

## TOWN OF MILFORD ASSISTANT POOL MANAGER FOR FINO FIELD POOL

### Summary/Objective

The Assistant Pool Manager is responsible for the supervision and daily operations of the outdoor facility at Fino Field in Milford, MA, which includes monitoring for the safety of all members and lifeguards, and overall guest experience.

### Essential Functions

*The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

- Supervises lifeguards and provides necessary training on procedures and safety routines.
- Manages weekly work schedules for all pool employees.
- Inspects pool on a daily schedule, ensuring safety and cleanliness.
- Maintains proper chemical balance in pools and maintains mechanical equipment.
- Enforces pool rules of safety and conduct; recognizes emergencies and responds effectively.
- Maintains all necessary records concerning pool attendance, pool chemicals, accident and incident reports, lifeguard, and instructor schedules, and any other required or relevant reporting.
- Assists in pool opening and closing at the beginning and end of season.
- Manages pool area for safety and cleanliness.
- Ensures OSHA compliance, including the securing of pool chemicals, the use of proper safety equipment and the posting of necessary notices.
- Performs other appropriate tasks assigned by the Pool Manager.

### Required Qualifications, Education, and Experience

- Lifeguard and AED/CPR certified.
- Minimum of one (1) year of pool management/aquatic experience; three (3) years preferred.
- Certified Pool Operator (CPO) designation preferred.

### Hours of Work/Operations

The Fino Field pool is open approximately 10-14 weeks each year, from June to Labor Day. This position is a 35-40 hour/week position; flexibility in work hours is required and may be weather-dependent. Working hours will be from 11:00 am to 7:00 pm Sunday – Saturday schedule.

This position pays at a rate of \$18.90/hour until 7/1/24; thereafter it pays \$19.47/hour.

Resumes, **including a current email address**, can be emailed to [humanresources@milfordma.gov](mailto:humanresources@milfordma.gov) or mailed to the Town Hall, 52 Main Street, Milford, MA 01757. Please mark the envelope Attention: **Human Resources**.

All questions should be directed to James Asam (774) 462-3311.

Applications will be accepted through April 8, 2024.

### AAP/EEO Statement

The Town of Milford is committed to a firm policy in favor of equal employment opportunity and will abide by all applicable state and federal regulations by not discriminating against any applicant or employee on the basis of race, religion, color, creed, sex, age, national origin, citizenship status, marital status, sexual orientation, gender identity and expression, disability or veteran status. Our commitment to equal employment opportunities shall include employment, upgrading, promotion, demotion, transfer, leaves or other absences from work, layoff, compensation and benefits, selection for training or other education, professional opportunities, and conflict resolution.

It is also the policy of the Town of Milford to take affirmative action to employ and to advance in employment, all persons regardless of their status as women, minorities or individuals with disabilities or protected veterans, and to base all employment decisions only on valid job requirements.

The Town of Milford is an EO/AA employer.