

**MILFORD PERSONNEL BOARD
MINUTES OF THE MEETING HELD TUESDAY, JANUARY 12, 2016**

Page 485

1 The meeting was called to order at 7:00pm by Chairman Charles Abrahamson Jr., Also present were members Dennis Carroll, Laura Crisafulli, Warren Heller, and James Ligor (@7:10). Absent: alternate Shelly Leclaire. Also present: Highway Surveyor Scott Crisafulli (items 3, 4, 5) Town Administrator Richard Villani (items 6) and Selectman/liaison Will Kingkade. Absent FinCom/liaison Charles Miklosovich. Consultant Don Jacobs, originally scheduled, was unable to attend due to weather conditions.

2 W. Heller moved, seconded by D. Carroll: That the Minutes of the meeting held December 10, 2015, shall be approved as submitted. **MOTION CARRIED UNANIMOUSLY**

3 Highway Surveyor Scott Crisafulli met with the Board to discuss vote taken under Item #4 of the December 10th Minutes. Under By-Law section 3.08, the Board may not unilaterally increase pay rates for incumbent personnel; therefore, the December 10th vote is rescinded as invalid.

4 D. Carroll moved, seconded by W. Heller: In accordance with Section 3.08, the following two positions have been created, and will be advertised: **MOTION CARRIED UNANIMOUSLY**
Seasonal Heavy Equipment Operator, \$27.33 per hour, effective as of January 12, 2016
Seasonal Light Equipment Operator, \$23.67 per hour, effective as of January 12, 2016

5 J. Ligor moved, seconded by D. Carroll: That the Highway Supervisor's compensation be reviewed for potential positive adjustment: J. Ligor in favor, three members opposed.

MOTION DEFEATED

6 It was agreed to hold a special meeting at 9am, Sat., Jan. 23rd, at the Police Station, with the study consultant, and to consider a revised PAQ (Pos. Anal. Quest.) for the Asst. Zoning Enforcement Officer.

7 The Board clerk will be developing the Year 2015 Annual Report, identifying and distributing By-Law updates, and providing a schedule of new positions to be added to Article 2 for the 2016 Annual Report.

8 J. Ligor moved, seconded by L. Crisafulli: That the clerical payroll for February, 2016, shall be approved as submitted. **MOTION CARRIED UNANIMOUSLY**

9 D. Carroll moved, seconded by L. Crisafulli: That the meeting shall be adjourned at 9:15pm.

MOTION CARRIED UNANIMOUSLY

Charles Abrahamson Jr., Chairman

Laura Crisafulli, Vice Chair

Dennis Carroll

Warren Heller

James Ligor

Phyllis Ahearn, Clerk