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2019 Town of Milford – Police Chief Search Committee

Minutes for October 1, 2019 Meeting

- Meeting called to order at approximately 7:02pm by Chairman DeBartolomeis
- Members of Committee in attendance: Dino DeBartolomeis, Dr. Richard Heller, Chris Fritts, Donato Niro, Ed Bertorelli, Chris Morin, Jodie Nosiglia, Acting Chief Mike Pighetti, David Brutsch
- Members absent: Donna Niro, Scott Harrison and Jim Heron
- The Chairman stated that the minutes from the previous meeting would be discussed at the next meeting.
- The Chairman gave a statement about continuing the transparency of the Committee and that the good work that the Committee was doing.
- The Chairman then introduced Mr. Sheldon Cohen from Resource Management Associates (RMA) to give a presentation of what the Committee could expect from RMA over the coming months.
- Mr. Cohen spoke about the interviews that RMA had conducted with several town officials and town members since the last meeting.
- Mr. Cohen indicated that the Chief of Police position will be advertised at all of the appropriate and decided upon locations from October 8, 2019 until November 8, 2019.
- Mr. Cohen then indicated that at the next meeting of the Committee on November 19, 2019, RMA will present the Committee with approximately 10 candidates that the Committee will then pare down to 6 applicants.
- Those 6 applicants will then take part in a Chief Level Assessment Center to be conducted by RMA in early December 2019. At that same time, Mr. Cohen indicated that he would try to schedule Physical and Psychological for each of the 6 applicants at around the same time.
- Mr. Cohen indicated that after that meeting, the scores from the Assessment Center would be calculated and presented to the Committee in order to reduce the final number of the applicants to 4, to then present to the Board of Selectmen.
- There was discussion about changing some aspects of the Job Description. Mr. Cohen presented changes that RMA recommended to the Job Description. After discussion, Dr. Heller made a motion to accept the

changes proposed by RMA and it was seconded by Ed Bertorelli and unanimously passed.

- There was then some discussion about the Educations and Experience portion of the Job Description.
- Mr. Cohen then discussed the Job Posting and amendments. There was a motions by Donato Niro to accept the Job Description as amended by RMA. It was seconded by Dr. Heller and unanimously passed.
- Mr. Cohen then passed out a worksheet about priorities for each member of the Committee in regard to specific criteria to analyze for the applicants. Those worksheets were submitted to Mr. Cohen for tabulation.
- The next meeting was set for November 19, 2019 at 7pm at the Milford Senior Center.
- There was a motion to adjourn by Acting Chief Pighetti and it was seconded by Chris Morin. The motion passed unanimously.

Next meeting at Milford Senior Center at 7pm on Tuesday, November 19, 2019.

Respectfully submitted,

Christopher Fritts