

**MILFORD PERSONNEL BOARD
MILFORD MA 01757
TUESDAY, NOVEMBER 13, 2012, 7:00PM, RM. 02
AGENDA**

1 CALL TO ORDER/APPROVAL OF MINUTES

- 1.1 Approval of October 17, 2012, Minutes

2 SCHEDULED APPOINTMENTS

3 ONGOING BUSINESS

- 3.1 Alternate member vacancy
3.2 Article 9 – Longevity Pay Benefit
3.3 ZBA Clerical Position

4 NEW BUSINESS

- 4.1 2013 Vacation Leave Carry-Forward Requests
4.2 Update, re: Article 2 Position Benefits

5 INFORMATIONAL REPORTS & CORRESPONDENCE

- 5.1 Section 5.13 Longevity Pay Memo

6 BUDGET & FINANCE

- 6.1 Revenue/Expense Report as of October 31, 2012

<u>LINE ITEM</u>	<u>BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE</u>
Salaries/Wages	4720.00	1573.33	3146.67
General Expenses	282.00	21.59	260.41
TOTAL	5002.00	1594.92	3407.08

- 6.2 Clerical Payroll –December, 2012

7 FUTURE MEETING DATE

- 7.1 December

8 ADJOURNMENT