



**MILFORD PERSONNEL BOARD  
MINUTES OF MEETING  
WEDNESDAY, MARCH 30, 2022, 6:00 P.M.**

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Members Present: Tarik Miranda, Jim Ligor (6:18pm), Teresa Persico, Jim Dorval, Brian Long, Jodie Nosiglia, and Board Clerk Liz Fernandes.

Absent:

Also, in attendance: HR Director, Kristin Melpignano and Special Counsel to Water Commission, Gerry Moody

1. The meeting was called to order in Room 03 at 6:09p.m. by Chairman Tarik Miranda.

**2. Appointments**

- Special Counsel Moody on behalf of the Water Commission is proposing a warrant article to amend the Personnel By-laws by adding a Section 5.14 to include the Water Department. These matters were approved as stand-alone votes at the 10-25-21 STM and should now be incorporated into the By-laws.

**5.14 WATER DEPARTMENT**

*Hours of work for Water Department employees shall regularly be forty (40) hours per week.*

*Operator License Increment. Water Department employees may be paid an hourly increment for achievement of state Operator License Grades 1 through 4. The increment is \$.50 per hour with a maximum of \$2.00 per hour. Said increment may be raised by the Board of water Commissioners, upon approval by the Personnel Board.*

*On Call Status Stipend. Certain water Department employees may, at times, be required to remain in the community and available for emergency response. Employees so designated shall be paid a stipend of \$25.75 for each day of such designation. Such stipend may be increased by the Board of Water Commissioners, upon approval by the Personnel Board.*

Motion by J. Dorval to add section 5.14 to the Personnel By-laws, seconded by T. Persico.

**MOTION CARRIED UNANIMOUSLY**

**3. New Business**

- Kristin provided the wage placement for the previously approved FT Public Health Nurse using the new rating system. Under the current Article 2, it would fall under a Level 3.

Motion by T. Persico to approve placement at a Level 3, seconded by J. Nosiglia.

**MOTION CARRIED UNANIMOUSLY**

- Veterans Services Director - position should be removed from a non-rated position due to its duties and responsibilities. Kristin has updated and rated the job description which fell under a Salary, Level 2. Motion by T. Persico to approve changing the Veterans Services Director to a Salary Level 2 position, seconded by J. Dorval.

**MOTION CARRIED UNANIMOUSLY**

**4. Adjournment**

- J. Ligor motioned to adjourn the meeting at 6:32 pm seconded by J. Dorval.

**MOTION CARRIED UNANIMOUSLY**

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Tarik Miranda, Chairman

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Jim Ligor, Vice Chairman

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Brian Long

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Teresa Persico

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Jim Dorval

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Jodie Nosiglai

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Liz Fernandes, Clerk