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## **MINUTES OF REGULAR SESSION – October 19, 2020**

**ROOM 03 – TOWN HALL**

**7:00 PM**

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PRESENT: Chairman William E. Kingkade, Jr., Selectmen Michael K. Walsh and Selectman Thomas J. O'Loughlin and Town Administrator Richard A. Villani.

Also present: Benefits Administrator, Kelly Capece, Brian Boyle, Health Insurance Consultant and IT Director, Chris George.

1. The Board recognized long time Animal Control Officer, Rochelle Thompson, who is retiring after twenty-five years of service to the Town of Milford. State Senator, Ryan Fattman, State Representative Brian Murray and the Board of Selectmen each presented Rochelle with a Citation and praised her for the dedicated and compassionate care she provided as Animal Control Officer.
2. Mr. Walsh moved, seconded by Mr. O'Loughlin: To sign the warrant, UNANIMOUS.
3. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the Regular Session Minutes of October 13, 2020 as submitted. UNANIMOUS.
4. Invitation to Speak – NONE.
5. Benefits Coordinator, Kelly A. Capece along with Brian Boyle Jr., Health Insurance Consultant provided the rates and plans voted on by the Insurance Advisory Committee at their meeting of October 14, 2020 for the renewal of the insurance plans offered to Medicare eligible retirees. After a brief discussion: Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the recommendation of the Insurance Advisory Committee as provided in the letter dated October 14, 2020, effective January 1, 2021. UNANIMOUS.
6. Mr. Kingkade advised the Board that the COVID Task Force Team, consisting of Director of Public Health, Jackie Murphy, Town Administrator, Richard A. Villani, IT Chris George, Police Chief Mike Pighetti and Fire Chief Mark Nelson met on Thursday, October 15, 2020 to discuss issues with COVID 19. Director of Public Health Murphy presented a video informing the Board that Milford is now in the Level "red". She is considering regulations to slow down the growth. Milford also now qualifies for support from the State Enforcement and Intervention Team. She also provided a Memo to the Board emphasizing the importance of contact tracing, quarantining when necessary and testing. Mr. Walsh

thanked the members of the Task Force. Mr. O'Loughlin stressed "letting the Task Force members do their jobs."

7. YUGD, LLC d/b/a JP Wine and Spirits of 134 South Main Street, Milford, applied for a Change of Name to YUGD, LLC d/b/a A&D Liquors. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the Change of Name. UNANIMOUS.

## 8. ADMINISTRATOR'S REPORT

A. MHS Cheerleaders – Molly Auger, one of the coaches of the Milford Hawk Cheerleader Squad and four volunteer coaches and 22 nine and ten-year old Milford cheerleaders had their season cancelled this year due to the pandemic. The Hawk Squad was created to keep these young ladies engaged in the Milford Town Cheer program. They practice once a week with clearance and encouragement from the Milford Board of Health. and are having a wonderful time. (We have been and will always follow strict Covid-19 regulations) As a culmination to our Hawk Squad season, the coaches and Molly have put together a "FLASHMOB" day. This entails the Hawk Squad driving around the town of Milford (all in one bus) and doing a short 3 minute routine and then driving off to the next location. On Saturday, October 24th, the squad will be walking down Main Street Milford (starting at the Police station) doing Milford cheers and ending at the Town Hall parking lot to do a 3 minute routine. Congratulations on turning the negative of a cancelled season into a positive.

B. MassDevelopment Fundraising- I have been informed by Grant Writer Mitch Ruscitti and Peter Scandone, Chair of the War Memorial Renovation Committee that they have exceeded their \$42,500 fundraising goal, which will now be matched by MassDevelopment.

