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MILFORD PERSONNEL BOARD

Wednesday, August 12 – 6:30 P.M.

2020 AUG -5 AM 9:43

ZOOM Meeting

The Personnel Board invites public participation.

For those wishing to call in to listen or speak, the public line is 857-444-0744 with Conference Code 143644.

AGENDA

1. **CALL TO ORDER**
2. **RE-ORGANIZATION**
3. **INVITATION TO SPEAK**
4. **PAYROLL/BUDGET** - Clerk Payroll
5. **APPOINTMENTS**
6. **HR DIRECTOR**
 - Review New Job Descriptions
7. **OLD BUSINESS**
 - Article for October Town Meeting (HSR) – Approved Update to Personnel By-Law 3.10
 - Staffing Update for Article 2 Employees from July 1, 2019 (New & Resignations) (MG)
 - Continued Review of Existing Job Descriptions (MG)
8. **NEW BUSINESS**
 - Possible Update to Personnel By-Law 5.5 – Bereavement Provisions (HSR)
 - Possible Update to Personnel By-Law 5.8 – Vacation Carryover Clarification By-law (MG)
 - Possible Repeal of Personnel By-Law 5.11 – Sick Leave Buy-Back for Superior Officers of the Milford Police and Fire Departments (HSR)
9. **FUTURE BUSINESS**
 - Meetings with Town Department Heads (HSR)
10. **APPROVAL OF MINUTES**
 - Approval of May 2020 Minutes
 - Approval of June 2020 Minutes
11. **ADJOURNMENT**

Matters listed on this Agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature:

Harold Rhodes, Acting Chairman

Date:

August 5, 2020