



Milford Finance Committee Long Range Capital Planning Committee Meeting

Sept 19, 2016

Milford, Massachusetts

Al Correia, Sub-Committee Chairman

Mike Soares	Present
Mike Schiavi	Present
Phil Ciaramicoli	Present

The meeting was called to order with the discussion of the Fire Department capital needs as the agenda item along with a general review of the overall capital plan to be discussed.

In attendance was Chief Touhey and Deputy Chief Mark Nelson.

Fire Department

Discussion on the [Ladder truck](#) that is an article for the town meeting.

1. The truck has served us well.
2. If absolutely needed the chief could put the truck off for one more year.
 - a. The benefit to waiting another year would be that we would save the \$50,000 per year that the trucks costs (\$1,100,000 / 20 years of operation)
 - b. A downside to waiting a year is that we are spending an average of \$16K per year on maintenance. The lost has been approximately \$5K and a high of \$26K annually).
 - c. Another downside is that the price of the truck has been increasing 5-7% or \$50,000 - \$75,000 annually.
3. Normally the trucks are recommended to be a front line vehicles for 15 years and then moved to a reserve status as a backup system. We do not have a place to store the system so it will not be kept as a reserve.
4. If we order the truck after the town meeting it will take 15-18 months to bring it on line and by then the truck will be approaching 22 years of service.
5. The chief does not think there will be much of a residual value, but we will try and sell it.
6. The truck is purchased off the sate bid list.
7. The truck will reach 5 stories which will handle all of the buildings anticipated in Milford.
8. The truck comes with a very good 5 year warranty.
9. We can obtain a small discount if we pay up front (\$30,000). The sub-committee felt that we should evaluate the need and then if propose the actual payment method and timing be left to the finance director.
10. A motion was made by Phil Ciaramicoli to ask for a favorable recommendation from the full finance committee. Mike Schiavi seconded the motion. The vote was favorable and unanimous.

11. The initial proposal from 2012 and the update will be sent to Rick Villani to post so it is accessible to all residents.

Phone system will be put off until at least next year. When it is considered, priority will be to compatibility to the town hall system. The does not appear to be an immediate need.

Rescue Truck replacement in 2018 was discussed. The price is expected to be \$150 K and not the originally prediction of \$300K. A question was raised as to why we do not use a rescue truck in all cases versus using an engine truck which costs 2-3X to save on wear and tear due to the 20+ runs the rescue and engine trucks make per day.

The engine truck is sent as there is only one crew typically available and if they get a fire call during a rescue, they can go directly to assist in the fire. If they were on a rescue truck, they would have to drive back to the station and exchange vehicles. This would cause a delay in responding to the fire.

The chief mentioned that he could use a rescue truck if he had an extra person each shift. The issue of how to fund it was referred to the Public Safety subcommittee. A question was raised as to whether we should consider taking on more of the ambulance tasks so the Town of Milford could be reimbursed and that may pay for a number of extra people. The Chief mentioned that in the past there was no appetite to consider this action. The subcommittee mentioned that this is outside the scope of capital, but we should look at all options that would increase service and save money.

General Capital list seems up to date

Parks Department

Also present were Park Commissioners Paul Pelly, Paul Braza and Joe Arcudi.

Commercial Diesel Tractor Mower replacement has been in the plan for a few years. The current system is 12 years old. The replacement cost is expected to be in the range of \$30,000. AS this was the first new year of asking for full proposals, the commissioners had the old form prepared. A discussion was held as to the uses the new tractor will be applied to as well as the locations. Also the status of the current system and the amount of service it requires. The answers were complete enough that Mike Soares made a motion to ask for a favorable recommendation from the full finance committee. Mike Schiavi seconded the motion. The vote was favorable and unanimous. A full proposal will be given to the subcommittee so it can be posted on the town web site before the Sept 28th meeting.

The report would include

1. What issue are we addressing
2. The Current Situation
3. The Proposed Solution
4. Metrics Used
 - a. If a vehicle, mileage, industry standard, maintenance costs recently incurred
 - b. What is the status of the current vehicle?
 - c. What is the disposition of the vehicle or asset?
5. Alternatives Investigated
6. Cut Sheets or pictures of proposed item

Field Surfacing Plan of Record was discussed as far as the current need for fields. We asked that the park commissioners be ready for an invitation from the full finance committee to come forward and give an interim evaluation of the need for new fields on September 28th. The plan of record is:

- a. \$200K be placed in the long range capital planning account each year where feasible (from free cash) to reach a goal of \$1,000,000 which would allow turf to be added to a full field similar to the main high school field.
- b. Once the amount of \$600,000 is reached, the Park commissioners would begin an evaluation of where the best field location would be, what the configuration should be and the pricing.
- c. To date \$400K has been placed into the account in the last 2 years.
- d. Before any money is recommended to be used from the long range account, the Parks department would come before the full Fincom to present the need and actions recommended.

Building Needs are being evaluated. At present the Parks department has begun a discussion with Pintos Plumbing to acquire (actual terms would be recommended by the Town Finance Director) either by purchase or lease to buy. This would allow all of the Parks and Highway equipment and staff to be located in a single location. It is expected that the next 9 months will be taken to obtain input and perform due diligence on the need and how the building would meet the requirements.