



**MILFORD PERSONNEL BOARD
MINUTES OF MEETING
WEDNESDAY, NOVEMBER 3, 2021, 6:00 P.M.**

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Members Present: Tarik Miranda, Jodie Nosiglia, Jim Ligor, Jim Dorval, Teresa Persico, Brian Long and Board Clerk Liz Fernandes. Also, in attendance: Resident, Jamie Wheelock.

1. The meeting was called to order at 6:07p.m. by Chairman Miranda.

2. **Old Business**

- Brian Long asked if the Fleet Maintenance Supervisor position not passed at the 11/1/2021 STM would again be placed on the 2022 Annual Town Meeting warrant, Tarik said he believed so.

Classification & Compensation Plan

- Kristin updated the Board on GovHr. They have two scheduled zoom meeting dates for employees to go over how they will complete their Job Analysis Questionnaire then they will also be scheduling brief interviews with employees to go over each of their positions.
- Eight Job Descriptions from the previous meeting submitted again for review and approval: Facilities Director, IT Director, Community Development Director, Deputy Police Chief, Assistant Town Accountant, Asst. to the Police Chief, HR Coordinator, PT Client Services Coordinator at Senior Center.

Motion to approve as presented by T. Persico seconded by J. Ligor.

MOTION CARRIED UNANIMOUSLY

3. **Adjournment**

- T. Persico motioned to adjourn the meeting at 6:15 pm seconded by J. Ligor.

MOTION CARRIED UNANIMOUSLY

Tarik Miranda, Chairman

Jim Ligor, Vice Chairman

Jim Dorval

Jodie Nosiglia

Teresa Persico

Brian Long

Liz Fernandes, Clerk