



**MILFORD PERSONNEL BOARD
MINUTES OF MEETING
WEDNESDAY, MARCH 30, 2022, 6:00 P.M.**

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Members Present: Tarik Miranda, Jim Ligor (6:18pm), Teresa Persico, Jim Dorval, Brian Long, Jodie Nosiglia, and Board Clerk Liz Fernandes.

Absent:

Also, in attendance: HR Director, Kristin Melpignano and Special Counsel to Water Commission, Gerry Moody

1. The meeting was called to order in Room 03 at 6:09p.m. by Chairman Tarik Miranda.

2. Appointments

- Special Counsel Moody on behalf of the Water Commission is proposing a warrant article to amend the Personnel By-laws by adding a Section 5.14 to include the Water Department. These matters were approved as stand-alone votes at the 10-25-21 STM and should now be incorporated into the By-laws.

5.14 WATER DEPARTMENT

Hours of work for Water Department employees shall regularly be forty (40) hours per week.

Operator License Increment. Water Department employees may be paid an hourly increment for achievement of state Operator License Grades 1 through 4. The increment is \$.50 per hour with a maximum of \$2.00 per hour. Said increment may be raised by the Board of water Commissioners, upon approval by the Personnel Board.

On Call Status Stipend. Certain water Department employees may, at times, be required to remain in the community and available for emergency response. Employees so designated shall be paid a stipend of \$25.75 for each day of such designation. Such stipend may be increased by the Board of Water Commissioners, upon approval by the Personnel Board.

Motion by J. Dorval to add section 5.14 to the Personnel By-laws, seconded by T. Persico.

MOTION CARRIED UNANIMOUSLY

3. New Business

- Kristin provided the wage placement for the previously approved FT Public Health Nurse using the new rating system. Under the current Article 2, it would fall under a Level 3.

Motion by T. Persico to approve placement at a Level 3, seconded by J. Nosiglia.

MOTION CARRIED UNANIMOUSLY

- Veterans Services Director - position should be removed from a non-rated position due to its duties and responsibilities. Kristin has updated and rated the job description which fell under a Salary, Level 2.

Motion by T. Persico to approve changing the Veterans Services Director to a Salary Level 2 position, seconded by J. Dorval.

MOTION CARRIED UNANIMOUSLY

4. Adjournment

- J. Ligor motioned to adjourn the meeting at 6:32 pm seconded by J. Dorval.

MOTION CARRIED UNANIMOUSLY

Tarik Miranda, Chairman

Jim Ligor, Vice Chairman

Brian Long

Teresa Persico

Jim Dorval

Jodie Nosiglai

Liz Fernandes, Clerk