
MINUTES OF REGULAR SESSION – November 2, 2020
ROOM 03 – TOWN HALL
7:00 PM

PRESENT: Chairman William E. Kingkade, Jr., Selectmen Michael K. Walsh and Selectman Thomas J. O'Loughlin and Town Administrator Richard A. Villani.

Also present: Town Clerk Amy Neves, Town Counsel Charles Boddy, Town Treasurer Chris Pilla and IT Director, Chris George.

1. Mr. Walsh wished his grandson, Keenan, a Happy Birthday.
2. Mr. Walsh moved, seconded by Mr. O'Loughlin: To sign the warrant, UNANIMOUS.
3. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the Regular Session Minutes of October 19, 2020 as submitted. UNANIMOUS.
4. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the Executive Session Minutes of October 19, 2020 as submitted. UNANIMOUS.
5. Invitation to Speak – NONE.
6. Prezo Grille & Bar, Inc. of 229 ½ East Main Street filed an application for approval for an amendment to its All Alcoholic Beverages License for a Change of Officers and Change of Stock Interest. Thomas J. Oliveri is named President and Director. Jon Oliveri is named Treasurer, Secretary and Director. The Change of Stock Interest is 75% to Thomas J. Oliveri and Thomas J. Oliveri, Trustee and 25% to Oliveri Family Irrevocable Trust. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the amendment for the Change of Officers and Change of Stock Interest. UNANIMOUS.
7. Sons of Italy Dramatic & Sportsmen Club, Inc. of 55 Depot Street filed an application for approval for a Change of Manager. The new manager is Robert Bertulli. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the Change of Manager. UNANIMOLUS.
8. Maya's Motors, LLC of 87 South Main Street filed an application to transfer its Class II License (used Cars) to Power Brothers Auto Center, Inc. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the transfer of the Class II license to Power Brothers Auto Center, Inc. UNANIMOUS.

9. Town Treasurer, Chris Pilla, was present to discuss a request by a resident to vacate the Judgment of Foreclosure and allow him to redeem property located on South Cedar Street. An heir of the estate of Mr. Daniel Boone asked the Town Treasurer if he could pay the outstanding taxes on the parcel as an abutter was asking to purchase the lot. Chris informed him the Town had foreclosed on the property and now owns it. Chris recommended the Board not to allow the property to be redeemed. He stated the property is not the heir's primary residence and in a prior similar case the Board did not allow the redemption. Mr. Walsh said he agreed with the Treasurer's recommendation not to allow the redemption. Mr. O'Loughlin said he did not want to create an inconsistency by allowing the redemption in this case and not in the prior one. Chris said he will be before the Board at its next meeting requesting the property be declared surplus and then send a letter to direct abutters, including the heir of Mr. Boone.
10. Members of the COVID Task Force Team, consisting of Director of Public Health, Jackie Murphy, Town Administrator, Richard A. Villani, IT Chris George, and Town Clerk Amy Neves were present to discuss issues with COVID 19 as well as the upcoming Special Town Meeting. Director of Public Health Murphy said Milford is still categorized in the "red". Governor Baker has issued new Orders rolling back red communities to Phase III, Step 1. She said the Board of Health met with Town Clerk, Amy Neves, and she presented a letter from the Board of Health advising the Selectmen to hold its Special Town Meeting virtually or postpone the meeting until an in-person meeting could be held. Mr. Walsh said he would follow the Board of Health recommendation. Mr. O'Loughlin and Mr. Kingkade agreed the Town needs to postpone the Special Town Meeting. Mr. Kingkade read an Order to be signed by the Board rescheduling the Special Town Meeting from November 9th and 10th, 2020 to December 9th and 10th, 2020 at 7 PM. Mr. Walsh moved, seconded by Mr. O'Loughlin: In light of the current state of emergency in the Commonwealth of Massachusetts, I move, pursuant to the executive authority granted to the Board of Selectmen by the General Court, recommend to the Town Clerk that: The Special Town Meeting scheduled for November 9 and 10, instead be recessed and continued to 7:00 PM on Wednesday, December 9, 2020 and Thursday December 10, 2020. UNANIMOUS. Town Clerk Neves said she is in agreement with the Board of Health recommendation to recess and continue the Special Town Meeting. Mr. Kingkade next read an Order to be signed by the Board to hold the Special Town Meeting through remote participation, except for those key Town personnel necessary to convene in person to conduct the meeting remotely, by means of the Keypoint video or telephone conference platform. Mr. Walsh moved, seconded by Mr. O'Loughlin: In light of the current state of emergency in the Commonwealth of Massachusetts, I move, that the Town Meeting recessed and continued to December 9 and 10 , 2020 be held completely through remote participation, except for those key Town personnel; necessary to convene in person to conduct the meeting

remotely, by means of the Keypoint video or telephone conference platform.
UNANIMOUS.

11. ADMINISTRATOR'S REPORT

A. Sustainable Materials Recovery Program Municipal Grant- We have received notice from the Department of Environmental Protection Milford has been awarded a Grant of up to \$1,500.00 for a Small-Scale Initiative. The Sustainable Materials Recovery Program was created under the Green Communities Act, which directs a portion of the proceeds from the sale of Waste Energy Certificates to recycling programs approved by MassDEP. The money will be used to reduce waste and increase recycling for the benefit of our communities and the environment. The funding can be used to buy new recycling bins, fund outreach and public education campaigns and collect hard to recycle items.

