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**MILFORD PERSONNEL BOARD**  
**WEDNESDAY, September 4, 2019 - ROOM 14 – 7:00 P.M.**

## **AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES**

- Approval of 6/12/19 and 7/10/19 Minutes

**3. APPOINTMENTS**

- Board of Health Re: Health Agent
- Building Commissioner Re: Local Bldg. Inspector

**4. PAYROLL/BUDGET**

- Clerk Payroll – August & September 2019

**5. HR DIRECTOR**

- Job Descriptions
- Article 2
- Staffing update
- Town Meeting Articles
- Vacation Policy Update

**6. ADJOURNMENT**

*NB: Matters listed on this Agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.*

Signature:  
Scott Harrison, Chairman

Date: 9/27/19