

MILFORD INDUSTRIAL DEVELOPMENT COMMISSION
MINUTES OF MEETING
Thursday, March 16, 2017
4:00 P.M., Room 14, Milford Town Hall

Members Present: Ryan Avery, Robert Bullock, Larry Dunkin (Interim Chair), Tony Pinto*, Ronald Platukis, Matt Shields, and Tom Wesley.

*(Arrived at 4:30)

Members Absent: Joseph Boczanowski, Scott Kaplan,

The meeting came to order at 4:11 P.M.

Reorganization: Due to the lack of full attendance, Motion by Shields, Second by Wesley to table the reorganization until the next meeting.

Minutes of previous meeting: Motion by Shields, Second by Wesley to accept the minutes of the 2-23-17 IDC meeting.

IDC study and funding article: The Town Planner advised that he had prepared and submitted a place holder funding article for the May Annual Town Meeting warrant. This would be for a consultant to evaluate and address the effectiveness of the IDC. In addition, he had prepared a general description of the work and had distributed it to four qualified firms. The firms contacted were Beals and Thomas, Inc., Howard Stein Hudson, Nitsch Engineering, and VHB. As of this meeting only Beals and Thomas had responded, and their projected cost is \$17,500.00.

The members reviewed the scope of work from Beals and Thomas, which includes the following categories:

- Evaluate IDC effectiveness as a town board
- Analyze remaining developable land
- Compare level of development in similar towns
- Compare development boards in similar towns
- Prepare written report

They also discussed the scope of work in the context of the members understanding of the intended purpose of the analysis. The Town Planner noted that adjustments can still be made to the scope, and hopefully can be finalized at the April IDC meeting.

Traffic Issues: As was the case last meeting, due to Scott Kaplan's absence from the meeting, this item was continued to the next meeting. Scott has been preparing a map of problem traffic areas.

Other Business: For future discussions, the Town Planner will prepare a list of projects/topics the IDC has previously been involved in.

Adjourn: The meeting was adjourned at 5:11 P.M.