

**MILFORD PERSONNEL BOARD
MILFORD MA 01757
MONDAY, JULY 11, 2011, 7:00PM, ROOM 02
AGENDA**

I CALL TO ORDER/APPROVAL OF MINUTES

- a Approval of May 19, 2011 Minutes

II SCHEDULED APPOINTMENTS

III UNFINISHED BUSINESS

IV NEW BUSINESS

- a Fiscal 2012 Classifications and Compensation

V INFORMATIONAL REPORTS & CORRESPONDENCE

- a Distribution of Annual Classification & Compensation Plan Memo
b Distribution of Updated Milford Personnel By-Laws
c Vernon Grove Cemetery Trustees, re: Reassignment of Staff
d Milford Police Chief, re: Appointment of Part-Time Dispatchers
e Asst. Town Accountant, re: End of Year Financial Process
f Reappointment of member Warren Heller to Five Year Term

VI BUDGET AND FINANCE

- a Final Expense Report for Fiscal 2011

	BUDGET	EXPENDED	BALANCE
Salaries/Wages	4570.00	4570.00	0
General Expenses	276.00	274.11	1.89
Total	4846.00	4844.11	1.89

- b Approval of \$81.15 Staples Office Supplies Invoice
c Clerical Payroll for July, 2011

VII NEXT MEETING DATE

VIII ADJOURNMENT