

MILFORD PERSONNEL BOARD

Milford MA 01757

Saturday, February 28, 2015, 12:30pm- – Milford Police Station

AGENDA

1 CALL TO ORDER/APPROVAL OF MINUTES

2 SCHEDULED APPOINTMENTS

- 2.1 Town Engineer, re: job description
- 2.2 Town Counsel, re: Annual Town Meeting Article 2
- 2.3 Health Agent, re: Board of Health Nurse PAQ

3 REVIEW OF JOB DESCRIPTION APPEALS

- 3.1 Administrative Services Coordinator
- 3.2 Police Lieutenant
- 3.3 Financial Analyst
- 3.4 Building Commissioner

4 NEW BUSINESS

- 4.1 Unclassified Positions

5 INFORMATIONAL REPORTS & CORRESPONDENCE

- 5.1 Appointment of Technology Support Technician

6 BUDGET AND FINANCE

- 6.1 Revenue/Expense Report for February 28, 2015:

	<u>BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE</u>
PERSONAL SERVICES	4,816.00	3,210.00	1606.00
GENERAL EXPENSES	334.00	129.90	204.10
C & C STUDY	4,900.00	4,704.85	195.15

- 6.2 Clerical Payroll for 2015

7 EXECUTIVE SESSION

8 FUTURE MEETING DATES/ADJOURNMENT

***If Feb. 28th is not convenient due to change of time, these department heads will attend the March 3rd meeting.**