

**MILFORD PERSONNEL BOARD  
MILFORD MA 01757**

**MEETING AGENDA**

**THURSDAY, NOVEMBER 18, 2010, 7:00PM, ROOM 02**



**I CALL TO ORDER/APPROVAL OF MINUTES**

- a. Approval and Signing of October 20th Meeting Minutes

**II SCHEDULED APPOINTMENTS**

- a. None scheduled

**III UNFINISHED BUSINESS**

- a. Milford Youth Commission Staff Requirements  
b. Board of Assessors Staff Requirements  
c. Vacation Leave By-Law Revision

**IV NEW BUSINESS**

- a. Reorganization of Article 2  
b. Future Direction of Board

**V INFORMATIONAL REPORTS AND CORRESPONDENCE**

- a. Town Administrator, re: Scheduling of meetings  
b. Town Clerk, re: Special Town Meeting/Article 3  
c. Dennis B. Carroll, re Alternate Member Appointment

**VI BUDGET AND FINANCE**

- a. Expense Report as of October 31, 2010

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>
Salaries/Wages	4570.00	1523.32	3046.68
General Expenses	276.00	36.98	239.02
Total	4846.00	1560.30	3285.70

- b. Clerical Payroll for December, 2010

**VII NEXT MEETING DATE**

- a. December 16, 2010 @6:30pm

**VIII ADJOURNMENT**