



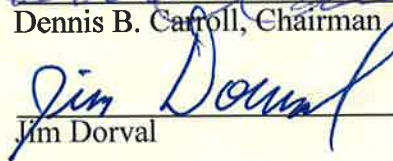
**MILFORD PERSONNEL BOARD
MINUTES OF MEETING
THURSDAY, MAY 10, 2018, ROOM 2 @ 6:30 P.M.**

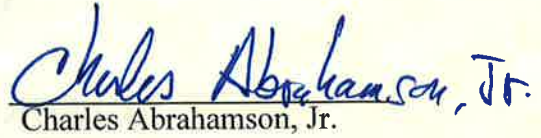
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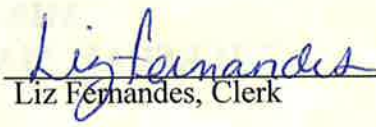
1. Present: Dennis B. Carroll, Chairman, Charles Abrahamson, Jr., Jim Dorval and Clerk, Liz Fernandes.
2. The meeting was called to order at 6:50 p.m. by D. Carroll, Chairman.
3. Chris Morin, liaison for the Finance Committee did not attend.
4. C. Abrahamson moved to approve the April 12, 2018 minutes seconded by Jim Dorval.
MOTION CARRIED UNANIMOUSLY
5. The Board discussed Article 17 and were all in agreement that an HR Director would be a great resource and advisor to the Board, however not as a voting member. The Personnel By-laws were established back in 1959 and state that town employees shall not be appointed to any board or committee in order to remain free from any political influences among other reasons.
6. The Board once again reviewed the PAQ for the position of Clerk to the Registrar of Voters. PAQ primarily lists the duties of Town Clerk not the duties of a Clerk to a Board.
7. C. Abrahamson made a motion, effective July 1, 2018 (FY19) to eliminate the position of Clerk to the Registrar of Voters for the following reasons: There are no posted meetings, minutes, agendas, reports or other duties as performed by a clerk for a Board in Milford. Seconded by J. Dorval
MOTION CARRIED UNANIMOUSLY
8. Chairman D. Carroll will follow up with a letter to Town Clerk, Amy Neves.
9. Chairman D. Carroll asked the Board if they had any suggestions on the wage and salary review process. The Board agreed that to be competitive they have to continue to do salary surveys as they have done. The Board is looking forward to suggestions and input from Chris Morin, liaison for the Fin Com.
10. There was discussion on a report/letter to be read at Town Meeting. The report will summarize to Town Meeting members the duties and functions of the Personnel Board per the established by-law.
11. The next meeting was scheduled for June 14, 2018.
12. J. Dorval moved, seconded by C. Abrahamson, Jr: to adjourn the meeting at 8:45pm.
MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 8:45 p.m.


Dennis B. Carroll, Chairman


Jim Dorval


Charles Abrahamson, Jr.


Liz Fernandes, Clerk