



MILFORD PERSONNEL BOARD

Milford MA 01757

Monday, August 3, 2015, 7:00pm, Room 02

AGENDA

1 CALL TO ORDER/APPROVAL OF MINUTES

1.1 July 16, 2015

2 SCHEDULED APPOINTMENTS

2.1 Town Counsel Gerald Moody

2.2 Finance Director, re: Benefits Coordinator

2.3 Senior Center Director, re: Administrative Assistant

3 ONGOING BUSINESS

3.1 Classification and Compensation Study

3.2 Revised Job Descriptions: Town Treasurer and Benefits Coordinator

4 NEW BUSINESS

4.1 Human Services

5 INFORMATIONAL REPORTS & CORRESPONDENCE

5.1 Survey Responses

6 BUDGET AND FINANCE

6.1 Financial Report as of July 31, 2015

	<u>BUDGET</u>	<u>EXPENDED</u>	<u>BALANCE</u>
PERSONAL SERVICES	4,863.00	405.25	4,457.75
GENERAL EXPENSES	1,000.00	38.94	961.06

6.2 Staples Invoice \$62.33

6.3 Clerical Payroll/September 2015

7 EXECUTIVE SESSION

8 FUTURE MEETING DATES/ADJOURNMENT