
MINUTES OF REGULAR SESSION – August 24, 2020
ROOM 03 – TOWN HALL
7:00 PM

PRESENT: Chairman William E. Kingkade, Jr. and Selectmen Michael K. Walsh, Selectman Thomas J. O’Loughlin and Town Administrator Richard A. Villani.

Also present: IT Director, Chris George.

1. Mr. Walsh moved, seconded by Mr. O’Loughlin: To sign the warrant, UNANIMOUS.
2. Mr. Walsh moved, seconded by Mr. O’Loughlin: To approve the Regular Session Minutes of August 10, 2020 as submitted. UNANIMOUS.
3. Mr. Walsh moved, seconded by Mr. O’Loughlin: To approve the Executive Session Minutes of August 10, 2020 as submitted. UNANIMOUS.
4. Invitation to Speak – Angelo Chuck Calagione asked the Board for assistance in getting people to sign up for the Census. He explained the Federal Government allocates funding to Towns based upon population. He said only 43% of the residents on the streets off Main have signed up for the Census. He said many people are afraid they will be taken by ICE and will not sign.

Jamie Wheelock asked the Board to consider an extension before auctioning surplus land. He recommended the Board appoint an Open Space Committee. He suggested the Howard Street property could be used for recreation such as a dog park or community garden.
5. The Board reviewed the Town Administrator’s Decision to issue a Temporary Amendment of Liquor License for outdoor seating for El Taco, Inc. dba Acapulco’s of 231 East Main Street. Mr. Walsh moved, seconded by Mr. O’Loughlin: To adopt the Town Administrator’s decision to grant a Temporary Outdoor License to El Taco, Inc. dba Acapulco’s.
UNANIMOUS.
6. Crystal and James Lozano were present on behalf of Perfect Storm, LLC dba Milford Nutrition of 10-12 Beach Street requesting a new common victualler license. Mr. Walsh moved, seconded by Mr. O’Loughlin: To approve the new common victualler license.
UNANIMOUS.

7. ADMINISTRATOR'S REPORT – August 24, 2020

- A. Early Voting Period – I am informed by Amy Neves, Town Clerk, that Early Voting for the September 1, 2020 Primary is Monday August 24th through Friday, August 28th and Monday August 31st and Tuesday, September 1st from 8:30 AM to 5:00 PM in the Upper Town Hall.
- B. Taxpayer Relief Program- Due to COVID 19, the Taxpayer Relief Program has been suspended. Any Senior citizen who worked in this year's Program will receive the credit for their hours worked in the Program.
- C. Greater Milford Community Health Network (CHNA6) – I have been informed by Jen Ward, Youth Center Director, that they have received an Emergency Grant of \$7,500.00 to support programming during the COVID 19 pandemic. The Grant funds will be used to support the hiring of a full time AmeriCorps member that will serve at the Youth Center for the next ten (10) months.
- D. Mental Health Survey: The Board of Health is conducting a survey of residents, asking about mental health concerns, any contributing causes to mental health issues, and coping strategies. There are only a few questions, and it will not take long though it will provide valuable information. Mental health is closely tied to physical health in many ways. Your information is reported anonymously and you will not be re-contacted. The Board of Health is hoping to use community responses to inform future plans and programs. The survey is available in English, Spanish, and Portuguese online. You may also request a paper copy by calling the BOH office.
- E. Mandatory flu vaccine: A reminder that, Flu vaccines are now mandatory for all Massachusetts school students older than 6 months and enrolled in child care, pre-school, kindergarten through twelfth grade, and post-secondary institutions. This is being implemented to reduce the number of cases of flu among school-aged children, which is especially important during the COVID-19 pandemic since symptoms of both illnesses are similar. Students will be expected to receive a vaccine by December 31, 2020.
- F. New Town Hall Hours – Effective Monday, September 14, 2020, the Milford Town Hall hours will change, with all offices open until 6:30 PM on Wednesdays, and open 8:30 am to noon on Fridays. On Monday, Tuesday and Thursday all offices on the first floor will be open from 8:30 am to 5:00 pm. These offices include: Town Administrator, Town Clerk, Assessor, Tax Collector, Legal, Benefits, Retirement, Accounting and Treasurer. All offices on the ground floor will be open Monday and Tuesday from 8:00 am to 4:30 pm and Thursday 8:00 am to 4:00 pm. These offices include the Building Department, Planning and Engineering, Veterans and the Board of Health. The new Office Hours will be posted on the Town website at www.milfordma.gov.

