

**MILFORD PERSONNEL BOARD
MINUTES OF THE MEETING HELD JANUARY 17, 2015
MILFORD POLICE DEPARTMENT, 250 MAIN ST., MILFORD MA**

Draft: subject to approval

Page 444

1 The meeting was called to order at 9:40am by Chr. James Ligor. Also present Charles Abrahamson Jr., Dennis Carroll, Laura Crisafulli, Shelly Leclaire, alternate, and Warren Heller (10:40am); also present, clerk Phyllis Ahearn.

2 Dennis Carroll moved, seconded by S. Leclaire: To approve as submitted the Minutes of the meeting held December 9, 2014. **MOTION CARRIED UNANIMOUSLY**

3 The Board members discussed the following Agenda items:

- The 2014 Town Report is due in the Selectmen's Office by February 6th
- The Town Clerk distributed a memo re: Conflict of Interest Law Summary
- The Selectmen's Office has issued the Town Hall calendar for 2015
- The Finance Committee has issued a memo re: major expenditures
- The Personnel Board's financial report for December 31, 2014

4 C. Abrahamson moved, seconded by L. Crisafulli: To approve an invoice from W. B. Mason Co., in the amount of \$129.90. **MOTION CARRIED UNANIMOUSLY**

5 D. Carroll moved, seconded by C. Abrahamson: That the Board go into executive session for the purpose of continuing with the ongoing Classification and Compensation Study (10:01am) **VOICE VOTE: MOTION CARRIED UNANIMOUSLY**

6 W. Heller arrived at the meeting at 10:40am, during executive session.

7 Executive session ended at 11:03am, and the Board resumed the open session Agenda.

8 W. Heller moved, seconded by C. Abrahamson: To recommend a market adjustment of two percent (2%) for Article 2 salaried and hourly rated positions, to serve as guides in budget preparations for fiscal year 2016.

MOTION CARRIED UNANIMOUSLY

9 W. Heller moved, seconded by C. Abrahamson: To recommend a market adjustment of one percent (1%) for Article 2 hourly non-rated, miscellaneous, election workers, and board/committee clerical positions, to serve as guides in budget preparations for fiscal year 2016.

MOTION CARRIED UNANIMOUSLY

10 In addition to the previously scheduled Board meeting for 7:00pm, Wednesday, January 28th, at Town Hall, room 03, there will be an additional meeting on Saturday, January 24th, at 9:00am, at a location to be determined.

11 D. Carroll moved, seconded by L. Crisafulli: That the meeting is adjourned at 11:15am.

MOTION CARRIED UNANIMOUSLY

James Ligor, Chairman

Charles Abrahamson Jr., Vice-Chair

Dennis Carroll

Laura Crisafulli

Warren Heller

Shelly Leclaire, alternate

Phyllis Ahearn, clerk

Documents were distributed and/or discussed in items #2, 3 and 4.