

MILFORD PERSONNEL BOARD
MINUTES OF THE MEETING HELD MONDAY, JULY 14, 2014

Draft: Subject to Approval

Page 423

1 The meeting was called to order at 6:01pm by James Ligor, Chairman. Present: James Ligor, Dennis Carroll, Charles Abrahamson Jr., and Warren Heller. Also present: candidate Laura Crisafulli, Phyllis Ahearn, clerk, and Don Jacobs, consultant (@7:25pm).

2 D. Carroll moved, seconded by C. Abrahamson: To approve as submitted the Minutes of the regular session held July 2nd. **MOTION CARRIED UNANIMOUSLY**

3 D. Carroll moved, seconded by W. Heller: To approve as submitted the Minutes of the executive session held July 2nd. **MOTION CARRIED UNANIMOUSLY**

4 The Board proceeded to interview Laura Crisafulli, the third candidate to express an interest in Board membership. Ms. Crisafulli submitted an application to the Selectmen's Talent Bank on June 25th. Ms. Crisafulli left the meeting at the conclusion of her interview at 7:30pm.

5 Consultant Don Jacobs had arrived at 7:25pm, as the interview was in progress.

6 Two previous candidates, Margaret McIsaac and Shelly Leclaire, who submitted their applications to the Talent Bank on March 24th and June 12th respectively, were interviewed on July 2nd, at which time they were recommended for appointment by the Board of Selectmen – Ms. McIsaac to the regular position vacancy and Ms. Leclaire to the alternate position vacancy.

7 Board members discussed the importance of filling the two vacancies as soon as possible, so that a full complement of five members and one alternate can move forward, without delay, to address the remaining phases of the Classification and Compensation Study.

8 C. Abrahamson moved, seconded by D. Carroll: That the Personnel Board reaffirms its previous recommendation to the Board of Selectmen to appoint Ms. McIsaac as regular member and Ms. Leclaire as alternate member, consistent with the Personnel Board's long-standing Policy of recommending filling positions in the order in which candidates apply to the Talent Bank. **MOTION CARRIED UNANIMOUSLY**

9 Chairman J. Ligor left the meeting at 7:33pm; Vice-Chair C. Abrahamson assumed the Chair to preside over the remainder of the meeting.

10 D. Carroll moved, seconded by W. Heller: That the Board go into executive session at 7:40pm. **ROLL CALL VOTE:** All members voting in the affirmative.

MOTION CARRIED UNANIMOUSLY

11 At the conclusion of executive session, D. Carroll moved, seconded by W. Heller, to adjourn the meeting at 8:25pm.

12 The following meetings are scheduled to be held on
Monday, July 28th, at 7:00pm in Room 02/Milford Town Hall.
Thursday, August 14th, at 7:00pm in Room 02/Milford Town Hall.

James Ligor, Chairman

Charles Abrahamson Jr., Vice-Chairman

Dennis Carroll

Warren Heller

Phyllis Ahearn, Clerk

Documents discussed and distributed are listed in items #4, 6, 7 and 8.