

MILFORD PERSONNEL BOARD MINUTES OF MEETING WEDNESDAY, OCTOBER 10, 2018, ROOM 14 @ 7:00 P.M.

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- 1. <u>Present</u>: Jim Dorval (7:14pm), Scott Harrison, Tarik Miranda, Harold Rhodes, Teresa Persico, and Dennis Carroll. <u>Absent</u>: Board Clerk Liz Fernandes. <u>Also in attendance</u>: HR Director M. Giffin.
- 2. The meeting was called to order at 7:00 p.m. by S. Harrison.
- 3. H. Rhodes motioned to approve the 9/19/18 minutes seconded by D. Carroll.

MOTION CARRIED UNANIMOUSLY

4. T. Persico motioned to approve the October 2018 payroll, seconded by T. Miranda.

MOTION CARRIED UNANIMOUSLY

- 5. HR Director, M. Giffin proposed three revised job descriptions:
 - 1) Asst. Zoning Enforcement Officer: D. Carroll moved to accept the changes seconded by T. Miranda.

 MOTION CARRIED UNANIMOUSLY
 - 2) PT Wiring Inspector: H. Rhodes moved to accept the changes seconded by T. Persico.

MOTION CARRIED UNANIMOUSLY

3) PT Plumbing/Gas Inspector: H. Rhodes moved to accept the changes seconded by D. Carroll.

MOTION CARRIED UNANIMOUSLY

- 6. HR Director, M. Giffin also informed the Board about the new Bill Governor Baker signed regarding State Minimum Wage increases that will begin on January 1st, 2018 yearly through January 1st 2023.
 - S. Harrison asked that Maureen discuss with Department Heads and Finance Committee the impact this would have on the budget and if there was a desire to auto adjust with the State minimums moving forward.
 - D. Carroll stated that the COLA increases will also help in getting the salaries closer to minimum wage.

7. Adjournment was motioned by T. Miranda at 7:17pm and seconded by H. Rhodes.

MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 7:17 p.m.

Scott Harrison, Chairman

Jim Dorval, Alternate

Teresa Persico

Harold Rhodes, Vice Chairman

Dennis Carroll

Tarik Miranda