



MILFORD TOWN CLERK
2020 SEP -3 AM 10:25

MILFORD PERSONNEL BOARD
Wednesday, September 9, 2020 – 6:30 P.M.
ZOOM Meeting

The Personnel Board invites public participation.
For those wishing to call in to listen or speak, the public line is 857-444-0744 with Conference Code 143644.

AGENDA

- 1. CALL TO ORDER**
- 2. INVITATION TO SPEAK**
- 3. PAYROLL/BUDGET** - Clerk Payroll
- 4. APPOINTMENTS**
- 5. OLD BUSINESS -REPORT of the CHAIRMAN**
 - Articles for October Town Meeting Warrant – see Below
 1. Previously Approved Update to Personnel By-Law 3.10 – Salary
 2. Vote: Proposed Update to Milford Personnel By-Law 5.5 – Bereavement
 3. Vote: Proposed Update to Personnel By-Law 5.8 – Vacation Carryover Clarification By-Law
 - Draft Review of Comprehensive Article 2 Employee Report
 - Draft Review Personnel Changes for Article 2 Employees from July 1, 2019
- 6. FUTURE BUSINESS**
 - Review of Job Descriptions by members of the Personnel Board
 - Meetings with Town Department Heads to review job descriptions and future hiring plans
- 7. APPROVAL OF MINUTES**
 - Approval of July 2020 Minutes
- 8. ADJOURNMENT**

Matters listed on this Agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature:
Harold Rhodes, Chairman

Date:
September 3, 2020