



**MILFORD PERSONNEL BOARD
MINUTES OF MEETING
THURSDAY, MARCH 8, 2018, ROOM 2 @ 7:00 P.M.**

Page: 555

1. Present: Dennis B. Carroll, Chairman, Laura Crisafulli, Vice Chr., Charles Abrahamson, Jr., Teresa Persico, Jim Dorval and Clerk, Liz Fernandes. Also present were Youth Commission members John and Darlene Dulude, Sandra Caproni and Lisa White, Jen Ward, Youth Ctr. Director, Bob Speroni, and Town Administrator, Rick Villani.

2. The meeting was called to order at 7:00 p.m. by D. Carroll, Chairman.

3. C. Abrahamson, Jr. moved to approve the February 27, 2018 meeting minutes, seconded by L. Crisafulli. Minutes will be signed at the next meeting.

MOTION CARRIED UNANIMOUSLY

4. YC Member Sandra Caproni discussed Jen's many responsibilities including the building, budget and most importantly, the kids. Feels it warrants the position go from an hourly position to a salary position. A PAQ and resume were provided to the Board. Jen Ward then discussed a little bit about her background. Stated she was a member of AmeriCorps for 2 years in which she was able to volunteer at the Youth Center as a Youth Leadership Coordinator. She then became Program Coordinator and then Asst. Director and served approx. 1 ½ years in each position. Became Director after the YC renovations were complete in 2016. She has 3 FT staff and also 10-15 PT staff as well as many volunteers.

5. C. Abrahamson, Jr. moved to approve the February 27, 2018 meeting minutes, seconded by L. Crisafulli. Minutes will be signed at the next meeting.

MOTION CARRIED UNANIMOUSLY

6. The Board to discuss the rating of the Clerks to various Board and Committees at the March 22, 2018 meeting.

7. D. Carroll asked the Clerk the status of the Salary Survey. L. Fernandes indicated that 8 Towns have replied. She will work on contacting those towns who have not yet responded. The results will be brought to the next meeting for discussion and review. The Board is hoping to produce a revised Article 2 reflecting the market change for the May Town Meeting.

8. Bob Speroni, Building Commissioner in Hopedale and resident of Milford wanted to give his professional opinion and speak a bit about what a Local Building Inspector as well as a Building Commissioner position involves. As a resident he has been following the status of the positions since the resignation of John Erickson. He has been a Bldg. Commissioner in Hopedale for 28yrs. and is also on the Building Official Certification Committee (BOCC). A big part of these positions is safety. These positions are not easy to fill. Candidates need to meet the minimum requirements/qualifications of the

BBRS before taking any exams. In order to recruit and retain candidates for these positions, the Town should hire experienced and qualified people as well as increase the salary range to be more competitive.

9. C. Abrahamson, Jr. moved to approve the March 2018 payroll, seconded by L. Crisafulli.

MOTION CARRIED UNANIMOUSLY

10. The next meeting is scheduled for March 22, 2018 at 6:30 p.m. in Room 02.

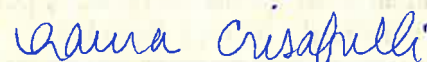
11. J. Dorval moved, seconded by C. Abrahamson, Jr: To adjourn the meeting at 8:05pm,
UNANIMOUS

ROLL CALL VOTE: 5 members voting in the affirmative to go into Executive Session to discuss the review and rerating of the YC Director and Building Commissioner positions.


MOTION CARRIED UNANIMOUSLY

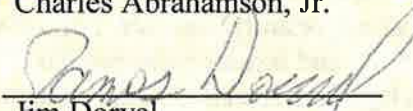
Meeting adjourned at 8:05 p.m.

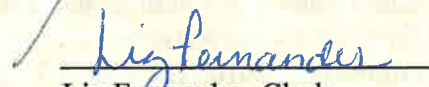

Dennis B. Carroll, Chairman


Laura Crisafulli, Vice chair

Teresa Persico


Charles Abrahamson, Jr.


Jim Dorval


Liz Fernandes, Clerk