



**MILFORD PERSONNEL BOARD
MINUTES OF MEETING
WEDNESDAY, NOVEMBER 9, 2022, 6:00 P.M.**

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Members Present: Jim Ligor (6:10pm), Jim Dorval, Brian Long, Jodie Nosiglia, Tarik Miranda, and Board Clerk Liz Fernandes.

Absent: Teresa Persico

Also in attendance: HR Director, Kristin Melpignano, Youth Commission Members, Brendan Rickert, John and Darlene Delude

1. The meeting was called to order in Room 14 at 6:05p.m. by Vice Chairman Miranda.

2. Appointments

- Youth Commission members present requesting a Level change from a Grade 9, Step 10 to a Grade 11, Step 3 for the Youth Center Director. B. Rickert spoke about the duties and responsibilities of the position as well as the current Director. Indicated that it is the only department that has to fundraise for the operating budget as well as securing funding through grants and facility rentals. Believes we are one of the few in the state with a program of our kind.

J. Nosiglia asked if there were more duties not already listed in the job description, B. Rickert said he would look into it and submit more info to the Board as soon as possible. B. Long asked why the request skipped two levels, B. Rickert indicated they felt the position was more in line with those of Level 11.

After discussion, the Board thanked the Youth Commission for coming.

Clerk to send email to the Youth Commission to send any other info on job description at least a week before next meeting.

Motion to table the discussion by B. Long seconded by J. Nosiglia.

MOTION CARRIED UNANIMOUSLY

3. New Business

- Motion to approve the Juneteenth Holiday by J. Nosiglia seconded by J. Dorval.

MOTION CARRIED UNANIMOUSLY

- Board to review the current By-laws and bring forward any suggestions or edits to next meeting.

4. Approval of minutes

- Motion to approve the October 19, 2022 minutes by B. Long seconded by J. Dorval.

MOTION CARRIED UNANIMOUSLY

5. Approval of Payroll

- Motion to approve the November 2022 payroll by J. Dorval seconded by B. Long.

MOTION CARRIED UNANIMOUSLY

6. Adjournment

- B. Long motioned to adjourn the meeting at 6:50 pm seconded by J. Nosiglia.

MOTION CARRIED UNANIMOUSLY

Jim Ligor, Chairman

Tarik Miranda, Vice Chairman

Brian Long

Jim Dorval

Jodie Nosiglia

Liz Fernandes, Clerk