

MINUTES OF TRANSPORTATION ADVISORY
COMMITTEE – July 20, 2016

PRESENT: Highway Surveyor, Scott Crisafulli; Senior Center Director, Sue Clark; Finance Committee Member, Michael Soares; Michelle Zale; Brian Long and Francisco Ramos.

ABSENT: George Clemens.

ALSO PRESENT: Town Administrator, Richard A. Villani.

1. Town Administrator Villani opened the meeting and the members proceeded to elect a Chairman, Vice Chairman and Minutes Recorder.
2. Motion by Sue Clark to nominate Scott Crisafulli as Chairman. Seconded by Michael Soares. UNANIMOUS.
3. Motion by Sue Clark to nominate Brian Long as Vice Chairman. Seconded by Michael Soares. UNANIMOUS.
4. Motion by Michael Soares to nominate Michelle Zale as Secretary/Minutes Recorder. Seconded by Scott Crisafulli. UNANIMOUS.
5. The members then reviewed and discussed the Mission Statement, Open Meeting Law and Conflict of Issue Law.
6. The members next had a general discussion of areas they would like to assess as the bus route is implemented which included Ridership numbers, a complaint process, issues of cleanliness, timeliness and driver service. They also discussed placement of bus signs along the route and flag down stops.
7. The members next discussed providing information on the Town Website as well as how riders could check the status of the route electronically.

8. Sue Clark provided the members with a report on the informational forum held at the Senior Center by the MWRTA with the senior citizens on June 19, 2016.
9. The members also want to meet with Carl Damengella at the MWRTA and schedule a bus route ride in the near future.
10. The next meeting is scheduled for August 31, 2016 at 6:30 PM in Room 14.
11. Motion to adjourn by Michael Soares. Seconded by Brian Long. It was agreed to adjourn the meeting at 7:52 PM. UNANIMOUS.

Respectfully submitted:

Michelle Zale 8/31/16

Michelle Zale, Minutes Recorder