8. Mr. O'Loughlin stated the Police Station is not open to the public and the intercom has been removed. He asked why it is not open? He requested the Town Administrator ask the Police Chief why it is not open to the public. He said it is also a "baby safe haven."
9. The Board again reviewed a request from a resident to waive personal property taxes and reduce real estate taxes and reduce license fees. Mr. Walsh stated the Board should follow the Finance Director's recommendation cautioning the reducing of fees and taxes. Mr. O'Loughlin said it would be difficult to manage. Mr. Kingkade agreed.
10. The Board reviewed a revised motion from Mr. O'Loughlin for the Day to Day management of the personnel, facilities and equipment under the jurisdiction of the Town Administrator. He thanked HR Director Maureen Giffin for her "helpful thoughts" in revising the motion. Mr. O'Loughlin moved, seconded by Mr. Walsh: ON BEHALF OF THE BOARD OF SELECTMEN, THE TOWN ADMINISTRATOR WILL BE THE FIRST POINT OF CONTACT ON A DAILY BASIS FOR THE DEPARTMENT HEADS OR POSITIONS LISTED IN PARAGRAPH "A". THE BOARD OF SELECTMEN WILL RETAIN ITS LEGAL AND CUSTOMARY MANAGEMENT RESPONSIBILITIES AND AUTHORITY, TO INCLUDE BUT NOT BE LIMITED TO HIRING, APPOINTING, DISCIPLINARY MEASURES OR OTHER DUTIES AND RESPONSIBILITIES. AS IT RELATES TO FACILITIES AND EQUIPMENT LISTED IN PARAGRAPH "B", THE TOWN ADMINISTRATOR WILL HAVE DAILY OVERSIGHT ON BEHALF OF THE BOARD OF SELECTMEN TO ENSURE THAT THE FACILITIES AND EQUIPMENT ARE OPERATIONAL. THE BOARD OF SELECTMEN WILL RETAIN ITS LEGAL AND CUSTOMARY MANAGEMENT RESPONSIBILITIES AND AUTHORITY TO MANAGE THESE FACILITIES AND EQUIPMENT.

A. DEPARTMENT HEADS/ POSITIONS:

Animal Control

Building Commissioner

Facilities Director

Fire Chief

Human Resources

Information Technology Director

Police Chief

Senior Center Director

Town Counsel

Town Engineer

Town Planner

Veteran's Agent

B. TOWN FACILITIES AND EQUIPMENT UNDER THE DAY-TO-DAY SUPERVISION OF THE TOWN ADMINISTRATOR:

Animal Control Facility

Fire Headquarters – Mechanical Systems Only

Fire Station – Spruce Street – Mechanical Systems Only

Main Street Decorative Street Lights

Memorial Hall

Police Headquarters

Purchase Street Fire Station

Senior Center

Town Hall

Youth Center

UNANIMOUS.

11. LCT Construction Services, Inc. of 4 Evergreen Lane, Suite F, Hopedale filed an application for a Permit to Obstruct to close Pine Street on August 27th through August 31st to re-roof the building at 14 Pine Street. Police Chief Pighetti provided a Memo with conditions to approve the Permit. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the Permit to Obstruct with the Police Chief conditions to be followed by the applicant. UNANIMOUS.

12. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve a request from Nelly's Sandwich Shop, 113 Central Street, Milford to Extend Serving Hours on Sunday mornings from 11 AM to 10AM. UNANIMOUS.

13. Mr. Walsh moved, seconded by Mr. O'Loughlin: To accept with regret the resignation of Ernest P. Pettinari, Esquire as a member of the Retirement Board. UNANIMOUS.

14. The Board reviewed a Memo from Building Commissioner Matt Marcotte regarding the vacancy of the Assistant Zoning Enforcement position. He is recommending the position be filled. Mr. Walsh requested that Matt be on the Agenda at the next Selectmen meeting to explain his rationale for filling the position.

15. INFORMATIONAL CORRESPONDENCE – NONE

16. Mr. Walsh moved, seconded by Mr. O’Loughlin: To adjourn the Selectmen’s meeting at 7:48 PM, UNANIMOUS. ROLL CALL VOTE: Chairman William E. Kingkade, Jr., Selectmen Michael K. Walsh and Thomas J. O’Loughlin all vote in the affirmative to go into Executive Session to meet with Town Treasurer and Town Counsel regarding Public Auction of Properties, to meet with Town Counsel regarding 15 Draper Park Foreclosure, to meet with Town Counsel regarding a License for Use of a portion of the Milford Youth Center, to meet with Town Counsel to discuss strategy for the sale of 229 Purchase Street and to meet with Town Counsel regarding Milford Youth Center Potential Litigation.

Richard A. Villani
Minutes Recorder

William E. Kingkade, Jr. Chairman

Michael K. Walsh

Thomas J. O’Loughlin