



Milford Finance Committee Long Range Capital Planning Committee Meeting

Sept 26, 2016

Milford, Massachusetts

Al Correia, Sub-Committee Chairman

Mike Soares	Present
Mike Schiavi	Present
Phil Ciaramicoli	not present

The meeting was called to order with the discussion of the Highway Department and School Committee needs as the agenda item along with a general review of the overall capital plan.

In attendance was Chris Morin, Highway Surveyor Scott Crisafulli, Kevin McIntyre, Rob Quinn, Cathy Perry, John Erickson and Joe Morais.

Highway Department

1. **Storm Water Permit** that is article #20 for the town meeting. Scott will prepare a full proposal that we can load onto the website for public viewing.
 - a. This is the MS4 permit that covers not only the consultant to evaluate the regulations and developed a plan but also the activities necessary for compliance. The consultant must also teach a course at the schools on the environmental concerns. The activities include 1) Catch Basin Cleaning and 2) the Leaf Removal Program.

A favorable motion was made, seconded and a unanimous approval vote was made.

2. **Dump Truck** that is article #30 for the town meeting. Scott will prepare a full proposal that we can load onto the website for public viewing.
 - a. This is a 1988 truck that no longer will pass inspection due to rust. It is being rested and rarely used.
 - b. The disposition of this truck will be to be used for spare parts as there is no residual value in selling it.
 - c. The Peterbilt truck is a basic large basic cab that has a trailer. Many times during the year the highway department has to rent trucks at \$100 per hour to go into Boston and buy salt as we run out. This will eliminate the need to do that resulting in \$45,000 of estimated savings due to the reduction of rental rates and the \$10 / ton discount that will be provided to the town.

A favorable motion was made, seconded and a unanimous approval vote was made.

3. **Main Street Route 16 Engineering** that is article #4 for the town meeting. Scott will prepare a full proposal that we can load onto the website for public viewing.
- a. This is the money needed to bring the engineering drawings up to 75% completion for the work to be done on Main Street – Route 16 from the Water Street intersection to the Hopedale line past the hospital. Most of the work will be done around the intersection of Route 140 and Main Street at the hospital light.
 - b. It is confusing that \$90K will get us to 75% completion of the drawings. However, the last 25% may be more than the \$90K. The 75% completion refers to the number of drawings and not actually that 75% of the engineering work is completed. Some of the last drawings could involve as much work as all the initial ones.
 - c. We should consider setting aside \$125K of the free cash reserve as we may need it for this project in the Spring. The project is approximately \$5M of which we will have to invest \$340K in total (125K already invested, plus this \$90K and maybe \$125K more).
 - d. We also will have to pay for land taking for this project. We do not have an estimate for that.

A favorable motion was made, seconded and a unanimous approval vote was made.

4. **Fiske Mill Bridge** that is article #32 for the town meeting. Scott will prepare a full proposal that we can load onto the website for public viewing.
- a. The amount has been reduced substantially. Milford is splitting the cost with Upton. It was originally estimated at \$1,000,000. This included replacing the road deck and the abutments and other support structure.
 - b. The current thought is now that the deck may not need to be replaced and the total cost may be \$300K (we already allocated \$50K for our half of the engineering study).
 - c. The actual work will most likely take 2-3 weeks to complete once started.
 - d. We are suggesting that we allocate \$300K for Milford's share as we do not know what will happen when the actual work begins. Today it is a large concern as the rails are rusted through and if a car hits them, the car could go over the bridge.
 - e. Scott is having a meeting with the Upton committee. There has been a movement in Upton to not fix the bridge or just do minimal repairs to get by. Scott will attend the meeting, but express the subcommittee's and his opinion that we should do this properly and not band aid it as that could not eliminate the safety issue. We are also concerned that putting some money into the bridge may result in extending its use for a year or two until the next inspection where we would have to do the entire job again.
 - f. The subcommittee will recommend to the full finance committee that we allocate the money, but no money is to be spent until a plan is accepted by both towns and Upton has allocated 50% of the cost.

A favorable motion was made, seconded and a unanimous approval vote was made.

5. **Additional Projects** were discussed if there was additional money available from the State or the town. Scott feels the most important project he would add to his current schedule is the Route 109 road and sidewalks from the intersection of Route 16 to the Medway line. The entire project would cost \$600K. There are also \$650K of work such as Cedar Street that could be added if funds were available.

No action is required on this as it was an informational discussion only

School Department

1. **Memorial School Elevator** that is article #13 for the town meeting will be passed over. The repair company has advised the school that they can obtain parts and it is not worth replacing the elevator control system at this time.

A favorable motion was made, seconded and a unanimous approval vote was made.

2. **Stacy Doors** that is article #10 for the town meeting.
 - a. The doors do not meet the fire codes as the magnets on the doors do not release and hold during emergencies.
 - b. There are 29 doors that need to be replaced (we may be able to use 6-7 in low traffic areas where the doors are in good shape). Each door will cost \$6,000 for a total of \$174,000 and there is \$26K of electrical work that needs done.
 - c. Rob Quinn has not picked the exact door off the state bid list he will go with. He will do this during the bid process. He has obtained estimated from a company we have used before and had good success with, New England School Services.

A favorable motion was made, seconded and a unanimous approval vote was made.



Town of Milford
Highway Department

Scott J. Crisafulli, Highway Surveyor

MEMO

To: Finance Committee

Attn: Al Correia

From: Scott J. Crisafulli, Highway Surveyor

Re: Raising Road Budget FY17/18

Date: September 1, 2016

The following is a brief summary of our road repair program for the upcoming year.

Our current budget for road repair consists of \$500,000 from the town and \$823,586.80 from Chapter 90 for a total of \$1,323,586.80. This total has gone up by a few thousand dollars every year from small increases in Chapter 90 funding.

We have some larger projects which need to be completed but we have not been able to budget. Projects like Medway Road, approx. \$600,000 and Cedar Street \$650,000. We have been maintaining these roads with large patches and quick fixes. This summer's large project is Water Street, because of the cost we split it into two years. The total will end up at around \$550,000. Other streets that are high on our list are Fortune Blvd, \$300,000, top end of Congress St \$300,000, Fergusson Rd, Harvard Dr, Cornell Dr, Yale Dr, Beach St Ext, East St to the end of East St Ext, & Franklin St. Some of these are scheduled to be rebuilt during spring and summer construction season of 2017, depending on budget and cost to perform the needed work.

If we were to allocate \$500,000, Medway Road would be the perfect fit and most important to rebuild at this time. If we were to allocate \$1,000,000 Medway Rd and Congress St would be the perfect fit and most in need of repair.

I am currently working on a pavement management program that will inventory and grade all town roads. This system will make our ability to maintain roads and rebuild roads much more efficient. We will be able to estimate future repairs according to our budget without having to spend hours on a road measuring and guessing thickness, materials, process and age. This would lead to a possible 5 year capital plan for road repairs, something we cannot do at this time. Our goal as a highway maintenance department is to be at a point where roads no longer have a need for costly rebuilds. Instead we will have a maintenance plan for all road work that will save money and still allow smooth, safe, pothole free travel. We have been utilizing new road maintenance technology over the past 8 years and look forward to new processes in the future.

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