9. The Board reviewed the Special Town Meeting articles for the November 9, 2020 Special Town Meeting. Mr. O'Loughlin moved, seconded by Mr. Walsh: To approve all of the Warrant articles, except Article 14, sponsored by the Board of Assessors. UNANIMOUS. Mr. O'Loughlin moved not to support Article 14. Mr. Kingade seconded for the purposes of discussion. There was no second.
10. Mr. Walsh moved, seconded by Mr. O'Loughlin: To accept the resignation of Ronald Taylor as a member of the Milford Youth Commission. UNANIMOUS.
11. Town Administrator Villani provided a recommendation for the appointment of a new Animal Control Officer. He recommended current Assistant Animal Control Officer, Keith Haynes, be appointed to the position. Mr. Walsh moved, seconded by Mr. O'Loughlin: To

appoint Keith Haynes as the Animal Control Officer at Level 3, Step 8 under Article 2 with a starting hourly salary of \$33.01, subject to approval of the Personnel Board. UNANIMOUS.

12. Town Administrator Villani provided a recommendation for the appointment of a new Assistant Zoning Enforcement Officer. He and Building Commissioner, Matt Marcotte, recommended, Kimberly Goncalves Malta, be appointed to the position. Mr. Walsh moved, seconded by Mr. O'Loughlin: To appoint Kimberly Goncalves Malta as the Assistant Zoning Enforcement Officer at Level 2, Step 1 under Article 2 with a starting hourly salary of \$22.79. UNANIMOUS.
13. The Board reviewed a request from Brian Long, Chair of the Public Transportation Advisory Committee requesting the appointment of Jeff Birdwell to the Committee. Mr. Walsh moved, seconded by Mr. O'Loughlin: To appoint Jeff Birdwell to the Committee. UNANIMOUS.
14. Mr. Walsh moved, seconded by Mr. O'Loughlin: To accept the gift to the Milford Youth Commission from Milford Federal Bank in the amount of \$1,000.00. UNANIMOUS.
15. Mr. Walsh moved, seconded by Mr. O'Loughlin: To accept the gift to the Milford Youth Commission from an anonymous donor in the amount of \$500.00. UNANIMOUS.
16. Mr. Kingcade read an email from David Breen, owner of PINZ, requesting the Board consider reducing the 2021 alcohol and automatic amusement Licensing Fees. The Board decided to revisit this issue as an Agenda item at its next meeting.
17. Mr. O'Loughlin stated he went to the site for a proposed sidewalk requested to be installed by the Walden Woods Association on Route 85. Walden Woods is sponsoring an article at the Special Town Meeting for funding for design work for the crosswalk. He said there is a path at the location. He is in favor of the article for the design work. Mr. Walsh said he is also in favor of the article.
18. Mr. Kingcade read a request from Al Spittler from the First Universalist Church seeking assistance from the Town for available Grant Programs that may be available to compensate their costs to provide emergency care services in Milford. Mr. O'Loughlin requested Town Counsel review the matter and provide an opinion concerning any potential legal issues regarding potential funding from the State to a Church.
19. Mr. O'Loughlin thanked Police Chief Mike Pighetti for providing a License Establishment Activity Report for the period January 1, 2020 to September 30, 2020.

**20.** Mr. O’Loughlin stated an abutter to property owned by the Town on Bandy Lane is seeking to purchase the property to add on to existing owned property. It is a 25 foot parcel that carries underground electrical wires to Milford High School. He requested the matter be placed on the November 2<sup>nd</sup> Selectmen Agenda to discuss whether the property can be sold subject to an Easement.

**21. INFORMATIONAL CORRESPONDENCE – NONE**

**22.** Mr. Walsh moved, seconded by Mr. O’Loughlin: To adjourn the Selectmen’s meeting at 8:03 PM, UNANIMOUS. ROLL CALL VOTE: Chairman William E. Kingkade, Jr., Selectmen Michael K. Walsh and Thomas J. O’Loughlin all vote in the affirmative to go into Executive Session to meet with IT Director Chris George to discuss the issue of Cyber Security. UNANIMOUS.

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Richard A. Villani  
Minutes Recorder

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William E. Kingkade, Jr. Chairman

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Michael K. Walsh

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Thomas J. O’Loughlin