

TOWN OF MILFORD
Milford, Massachusetts
NOTICE OF MEETING

RECEIVED
MILFORD TOWN CLERK
2021 MAY 21 AM 9:14

Board or Commission _____ Milford Select Board
Date and Time of Meeting _____ May 25, 2021 3:00PM
Place of Meeting _____ Room 03, 52 Main Street

Remote access now requires advanced registration. Please register online here: <http://tiny.cc/8xsxtz> Any member of the public may now register to access the zoom webinar as an attendee. Public attendees will be able to view the zoom LIVE.

A.) OLD BUSINESS

1. Town Administrator, re: Re-Open Town Hall/New Town Hall Hours

B.) EXECUTIVE SESSION

1. To Receive Attorney/Client and Expert/Client communication of legal advice regarding anticipated litigation or legal issues the disclosure of which would compromise the Town's position.
2. Attorney Jed Nosal, re: Water Company Update.
3. Town Counsel, re: discussion of reasonably anticipated litigation or legal issues the disclosure of which would compromise the Town's position.
4. Consider a vote to approve internal release of June 6, 2019 Executive Session minutes, not yet made public, of the Select Board to Thomas Greene, an investigator hired by the Town of Milford and working on its behalf.

The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature _____ *DD Cullen* _____ Dated _____ *5/21/21* _____



MILFORD SELECT BOARD

Room 11, Town Hall, 52 Main St. (Route 16), Milford, Massachusetts 01757-2679
Phone 508-634-2303 Fax 508-634-2324

Michael K. Walsh, Chairman
Thomas J. O'Loughlin, Esq.
Paul A. Mazzuchelli

Richard A. Villani
Town Administrator

May 18, 2021

To: SELECT BOARD

From: RICHARD A. VILLANI, TOWN ADMINISTRATOR

Date: May 18, 2021

Re: REOPEN TOWN HALL and NEW TOWN HALL HOURS

The purpose of this Memo is to recommend the Select Board reopen Town Hall on a full-time basis beginning June 1, 2021. In addition, I am recommending the Board consider modifying Town Hall Hours to include offering later hours on Wednesdays and closing at 11:30 AM on Fridays. (See proposed Schedule attached hereto).

On May 17, 2021, Governor Baker announced that effective May 29, 2021, all industries will be permitted to open and all restrictions will be lifted and capacity will increase to 100%. Further, all fully vaccinated individuals will no longer be required to wear a face covering or social distance indoors or outdoors with certain exceptions.

Based on the Governor's Order, I am recommending the Board vote to reopen Town Hall on a fulltime basis beginning June 1, 2021.

In addition, Human Resources Director, Kristin Melpignano, has done additional research for area Towns regarding their Town Hall hours. (Survey Attached). We believe that, with the exception of Friday, the original proposed schedule to modify Town Hall hours was confusing and not efficient. One of the main complaints was that all Town Departments did not have uniform hours.

I believe if we are going to open Town Hall to the public, this would an excellent opportunity to implement a new Town Hall hours schedule to be effective the day we reopen full time. We are recommending the new hours for the following reasons:

*All schedules assume 35 hours per week and a one-hour lunch.

*New proposal makes starting hours uniform – too confusing to stagger hours in one building.

*Advantage to town is increased availability in the mornings and the late evening slot. Most unproductive hours on Friday afternoon are shifting to times that benefit taxpayers.

*75% of cities and towns in Massachusetts are using a hybrid model, including 100% of towns Surrounding Milford.

*Hours support a variety of schedules for our constituents.

*Union has already received concessions for a hybrid model.

*Start date would coincide with town hall opening/school ending/summer starting.

*Strong support from Board of Health and other key employees.

Therefore, I am recommending the Board consider to vote to modify Town Hall Hours as listed in the Schedule attached hereto.

Thank you for your consideration.

Cc Board of Selectmen

Date: May 25, 2021

To: All internal Town of Milford departments, Boards, Committees, Commissions, School Dept.

From: Richard Villani, Town Administrator

Re: New Town Hall hours

Effective Tuesday, June 1, 2021, Town Hall be open full time Monday through Friday.

Further, also effective Tuesday, June 1, 2021, Town Hall hours will be modified, offering later hours on Wednesdays to better accommodate residents' needs. Additionally, Town Hall will close at 11:30 PM on Fridays. Please make note of the new hours below for your records.

All Departments:

Monday:	8:00 – 4:30
Tuesday:	8:00 – 4:30
Wednesday:	8:00 – 6:00
Thursday:	8:00 – 4:30
Friday:	8:00 – 11:30

