




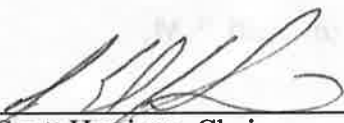
**MILFORD PERSONNEL BOARD  
MINUTES OF MEETING  
WEDNESDAY, AUGUST 15, 2018, ROOM 14 @ 7:00 P.M.**

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1. Present: Jim Dorval, Scott Harrison, Tarik Miranda, Harold Rhodes and Board Clerk Liz Fernandes. Absent was: Teresa Persico. Also in attendance were Town Administrator R. Villani and HR Director M. Giffin.
2. The meeting was called to order at 7:05 p.m. by J. Dorval.
3. Reorganization of the Board:
  - H. Rhodes motioned to appoint S. Harrison as Chairman, seconded by T. Miranda.  
**MOTION CARRIED UNANIMOUSLY.**
  - T. Miranda motioned to appoint H. Rhodes as Vice Chairman seconded by J. Dorval.  
**MOTION CARRIED UNANIMOUSLY.**
4. Signing of 7/12/18 minutes was tabled due to the majority of members at the meeting not being present. S. Harrison to speak to Town Counsel Boddy on how to proceed.
5. H. Rhodes moved to approve the August 2018 payroll, seconded by J. Dorval.  
**MOTION CARRIED UNANIMOUSLY**
6. Town Administrator Villani indicated that he would like to be on the next agenda regarding HR Director salary.
7. H. Rhodes went over some items he would like the Board to discuss at future meetings:
  - Review of the Personnel By-laws
  - Salary survey plan, and whether or not one is needed
  - Review of Article 2 salaries
  - Review non-rated positions and if they receive overtime pay
  - Reviewing all job descriptions with HR Director
  - Discuss the process of decision making by the Board and remaining transparent
  - Discuss how the Board will work with the HR Director
8. J. Dorval indicated that isolation is key to the Personnel Board. Following state laws and remaining independent and free from nepotism and corruption.
9. Chairman Harrison asked for the members' preference on future meeting days and times. The majority were in favor of Wednesdays at 7:00pm. Chairman asked clerk L. Fernandes to reach out to T. Persico on her preference. He will then set a date for the next meeting.
10. Adjournment was motioned by H. Rhodes at 7:30pm and seconded by T. Miranda.  
**MOTION CARRIED UNANIMOUSLY**

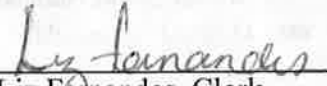
Meeting adjourned at 7:30 p.m.



  
\_\_\_\_\_  
Scott Harrison, Chairman

\_\_\_\_\_  
Harold Rhodes, Vice Chairman

  
\_\_\_\_\_  
Jim Dorval, Alternate

  
\_\_\_\_\_  
Liz Fernandes, Clerk

\_\_\_\_\_  
Teresa Persico

  
\_\_\_\_\_  
Tarik Miranda