

MILFORD INDUSTRIAL DEVELOPMENT COMMISSION
MINUTES OF MEETING
Thursday, April 21, 2016
4:00 P.M., Room 14, Milford Town Hall

Members Present: Larry Dunkin (Chair), Daniel Gregory, Scott Kaplan, Michael Meurant, Robert Mitchell, Peter Scandone, Matt Shields.

Members Absent: Joseph Boczanowski, Courtney Derderian, Tony Pinto, Joseph Soares.

Others Present: Attny. Richard A. Villani, Town Administrator

A quorum being present the meeting was called to order at 4:05 P.M.

Minutes of previous meeting: The Chairman received unanimous consent to accept the minutes of the 1-21-16 IDC meeting. It was noted that the February 2016 IDC meeting had been canceled, and that the March IDC meeting was not held due to the lack of attendance.

Reschedule May IDC meeting: After a brief discussion, Motion by Gregory, Second by Mitchell to reschedule the May IDC meeting from 5-19-16 to 5-26-16, and reschedule the June IDC meeting from 6-16-16 to 6-23-16. Vote: 7 Yes - Unanimous.

Discussion – Future of the IDC: The Town Planner directed the members' attention to the agenda packet, which contained a copy of Article 6 of the Town's General Bylaws establishing the IDC, as well as a copy of MGL Ch. 40 Sec. 8A providing Towns the authority to establish development and industrial commissions. Also included in the packet were the attendance charts for calendar years 2015 and 2016 to date. Rob Mitchell also provided a print-out of the IDC page from the Town web site, and an extensive list of possible future discussion topics.

Town Administrator Villani suggested that the members look at projects for future study, and focus on one or two at a time to advance to the Selectmen for possible action. He also recommend that one of the regular members consider accepting the role of chairmen, rather than continuing with the Town Planner as the default chairman. It was also suggested that the members need to consider whether to continue as a commission or not. He also suggested contacting those members with poor attendance to consider relinquishing their seat on the commission.

The Town Planner briefly reviewed the projects that were discussed at the 9-17-15 IDC meeting. The completed projects included the medical center area rezoning that relied in part on earlier research done by IDC members. Also completed was the addition of several layers of mapped information to the Town's web-based GIS on the internet, which was funded in part by the IDC. The uncompleted list included several long-standing projects: The Alternate Route; Beaver Street Round-a-bout; Two-way Beaver Street Rte. 109/Beaver St. Intersection change; Rte.16/85 intersection redesign (old Gibbs gas station); Town-wide GIS; Residential uses in downtown.

The general consensus of the members present was to attempt to continue as a commission and refine a list of projects upon which to focus. The Town Planner reminded the members that upon the election of a new chairman, certain administrative duties would need to be voted on to maintain the level of staffing necessary for the IDC to function properly.

Reorganization: The meeting proceeded to the election of Chairman and Vice Chairman Positions as follows:

For Chairman: Motion by Scandone, Second by Gregory, to elect Robert Mitchell as chairman.
Vote: 7 Yes - Unanimous.

For Vice Chairman: Motion by Gregory, Second by Meurant, to elect Peter Scandone as vice chairman.
Vote: 7 Yes - Unanimous.

For Middle School East Reuse Committee Liaison: Motion by Dunkin, Second by Meurant, elect Rob Mitchell as Middle School East Reuse Committee Liaison.
Vote: 7 Yes - Unanimous.

Administrative Authorizations: After a brief discussion, Motion by Shields, Second by Scandone, to authorize the Town Planner to perform the following tasks:

1. Prepare/sign IDC agenda & post w/Town Clerk
2. Sign correspondence for the Chairman
3. Prepare IDC budget & process invoices
4. Prepare & distribute meeting minutes

Vote: 7 Yes - Unanimous.

Update - Middle School East Re-use Committee: Rob Mitchell noted that the consultant had completed the real estate assessment of the Middle School East building. The report had been e-mailed to the members a several weeks ago. The latest spread sheet comparing costs was included in this month's agenda packet. The alternative uses evaluated included commercial office, medical office, housing, assisted living, and education/business use. Education use, possibly combined with municipal uses, appear to be most appropriate. Ultimately, it is the School Committee that will have to decide whether or not to retain control of the building.

Update - Town Festival: Peter Scandone briefly updated the members, reporting that the annual town festival working group is preparing for a May 14th event in Town Park. They plan on having several venues both on-site and off-site, and are coordinating with the Farmers Market as well.

New Business: The Town Planner noted the 4-14-16 letter from *massDOT* District 3 in the agenda packet, which acknowledged their receipt of his 10-3-15 letter regarding the Route 109/Beaver Street intersection. They appear to be open to further discussion on the matter.

Chairman Mitchell requested that for the May meeting each member compile a list of possible projects for the IDC to become involved in, and noted the need to have discussions regarding member attendance, as well as considering revising the meeting time and date schedule.

Adjourn: Motion by Kaplan, Second by Meurant to adjourn. Vote: 7 Yes - Unanimous.
The meeting was adjourned at 5:12 P.M.