



**MILFORD PERSONNEL BOARD  
MINUTES OF MEETING  
WEDNESDAY, OCTOBER 14, 2020, VIA ZOOM @ 6:30 P.M.**

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Present by Roll Call: Harold Rhodes, Tarik Miranda, Teresa Persico, Tim Goggins, James Dorval, and Board Clerk Liz Fernandes., Absent. Jodie Nosiglia. Also, in attendance: Systems Administrator, Andy Diorio.

*Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, GL.c.30A § 18, this meeting was conducted via Zoom.*

1. The meeting was called to order at 6:30p.m. by Harold Rhodes.

2. **Invitation to Speak** – None

3. **Payroll /Budget**

- T. Goggins motioned to approve the October 2020 payroll seconded by T. Miranda.

**MOTION CARRIED UNANIMOUSLY**

**ROLL CALL VOTE:**

Tarik Miranda-Yes

Tim Goggins-Yes

T. Persico-Yes

J. Dorval-Yes

UNANIMOUS

4. **Appointments**

- Town Administrator Villani, not present, submitted a copy of his letter addressed to the Board of Selectmen requesting the newly appointed HR Director and Building Custodian be placed at a step higher than one (1) which was then approved at their September 28, 2020 meeting.
- Request for HR Director, Kristin Melpignano to start at Salary Level 2, Step 7, \$83,962.

T. Goggins motioned to approve seconded by T. Miranda.

**MOTION CARRIED UNANIMOUSLY**

**ROLL CALL VOTE:**

Tarik Miranda-Yes

Tim Goggins-Yes

T. Persico-Yes

J. Dorval-Yes

UNANIMOUS

- Request for Building Custodian, Jason Vaz to start at an hourly rate of \$18.76, Level 1, Step 2, prorated to his hire date of October 13, 2020.

T. Miranda motioned to approve seconded by T. Persico.

**MOTION CARRIED UNANIMOUSLY**

**ROLL CALL VOTE:**

Tarik Miranda-Yes

Tim Goggins-Yes

T. Persico-Yes

J. Dorval-Yes

UNANIMOUS

5. **Old Business**

H. Rhodes indicated he received an updated job description for Police Lieutenant from Police Chief Pighetti, however, he would like to postpone reviewing all job descriptions until newly appointed HR Director, Kristin Melpignano can attend a meeting.

6. **Future Business**

- Continue review of job descriptions as well as review the salaries chart.
- Review Sr. Building Custodian position in hourly Level 2 and compare to Building Custodian in hourly Level 1.

7. **Approval of minutes**

T. Miranda motioned to approve the September 9, 2020 meeting minutes, seconded by T. Goggins.

**MOTION CARRIED UNANIMOUSLY**

**ROLL CALL VOTE:**

Tarik Miranda-Yes

Tim Goggins-Yes

T. Persico-Yes

J. Dorval-Yes

UNANIMOUS

8. **Adjournment**

Adjourned the meeting at 7:00 pm.

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Harold Rhodes, Chairman

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Tim Goggins

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Teresa Persico

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Tarik Miranda, Vice Chairman

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Jim Dorval

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Liz Fernandes, Clerk