Town Hours

Town:	Hours
Acton	M, W, TH 8 - 5; Tues 8-7:30, Friday 8 - noon
Acushnet	M, W, TH 8 - 4; Tues 8-7:00, Friday 8 - 11:30
Adams	M-Thursday 8 - 5; no Friday hours
Agawam	M - Friday 8:30 - 4:30
Alford	M - Thursday 8 - 1 p.m.
Amesbury	M - W 8-4, Thurs 8 - 7, Fri 8 - noon
Amherst	M - F 8 - 4:30
Andover	M - F 8 - 4:30
Arlington	M - W 8 - 4; Thurs 8-7; Fri 8 - noon
Ashburnham	M - Thursday 7 - 5
Ashby	M - Thursday 8 - 5; Fri 8 - noon
Ashfield	M - Thurs 9 - 4 Fri 9 - noon
Ashland	M,T, Thurs 8 - 3:30; Wed 8 - 7
Bellingham	M-Thursday 8:30 - 4:30; Fri 8:30 - 1
Hopkinton	M,W,Th 8 - 4:30; T 8 - 7; Fri 8 - 2
Mendon	M- Th 8 - 5; closed Friday
Hopedale	M 8 - 7 ; T- Th 8 - 4; Fri 8 - 1
Upton	M,W,Th 8 - 4:00; T 8 - 6; Fri 8 - noon
Franklin	M,T, Thurs 8 - 4; Wed 8 - 6; Fri 8 - 1
Blackstone	M - Thursday 8:30 - 4:30; Tues 8:30 - 7; Fri 8:30 - 11:30
Holliston	M, W, Th 8:30 - 4:30; Tues 8:30 - 7; Fri 8:30 - 1

Richard Villani

From: OConnor, Ron (DPH) <ron.oconnor@mass.gov>
Sent: Monday, May 17, 2021 11:46 AM
To: OConnor, Ron (DPH)
Subject: Baker-Polito Administration to Lift COVID Restrictions May 29, State to Meet Vaccination Goal by Beginning of June

CAUTION: This email originated from outside the **Town of Milford**. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CHARLIE BAKER
Governor



KARYN POLITO
Lt. Governor

FOR IMMEDIATE RELEASE:
May 17, 2021

CONTACT
Governor's Press Office
gov.press@mass.gov



**Baker-Polito Administration to Lift COVID Restrictions May 29, State
to Meet Vaccination Goal by Beginning of June**
Commonwealth Will Adopt CDC Face Covering Guidance

BOSTON – Today, the Baker-Polito Administration announced that the Commonwealth is on track to meet the goal of vaccinating 4.1 million residents by the first week of June and all remaining COVID-19 restrictions will be lifted effective May 29.

The Commonwealth's face covering order will also be rescinded on May 29. The Department of Public Health will issue a new face covering advisory consistent with the Centers for Disease Control and Prevention's updated guidance. Face coverings will still be mandatory for all individuals on public and private transportation systems (including rideshares, livery, taxi, ferries, MBTA, Commuter Rail and transportation stations), in healthcare facilities and in other settings hosting vulnerable populations, such as congregate care settings.

Governor Charlie Baker will end the State of Emergency June 15.

The Administration also announced updates that will be effective May 18 to revise face covering requirements for youth and amateur sports and other guidance relating to childcare programs and K-12 schools. The Administration will release updated guidance for summer camps effective May 29.

The Administration is able to take these steps to reopen the Commonwealth's economy because Massachusetts is on track to meet the goal set in December to fully vaccinate over 4 million individuals by the first week of June. The Commonwealth leads the nation in vaccinating residents, with 75% of adults receiving at least one dose. To date, over 4 million residents have received a first dose, with 3.2 million fully vaccinated.

New cases have dropped by 89% since January 8. COVID hospitalizations are down 88% since January 1 and the positive test rate is down by 88% from peaking at 8.7% on January 1 to 1% today.

Effective May 29

Effective May 29, all industries will be permitted to open. With the exception of remaining face-covering requirements for public and private transportation systems and facilities housing vulnerable populations, all industry restrictions will be lifted, and capacity will increase to 100% for all industries. The gathering limit will be rescinded.

All industries will be encouraged to follow CDC guidance for cleaning and hygiene protocols.

On May 18, 2020, the Administration published the reopening phases, which called for ending restrictions when vaccines became widely available. Today, there are over 975 locations for Massachusetts residents to access vaccines without delay.

Face Covering Guidance

In line with updated CDC face covering guidance, the Administration will rescind the current face covering order and issue a new face covering advisory effective May 29.

Non-vaccinated individuals are advised to continue wearing face masks and to continue distancing in most settings. The advisory will also recommend fully vaccinated individuals no longer need to wear a face covering or social distance indoors or outdoors except for in certain situations.

Face coverings will still be required for all individuals on public and private transportation (including rideshares, livery, taxi, ferries, MBTA, Commuter Rail and transportation stations), healthcare facilities and providers, congregate care settings and health and rehabilitative day services.

Face coverings will also remain required indoors for staff and students of K-12 schools and early education providers.

[Link to mask guidance](#)

Youth and Amateur Sports Face Covering Guidance

Effective May 18, the youth and amateur sports guidance will be updated to no longer require face coverings for youth athletes 18 and under while playing outdoor sports. Effective May 29, all youth and amateur sports restrictions will be lifted.

[Link to youth sports guidance](#)

K-12, Early Education and Summer Camp Guidance

Effective May 18, guidance from the Department of Elementary and Secondary Education and the Department of Early Education and Care will be updated to no longer require masks for outdoor activities like recess and to allow for the sharing of objects in classrooms, in both K-12 and childcare settings. This guidance will remain in effect beyond May 29.

The Administration will release updated guidance for summer camps, effective May 29, which will include no longer requiring masks for outdoor activities.

[Link to DESE guidance](#)

[Link to EEC guidance](#)

State of Emergency Order

Governor Baker will end the [State of Emergency](#) June 15, and the Administration will work with legislative and municipal partners during this period in order to manage an orderly transition from emergency measures adopted by executive order and special legislation during the period of the State of Emergency.

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