

**MILFORD PERSONNEL BOARD**  
**MINUTES OF THE MEETING HELD TUESDAY, MARCH 9, 2015**

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1 The meeting was called to order at 7:00pm by James Ligor, Chairman, Present: members Charles Abrahamson Jr., Dennis Carroll, Laura Crisafulli, Warren Heller, Shelly Leclaire, alternate, and Phyllis Ahearn, clerk.

2 D. Carroll moved, seconded by L. Crisafulli: That the Minutes of the meeting held March 3<sup>rd</sup> be approved as submitted **MOTION CARRIED UNANIMOUSLY**

3 W. Heller moved, seconded by C. Abrahamson: That a Level V shall be established for salaried positions, and that prior Level placement votes shall be rescinded in favor of reassignments voted tonight. **MOTION CARRIED UNANIMOUSLY**

4 W. Heller moved, seconded by D. Carroll: That the following salaried positions shall be assigned to Level I: Asst. Town Counsel and Director/Community Development. **MOTION CARRIED UNANIMOUSLY**

5 W. Heller moved, seconded by D. Carroll: that the following salaried positions shall be assigned to Level II: Assessor/Administrator, Health Agent, Network Administrator, Parks/Recreational Administrator, Senior Center Director. **MOTION CARRIED UNANIMOUSLY**

6 W. Heller moved, seconded by D. Carroll: That the following salaried positions shall be assigned to Level III: Building Commissioner, Director, Sewer Operations, Information Technology Director, Police Lieutenant. **MOTION CARRIED UNANIMOUSLY**

7 W. Heller moved, seconded by D. Carroll: That the following salaried positions shall be assigned to Level IV: Deputy Police Chief, Town Engineer, Town Planner. **MOTION CARRIED UNANIMOUSLY**

8 C. Abrahamson moved, seconded by L. Crisafulli: That the following salaried positions shall be assigned to Level V: Fire Chief, Police Chief, Town Counsel, Town Accountant, Town Administrator, Town Treasurer. **MOTION CARRIED UNANIMOUSLY**

9 C. Abrahamson moved, seconded by D. Carroll: That the position of Maintenance Supervisor shall be assigned to Level III of the Hourly Rated Scale, on a conditional basis, pending expansion of the job description essential functions.. **MOTION CARRIED UNANIMOUSLY**

10 The position of Outreach Coordinator shall remain at Level II.

11 It was agreed that the next meeting shall be held on Wednesday, March 25<sup>th</sup>, at Town Hall.

12 C. Abrahamson moved, seconded by L. Crisafulli: That the meeting shall be adjourned at 8:10pm.

***MOTION CARRIED UNANIMOUSLY***

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***James Ligor, Chairman***

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***Charles Abrahamson Jr., Vice Chairman***

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***Dennis Carroll***

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***Laura Crisafulli***

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***Warren Heller***

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***Shelly Leclaire***

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***Phyllis Ahearn, Clerk***

***Document identified in items #2 and 3 were discussed and/or distributed.***