

November 1, 2022

The Milford Park Commission met Tuesday November 1, 2022 at 3:30PM at Milford Town Hall Room 14. The following members were present: Paul Braza, Joseph Arcudi, Scott Crisafulli, Parks Administrator James Asam, clerk Catherine Luchini were present. Public attendee was Jamie Wheelock

## **Agenda**

### **CALL MEETING TO ORDER**

Paul Braza called the meeting to order at 3:30pm.

*Approval of the minutes Joseph Arcudi made a motion to approve Scott Crisafulli seconded, unanimous*

### **Meeting Agenda**

#### **I. Pool Updates- Water Features-Schedule a Meeting with the Conservation Committee**

Jim met Paul Scarletta and Liz Mainini; she will schedule meetings with the necessary departments moving forward including Architect and other departments. Reviewed the pictures and plans of splash pad options, how the splash pad items are interchangeable. Reviewed pictures of the shower features, fixtures and the canopy and umbrellas.

#### **II. Discuss Department Operations, Progress, and Personnel Recommendations**

Revisiting from the last meeting. Jim is recommending that Terry be moved to General foreman and have the floating /working foreman job be a rotating position as needed. Jim Read through the General Foreman position job description, explaining that a decision needed to be made first before the position was to be filled or left vacant.? Paul suggested having an open discussion prior to making a decision. Joe asked about the General Foreman rate ? Jim answered the questions. Joe suggested upgrading a person to General Foreman on a needed basis. Is there a General Foreman rate? Step 5 General Foreman pay is \$38.48 and Working Foreman is \$34.05. Scott had concerns about rate in comparison to Highway rate stating it may raise concerns throughout the union if parks were to fill general foreman position without highway filling their vacant position. Jim had discussed there is no difference in working foreman rates between departments why would there need to be adjustments for general foreman. Paul had asked how many hours a week is the working foreman performing general foreman duties. Jim let commissioners know that these added duties have been asked of the working foreman for the past year. There was discussion if a possible part time assistant position to be added would assist Jim in daily office work. Jim explained that the general foreman position covers a completely different set of tasks and is not a clerical position.

*Motion made by Joseph Arcudi to table the discussion to fill the General Foreman position due to the disconnection on whether this job is needed and the rate of pay Second by Scott Crisafulli; Unanimous*

#### **III. Other Business- Commissioners Request- Public invitation to speak**

Jamie Wheelock is excited about the administrative assistant position. He would love to see our parks and rec department look more like Grafton and Hopkinton. I Want a better social media presence. He was interested in the playground plan for the pool renovation project. Since it has not gone out to bid yet, there aren't any plans yet.

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*Motion to adjourn meeting made by Joseph Arcudi Second by, Scott Crisafulli, Unanimous*

*Having no additional business, the Park Commission adjourned its meeting of Tuesday, November 1, 2022 at or about 4:46pm*

Respectfully yours,

Catherine Luchini, Clerk



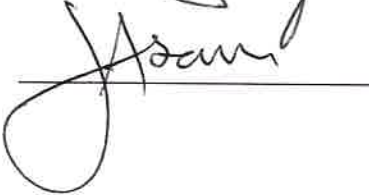
Paul Braza, Chairman



Joseph Arcudi, Board Member



Scott Crisafulli, Board Member



Jim Asam, Director