



PLANNING BOARD OF MILFORD, MASS.

TOWN HALL, 52 MAIN STREET
634-2317

Joseph Calagione
Bryan Cole
John H. Cook
Patrick J. Kennelly
Marble Mainini, III

Minutes of Meeting
MILFORD PLANNING BOARD
This meeting was conducted via Remote Participation
Tuesday, June 15, 2021

Members participating remotely: Joseph Calagione, Bryan Cole, John Cook, Patrick Kennelly (Chairman), Marble Mainini, III.

Members absent: (none)

Staff participating remotely: Larry L. Dunkin, MCRP (Town Planner), Mike Dean, P.E. (Town Engineer)

Call to order: Chairman Kennelly called the meeting to order at 7:02 P.M.

It was announced that pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition of strict limitations on the number of people that may gather in one place, meetings in the Town of Milford are being conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public is being permitted at this meeting, but every effort has been made to ensure that the public can adequately access these proceedings as provided for in the Order.

1. Minutes of Previous Meeting: Motion by Calagione, Second by Mainini to approve the minutes of the June 1, 2021 meeting as amended.

Roll Call Vote: Calagione, yes; Cole, yes; Cook, yes; Kennelly, yes; Mainini, yes.

Motion carried.

2. 81-P Plans: (none)

3. Charles River Watershed Assoc. – Town Park Stormwater Project Overview. The Town Engineer introduced the project and noted that Milford has been awarded a State DEP grant of over \$400,000.00 to design and install the Milford Town Park Green Infrastructure Project. The Town has been working with the Charles River Watershed Association (CRWA) for the last two years analyzing drainage and sub-watersheds within the Town. Participating remotely was Jennie Moonan, P.E. of the CRWA, who gave a brief overview of the project and explained that CRWA prepared the comprehensive grant application for the Town. Previous projects, including the Wetlands Park at Dilla Street, have led up to this particular stormwater mitigation project at the Town Park, which can now be designed and constructed at no cost to the Town. The Town Park location provides public access and high visibility as many people use the park. The close proximity to the two adjacent schools facilitates the educational component of the project. Students from the schools will be exposed to information regarding stormwater, as signs will be installed explaining the benefits of the project. The project will also fix an existing drainage problem along Spruce Street. The Town has worked closely with the Parks, Highway and School Departments on the development of this project. Following a brief discussion, the Board acknowledged the benefits of the project and thanked Ms. Moonan and the Town Engineer for the update.

4. Planning Board Meetings – Schedule & Formats. The Town Planner advised the Board that the emergency pandemic measures were likely being extended by the State, however as of this meeting the final determinations have yet to be made. The extension, if it occurs, will likely extend the ability to continue to hold remote meetings. Should this actually occur, the Town Planner recommended the July and August meetings be held

remotely via Zoom. After a brief discussion, it was determined that at least the July 13, 2021 meeting would be held remotely, and the Board would determine at that time if the August meeting would be held remotely or not.

5. Possible Zoning Bylaw Amendments:

5.A. Select Board name change – This is a housekeeping amendment that provides for gender-neutral references throughout the Zoning Bylaw. The Town had adopted similar changes at the Town Meeting in January for all of the Town's general and special bylaws. However, due to the additional notice, hearing and Planning Board approval required for amendments to Zoning Bylaws which were not met by the other bylaw changes, those changes did not affect the Zoning Bylaw. This amendment will complete the process. The amendment will not affect the preface or the appendix of the Zoning Bylaw Booklet as they are not a part of the Bylaw proper.

5.B. Site Plan Review amendments – These amendments will update and clarify the site plan review process to accurately reflect the customary practices already being followed, as well as require the Planning Board to apply the specific design criteria listed in the Bylaw, rather than refer to the criteria as advisory suggestions. They will also expedite simple change of use approvals within the downtown CA Commercial district by authorizing the Town Planner to issue such approvals. They will also clearly establish that the lack of compliance is a zoning violation.

5.C. Transportation Terminals & Warehouse Uses – These amendments propose the prohibition of transportation terminals as stand-alone principal uses, and establish them rather as accessory uses only, and then only via Planning Board Special Permit. All warehouses are being proposed to now be Planning Board Special Permit uses, and a new Footnote # 33 is proposed requiring a transportation study prepared by a traffic engineer for all transportation terminals. Also, a new definition for transportation terminals is being proposed. The effect of these amendments will eliminate the possibility of future stand-alone terminals operating as principal uses on sites that are distant from a warehouse use they serve that are located on another site in town.

Motion by Calagione, Second by Cole, to submit these proposed amendments to the Select Board for remand to the Planning Board for public hearings.

Roll Call Vote: Calagione, yes; Cole, yes; Cook, yes; Kennelly, yes; Mainini, yes.

Motion carried.

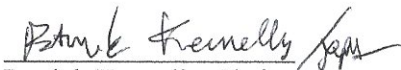
The Chairman noted that the next meeting of the Planning Board will be on July 13, 2021 via Zoom.

Adjournment: Motion by Cole, Second by Calagione to adjourn the meeting.

Roll Call Vote: Calagione, yes; Cole, yes; Cook, yes; Kennelly, yes; Mainini, yes.

Motion carried.

The meeting was adjourned at 7:59 P.M.


Patrick Kennelly, Chairman