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MILFORD PERSONNEL BOARD
WEDNESDAY, SEPTEMBER 19, 2018 - ROOM 14 – 7:00 P.M.

AGENDA

1. CALL TO ORDER/APPROVAL OF MINUTES

- Approval and signature of 7/12/18 & 8/15/18 Minutes

2. INVITATION TO SPEAK

3. BUDGET & FINANCE

- Clerk Payroll – September 2018

4. SCHEDULED APPOINTMENTS

- Town Administrator re: HR Director Salary & Change to Admin. Asst. to TA Job Description
- Park Commission re: Change to Park Director job description
- HR Director re: Job Descriptions-Youth Ctr. Program Coordinator & Sr. Center Clerk/Receptionist

5. NEW BUSINESS

- Updates to Personnel Board contact information

6. OLD BUSINESS

7. ADJOURNMENT

NB: Matters listed on this Agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature:

Scott Harrison, Chairman

Date: 9/13/18