as some residents in Upton have proposed to perform the minimum repairs to be compliant for a couple of years and then address the issue. The subcommittee was uncomfortable with spending money that we will have to spend again in 2-3 years to do the project right. It is recommended that we allocate the maximum we believe we will need for our share \$300K. No money will be spent until Upton allocates their 50%.

The complete proposal can be viewed on the Town Web site under the finance committee section.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 33: (Planning Board)

To see if the Town will vote to amend Section 3.8 Obstructions Permitted in Required Yards of the Zoning Bylaw by adopting the following new Section 3.8.5 thereof relating to fences:

3.8.5 Fence Height: Fences shall not exceed 8' in height, except that fences located within required side and rear yards shall not exceed 6' in height, and fences located within a required front yard shall not exceed 4' in height.

or take any other action relating thereto.

INFO: This places all fence regulations in a single location in the bylaws

FINANCE COMMITTEE RECOMMENDATION IS REFER TO SPONSOR

ARTICLE 34: (Town Treasurer)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money in the amount of \$710,000 for the purpose of redeeming prior to their stated dates of maturity, the Town's remaining school remodeling bonds, originally issued on April 15, 2006, or take any other action in relation thereto.

INFO: Prepaying \$710,000 of Middle School East and Milford High School bonds

FINCOM: At present we have two bonds that can be prepaid without any penalties. By paying the bonds this year we will save \$160,000 in interest payments as the bonds are at 4.5 and 6%. Using the surplus we have to pay off these bonds early would seem to significant money. If a surplus is available in the spring, the Fincom will look at what other bonds can be called to save significant money.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 35: (Finance Director)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be added to the Town's Liability Claims Insurance Fund, or take any other action in relation thereto.

INFO: Adding to the Milford self-insurance fund.

FINCOM: The amount in the self-insurance fund has not been keeping up with recent claims. It is felt that adding \$300,000 as a onetime transfer is prudent and will bring the fund to the level we feel comfortable in.

FINANCE COMMITTEE RECOMMENDATION IS FAVORABLE

ARTICLE 36: (Finance Committee)

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to be added to the stabilization account, or take any other action in relation thereto.

INFO:

FINCOM:

**NO ACTION TAKEN AT THE TIME OF THIS REPORT.
ARTICLE TABLED UNTIL THE OCTOBER FINCOM MEETING**

ARTICLE 37: (Board of Selectman / Finance Committee)

To see if the Town will vote appropriate a sum of money from available funds to be utilized to off-set operating, capital and debt expenses to fix the tax rate for Fiscal Year 2017, or take any other action in relation thereto.

INFO:

FINCOM:

**NO ACTION TAKEN AT THE TIME OF THIS REPORT.
ARTICLE TABLED UNTIL THE OCTOBER FINCOM MEETING**

And you are hereby directed to serve this warrant by posting at least fourteen days before said meeting attested copies of this warrant in ten or more public places located in said Milford.

HEREOF, FAIL NOT, and make due return of this warrant with your doings thereon to the Clerk of said Town at the time of said meeting.

Given under our hands at Milford this day of , 2016

MILFORD BOARD OF SELECTMEN

Atty. Brian W. Murray, Chairman

William D. Buckley

Will E Kingkade

A true copy attest:

Thomas J. O'Loughlin, Chief of Police

			5 year plan	Town Meeting Allocation	Other
1	Selectman	Replace Sprinkler Pipes Town Hall Attic	YES	\$28,000	
2	Selectman	Special Injury Leave Fund Police/Fire	N/A	\$250,000	
3	Finance Director	Consultant Actuarial Evaluations	YES	\$4,000	
4	Highway Dept.	Consultant Design Route 16/Main St	YES	\$90,000	
5	Armory Comm	Milford Youth Center- Heater Repair	NO	\$30,000	
6	Fire Department	Purchase 2017 Aerial Ladder Truck	YES	\$1,100,000	
7	Police Department	Computers at Police Department	YES	\$25,000	
8	Parks	New Diesel Tractor	YES	\$30,000	
9	Selectman	PEG Access and Cable Related Fund	N/A	\$0	
10	School Committee	Stacy School Interior Fire Doors Update	YES	\$200,000	
11	Library	AC System in IT Server Closet	YES	\$10,000	
12	Selectman	Accept Gift of Land 8 Park Terrace	N/A	\$0	
13	School Committee	Modernize Memorial School Elevator	YES	\$80,000	
14	Selectman	Discontinue Portion of Orrin Slip	N/A	\$0	
15	Retirement Board	Reduce Unfunded Pension Liability	N/A	\$1,000,000	
16	Selectman	Reg Substance Abuse Outreach Prog	N/A	\$28,000	
17	Planning Board	Amend ZBL Employee Parking	N/A	\$0	
18	Planning Board	Change Rate Board of Health Clerk			
19	Planning Board	Mosquito Spray Applicator/Dental Health		\$0	
20	Highway Dept.	Storm Water Permit	YES	\$20,000	
21	Selectman	Install Permitting Management Software	YES	\$9,000	
22	Gutierrez Company	Amend ZBL Sec. 2.3 use regulation	N/A	\$0	
23	Armory Comm	Milford Youth Center-Install AC	NO	\$150,000	Addendum
24	Finance Director	Reduce Woodland School Bonding	YES	\$1,000,000	
25	Planning Board	Amend ZBL Section 1.15 Site Plan	N/A	\$0	
26	Selectman	Fund Land Takings/Easements Rte 16	YES	\$200,000	
27	Finance Director	Budgets / Personnel Board Salary Study	N/A	\$4,000	
28	Planning Board	Amend ZBL Rezone	N/A	\$0	
29	Selectman	Fire Collective Bargaining Agreement	N/A	\$90,000	
30	Highway Dept.	Truck for Plowing, Sanding, Hauling	YES	\$190,000	
31	Selectman	Heating Units Ground Floor Town Hall	YES	\$82,000	
32	Highway Dept.	Fiske Mill Road Bridge	YES	\$300,000	
33	Planning Board	Amend ZBL Section 3.8 Fence Height	N/A	\$0	
34	Finance Director	Payoff Two Callable Bonds	YES	\$710,000	
35	Finance Director	Add to Liability Claims Insurance Fund	N/A	\$300,000	
36	Fincom	Stabilization Account	YES		Addendum
37	Selectman / Fincom	Offset tax rate	YES		Addendum

There will be a supplemental report placed on the chairs of town meeting members presenting the articles that will be discussed at the October Fincom meeting