

MILFORD PERSONNEL BOARD
MILFORD MA 01757
THURSDAY, JUNE 20, 2013, 7:00PM, RM. 02
AGENDA

1 CALL TO ORDER/APPROVAL OF MINUTES

- 1.1 Approval of May 16, 2013, Minutes

2 SCHEDULED APPOINTMENTS

- 2.1 Marc Schaen, Chairman, Finance Committee,
and Don Jacobs, Consultant,
re: Updating Classification and Compensation Study
2.2 Michael Soares, applicant for membership

3 REORGANIZATION OF BOARD FOR FISCAL 2014

- 3.1 Board of Selectmen: New Member Appointments
3.2 Election of Chairman
3.3 Election of Vice Chairman
3.4 Appointment of Clerk

4 ONGOING BUSINESS

- 4.1 Cemetery Staff: Schedule Adjustment

5 NEW BUSINESS

- 4.1 Proposed Re-issue of Personnel By-Laws.
4.2 Implementation of Longevity Benefit

6 INFORMATIONAL REPORTS & CORRESPONDENCE

- 6.1 Annual Memo re: Article 2 Positions and Compensation Schedules
6.2 Bulletin re: Expansion of Longevity Pay Benefit

7 BUDGET & FINANCE

- 7.1 Revenue/Expense Report as of May 31, 2013

| LINE ITEM | BUDGET | EXPENDED | BALANCE |
|------------------|---------|----------|---------|
| Salaries/Wages | 4720.00 | 4326.63 | 393.37 |
| General Expenses | 282.00 | 261.76 | 20.24 |
| TOTAL | 5002.00 | 4588.39 | 413.61 |

- 7.2 Clerical Payroll –July, 2013

8 FUTURE MEETING DATE

- 8.1 July, 2013 - date and time to be determined.

9 ADJOURNMENT