MILFORD PERSONNEL BOARD
MILFORD, MASSACHUSETTS
MINUTES OF MEETING
THURSDAY, JUNE 22, 2017
ROOM 2 @ 6:30 P.M.

1.   The meeting was called to order at 6:30 p.m. by Dennis B. Carroll, Chairman.

2.   Present: Dennis B. Carroll, Laura Crisafulli, Charles Abrahamson, Jr. , Warren Heller, James Dorval and Shelly Leclaire, Clerk; Teresa Persico arrived at 7:40 p.m.   Also present: Former PB member James Ligor.

3.   Members signed meeting minutes from (3/9, 4/6, 5/11).

4.   S. Leclaire distributed a revised 2017 Salary Survey Spread Sheet to the Board.   Members reviewed the document and discussion took place.

5.   C. Abrahamson, Jr. moved to approve the July payroll, seconded by T. Persico.
                                        MOTION CARRIED UNANIMOUSLY

6.   C. Abrahamson, Jr. moved to approve two invoices for office supplies in the amount of $217.98, seconded by T. Persico.   MOTION CARRIED UNANIMOUSLY

7.   A memo was received from the Board of Selectmen re-appointing L. Crisafulli to the Personnel Board for a five year term (2022).

8.   A memo was distributed to all departments regarding the FY-18 Wage and Salary Schedule (Article 2) beginning July 1, 2017 and ending June 30, 2018.

9.   W. Heller moved to invite Town Counsel Moody to the August 2017 meeting to discuss amending the current Personnel Board By-Laws or State Requirements to allow individuals to serve on more than one committee/board, seconded by C. Abrahamson, Jr.
                                        MOTION CARRIED UNANIMOUSLY

10. W. Heller advised the Personnel Board of his intention to resign as a member effective June 30, 2017.   W. Heller served as a member of the Board for twenty (20+) years, many as Chairman. He participated in several studies to upgrade the Wage and Salary Schedule of the Wage and Salary Administration Plan by establishing new position levels and salary levels.   W. Heller will submit his letter of resignation to the Board of Selectmen.

11.   The next meeting is scheduled for Thursday, August 3, 2017 @ 7:00 p.m.

12.   W. Heller moved to adjourn at 7:10 p.m., seconded by C. Abrahamson, Jr.
                                                    MOTION CARRIED UNANIMOUSLY