

MILFORD TOWN CLERK



2021 APR 12 PM 12:20  
**MILFORD PERSONNEL BOARD**  
**Wednesday, April 14, 2021 – 6:30 P.M. (via ZOOM Meeting)**

*Invitation to Speak access now requires advanced registration. Please register online here:*  
<https://bit.ly/3uJgTSu> *Any member of the public may now register to access the zoom webinar as an attendee. Public attendees will be able to view the zoom LIVE and request to speak at the "Invitation to Speak."*

### **AGENDA**

1. CALL TO ORDER
2. INVITATION TO SPEAK
3. APPROVAL of CLERK PAYROLL
4. APPOINTMENTS
  - a. Town Administrator, Rick Villani Re: HR Director
5. SALARY CLASSIFICATION AND COMPENSATION PLAN (Director, Human Resources)
  - a. The compelling problems that can be solved with an updated Salary Compensation and Classification Plan
  - b. The steps and timeline, from current to March 1, 2022, to complete an updated Salary Compensation and Classification Plan
  - c. Steps to Update Existing Job Descriptions
6. OLD BUSINESS
  - a. Personnel Updates – New Hires; Open Positions
7. NEW BUSINESS
8. FUTURE AGENDA ITEMS
  - a. Performance Review System
  - b. Performance Awards for Article 2 Employees
  - c. Out-of-Cycle Change in Level
  - d. Adoption Policy
9. APPROVAL OF MINUTES – March 10, 2021
10. ADJOURNMENT

*Matters listed on this Agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.*

Signature:

*Harold Rhodes, Chairman*

Date:

April 12, 2021