



**MILFORD PERSONNEL BOARD  
MINUTES OF MEETING  
THURSDAY, JUNE 13, 2018, ROOM 2 @ 6:30 P.M.**

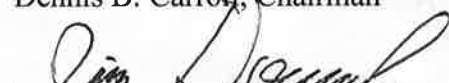
Page: 565

1. Present: Dennis B. Carroll, Chairman, Charles Abrahamson, Jr., Jim Dorval Teresa Persico (arrived at 7:15pm), Chris Morin, Fin Com Chair and Clerk, Liz Fernandes.
2. The meeting was called to order at 6:40 p.m. by D. Carroll, Chairman.
3. Chairman Carroll asked C. Morin for his thoughts on other ways to conduct salary surveys. Chris Morin agreed with what the Board has done but recommended maybe adding a few more towns and having back up information on the reason for choosing each town. Also comparing some of the benefits. He also recommended the Board try and submit Article 2 salary figures by end of year, January at the latest. D. Carroll indicated that it should be possible and that having new members fill the vacancies on the Board will help.
4. C. Abrahamson moved to approve the May 10, 2018 minutes seconded by Jim Dorval.  
**MOTION CARRIED UNANIMOUSLY**
5. The Board acknowledged a letter of resignation from Charles Abrahamson, Jr. effective 6/30/18.
6. The Board requested a memo be sent to all Department Heads with the FY19 Article 2 rates.
7. C. Abrahamson, Jr. moved to approve the June 2018 payroll, seconded by J. Dorval.  
**MOTION CARRIED UNANIMOUSLY**
8. Job Description Review:  
\*Maintenance Supervisor Job Description, position is currently vacant.  
\*Financial Analyst, Board requested Clerk forward a copy to employee for updates/changes then to Fin Com Chairman, Chris Morin for approval.
9. Chairman D. Carroll signed the Municipal Employee Disclosure Form required by GL c268A, §20(b) for the Board Clerk.
10. The next meeting was scheduled for July 12, 2018 at 6:30 pm.
11. J. Dorval moved, seconded by Teresa Persico: to adjourn the meeting at 8:20pm.  
**MOTION CARRIED UNANIMOUSLY**


Meeting adjourned at 8:20 p.m.

  
Dennis B. Carroll, Chairman

  
Charles Abrahamson, Jr.

  
Jim Dorval

  
Liz Fernandes, Clerk

  
Teresa Persico