



**MILFORD PERSONNEL BOARD
MILFORD MASSACHUSETTS
MINUTES OF MEETING
TUESDAY, DECEMBER 13, 2016
ROOM 2 – 6:30 P.M.**

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1. The meeting was called to order at 6:30 p.m. by Dennis P. Carroll, Chairman. Members present: Warren Heller, Charles Abrahamson, Jr., Laura Crisafulli and Clerk Shelly Leclaire. Also present: James Ligor and Phyllis Ahearn.
2. C. Abrahamson, Jr. moved to accept the November 15, 2016 minutes, seconded by L. Crisafulli.
MOTION CARRIED UNANIMOUSLY
3. W. Heller moved to approve the 2016 Vacation Leave Carry Forward Request Form signed by D. Carroll, seconded by C. Abrahamson, Jr. **MOTION CARRIED UNANIMOUSLY**
4. NEW BUSINESS – Discussion took place regarding a Human Resource department. W. Heller volunteered to work with D. Carroll to draft a letter addressing the Board's concerns.

W. Heller moved to notify Mr. William Buckley that the Personnel Board is no longer supporting or advocating a Human Resource department, seconded by C. Abrahamson, Jr.
MOTION CARRIED UNANIMOUSLY

C. Abrahamson, Jr. moved that this Board is not in favor of eliminating the Personnel Board, seconded by L. Crisafulli.
MOTION CARRIED UNANIMOUSLY

D. Carroll will notify Mr. Buckley of the two votes.
5. The list of talent bank applicants will be invited to the January 2017 meeting.
6. C. Abrahamson, Jr. moved to approve the December 2016 payroll, seconded by W. Heller.
MOTION CARRIED UNANIMOUSLY
7. The next meeting is scheduled for January 10, 2017.
8. W. Heller moved to adjourn at 6:59 p.m., seconded by C. Abrahamson, Jr.
MOTION CARRIED UNANIMOUSLY

Dennis Carroll, Chairman

Laura Crisafulli, Vice Chairperson

Warren Heller

Charles Abrahamson, Jr.

Shelly Leclaire, Alternate