



**MILFORD PERSONNEL BOARD  
MINUTES OF MEETING  
TUESDAY, NOVEMBER 23, 2021, VIA ZOOM @ 6:00 P.M.**

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Members Present: Jodie Nosiglia, Jim Ligor, Teresa Persico, Brian Long and Board Clerk Liz Fernandes. Also present were Kristin Melpignano, HR Director and Chris George, IT Director. Absent: Tarik Miranda and Jim Dorval

*Pursuant to Governor Baker's March 12, 2020 order suspending certain provisions of the Open Meeting Law, GL.c.30A § 18, this meeting was conducted via Zoom.*

1. The meeting was called to order at 6:05p.m. by Vice Chairman Ligor.

2. **Old Business**

***Classification & Compensation Plan***

- Eight Job Descriptions submitted for review and approval: Police Chief, System Administrator, Town Treasurer, Police Lieutenant, Lister/Data Collector, Town Engineer, Assessor Administrator and Director of Sewer Operations.
- Discussion took place and Jodie had questions and suggestions on the Assessor Admin. and Director of Sewer Operations. Kristin asked that she send them to her in an email and she would review with each of them and make adjustments as needed. These two will be brought back for approval at the next meeting.  
Motion made by J. Nosiglia to approve all job descriptions presented, with the exception of the Town Engineer and the Assessor Administrator, seconded by B. Long.

**MOTION CARRIED UNANIMOUSLY**

**ROLL CALL VOTE:**

T. Persico-Yes  
B. Long-Yes  
J. Nosiglia – Yes  
J. Ligor - Yes  
UNANIMOUS

3. **Adjournment**

- B. Long motioned to adjourn the meeting at 6:21 pm seconded by T. Persico.

**MOTION CARRIED UNANIMOUSLY**

**ROLL CALL VOTE:**

T. Persico-Yes  
B. Long-Yes  
J. Nosiglia – Yes  
J. Ligor - Yes  
UNANIMOUS

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Jim Ligor, Vice Chairman

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Jodie Nosiglia

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Teresa Persico

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Brian Long

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Liz Fernandes, Clerk