



**MILFORD PERSONNEL BOARD  
MINUTES OF MEETING  
THURSDAY, DECEMBER 7, 2017, ROOM 2 @ 6:30 P.M.**

Page: 547

1. Present: Dennis B. Carroll, Laura Crisafulli, Charles Abrahamson, Jr., James Dorval, Alt., Teresa Persico @ 6:50 p.m. and Shelly A. Leclaire, Clerk.
2. The meeting was called to order at 6:35 p.m. by Dennis B. Carroll, Chairman.
3. C. Abrahamson, Jr. moved to approve the 10/26/17 and 11/18/17 meeting minutes, seconded by L. Crisafulli.  
**MOTION CARRIED UNANIMOUSLY**
4. Board members signed the September 14, 2017 meeting minutes.
5. Chairman Carroll addressed the Board stating he was contacted on Saturday, December 2, 2017 by Selectman William Buckley regarding the job positions for the Local Building Inspector and Building Commissioner. Selectmen Buckley gave several examples of dislikes in the previous way the building department was managed. Mr. Buckley said the Board of Selectmen assume responsibility because they did not explain their expectations to the previous Building Commissioner. Mr. Buckley inquired if the Personnel Board was planning on rating both positions higher than Level 1, Step 1. Chr. Carroll said he couldn't speak for the Board. Mr. Buckley asked that the Board consider rating the full time Local Building Inspector salary at \$65,000 and the Building Commissioner at \$85,000 annually. Chr. Carroll said he would bring the request before the Board.
6. LOCAL BUILDING INSPECTOR - The Board rated the Local Building Inspector in accordance with the rating schedule. C. Abrahamson, Jr. moved to set the annual salary for the Local Building Inspector at \$50,298, based on the rating of Step 1, Level 1, and any step/level greater than Step 1, Level 1 must be justified, seconded by T. Persico.  
**MOTION CARRIED UNANIMOUSLY**
7. BUILDING COMMISSIONER - The Board rated the Building Commissioner in accordance with the rating schedule. C. Abrahamson, Jr. moved to set the salary for the Building Commissioner at \$60,042, based on the rating of Step 1, Level 2, and any step/level greater than Step 1, Level II must be justified, seconded by T. Persico.  
**MOTION CARRIED UNANIMOUSLY**

8. A letter will be forwarded to the Board of Selectmen, Town Administrator Villani and Finance Director Taylor indicating the vote, with respective steps and levels for the positions of Local Building Inspector and Building Commissioner.
9. Chairman Carroll signed the 2017 Vacation Carry Forward Request Form for Article 2 employees.
10. A letter was received by Town Counsel Moody informing the Board of Open Meeting Law changes.
11. The next scheduled meeting will be Thursday, January 11, 2018.
12. J. Dorval moved to adjourn at 8:13 p.m., seconded by T. Persico.

**MOTION CARRIED UNANIMOUSLY**

Meeting adjourned at 8:13 p.m.

Dennis B. Carroll, Chairman

Charles Abrahamson, Jr.

Laura Crisafulli, Vice chair

James Dorval

Teresa Persico

Shelly A. LeClaire, Clerk