B. Small Business Grants- COVID-19 Small Business Grants: The Commonwealth of Massachusetts has made \$50.8 million in grants available to support small businesses, microenterprises, and their employees, families and communities. Massachusetts Growth Capital Corporation (MGCC) will be administering these funds to businesses experiencing economic hardship and a loss of income due to the COVID-19 pandemic. These funds were appropriated through the Commonwealth's Supplemental Budget for Fiscal Year 2021 (FY21) as well as the CARES Act of 2020 and are divided into two programs, Small Business Grants for 5 or fewer employees and Small Business Grants for 50 or fewer employees. The application opens at 12:00PM on 10/22/2020 and will close at 12:00PM on 11/12/2020. For more information please see the Community Compact Connector website at www.compactconnector@mass.gov or visit the Town website at www.milfordma.gov.

- 12.** Town Treasurer, Chris Pilla, Town Counsel Charles Boddy and Town Planner Larry Dunkin were present to discuss the possible designation of and disposition of property on Bandy Lane. The Board reviewed a Memo from the Town Planner and an email from Elizabeth A. Mainini Sanchioni requesting the parcel be declared surplus. Mr. Dunkin said the parcel is located between 5 and 7 Bandy Lane. The main electrical service and telephone lines to the High School runs underground of the lot. The High School is the Town's emergency shelter. He recommended the Town not declare the lot surplus. Mr. Kingkade asked if the Board voted to declare the lot surplus, how would the homeowner use it and how could the Town protect its electrical and telephone lines. Mr. Dunkin said the Town could establish an easement to retain its same rights and the homeowner would use it to meet zoning setbacks and other requirements. He also recommended Dig Safe be contacted to locate the underground lines. Mr. Walsh asked if we know where the electrical and telephone lines are located. Mr. Dunkin said we do not. Town Counsel Boddy also said we do not know the location of the lines. He further stated the owner will have to go before the Planning Board to seek approval of an amendment to the subdivision plan. They will

further have to have “as built’ plans prepared and hire an engineer to determine the metes and bounds of the lot for the preparation of the easement. Further, they will have to hire Dig Safe to find the exact location of the underground wires and lines. The easement will need to allow the Town to maintain, install, service and replace the wires and lines when needed. The next step, if the Board does declare the property surplus, is to do a Direct Disposition Competitive Bid Process. Letters will be sent to abutters and there will be a minimum bid requirement. This process was used in the sale of the Granite Street property. Mr. O’Loughlin said this process is a more direct process and will give the owner a sideline and they will not need to file for a variance. They will then improve their existing structure and this will add to the Town Tax base. An Easement will allow the Town the right to maintain the electrical and telephone lines. Mr. Kingkade said the homeowner will take care of the property. Mr. Boddy said the Town would convey a fee interest and retain an Easement on the property. The Board decided to have Town Counsel draft a motion to declare the property surplus and discuss the matter at a later point in the meeting.

- 13.** The Board again reviewed a Memo from Finance Director, Zach Taylor, regarding reducing licensing fees paid by businesses due to the COVID 19 pandemic. Mr. O’Loughlin requested Mr. Taylor be present at the next meeting. He also asked to have him consider the impact of having license holders pay for the license fee in installments over the one-year license period.
- 14.** Town Administrator Villani provided a recommendation for the appointment of a new Assistant Zoning Enforcement Officer as the first appointee declined to accept the position. He and Building Commissioner, Matt Marcotte, recommended, Jessica Mosco, be appointed to the position. Mr. Walsh moved, seconded by Mr. O’Loughlin: To appoint Jessica Mosco as the Assistant Zoning Enforcement Officer at Level 2, Step 1 under Article 2 with a starting hourly salary of \$22.79. UNANIMOUS.
- 15.** The Board reviewed a Memo from Police Chief, Michael Pighetti recommending the installation of Stop Signs on John Street. Mr. Walsh moved, seconded by Mr. O’Loughlin: To install two (2) Stop Signs on John Street. UNANIMOUS.
- 16.** The Board reviewed a request from the Board of Trustee’s for Vernon Grove Cemetery seeking approval to use up to \$6,000.00 from the Avis Pond Interest Fund to remove two (2) large trees at the Cemetery. Mr. Walsh moved, seconded by Mr. O’Loughlin: To approve the to use up to \$6,000.00 from the Avis Pond Interest Fund to remove two (2) large trees at the Cemetery. UNANIMOUS.

- 17.** The Board reviewed a request from IT Director, Chris George, to waive Permit Fees for Sunset Sound as they will be performing data work at Town buildings. Mr. Walsh moved, seconded by Mr. O'Loughlin: To approve the waiver of the permit fees. UNANIMOUS.
- 18.** Town Administrator Villani provided a recommendation for the appointment of a new Assistant Animal Control. He recommended, Sasha Sokol, be appointed to the position. Mr. Walsh moved, seconded by Mr. O'Loughlin: To appoint Sasha Sokol as the Assistant Animal Control Officer at Level 2, Step 1 under Article 2 with a starting hourly salary of \$22.23. UNANIMOUS.
- 19.** The Board reviewed a Memo from Town Counsel, Charles Boddy, regarding expending Town CARES Act funds for a church run daycare. He concluded CARES funding cannot be used for this purpose. The Board asked that Mr. Al Spittler be provided a copy of Town Counsel's Memo.
- 20.** The Board reviewed a letter from Veterans Agent, John Pilla, informing the Board that the Veteran's Day Parade will be cancelled and a breakfast will be held at the Italian American War Veterans Post with a ceremony after breakfast at their Veterans' monument.
- 21.** The Board resumed its discussion of the possible designation of and disposition of property on Bandy Lane. Mr. O'Loughlin moved, seconded by Mr. Walsh: To declare the fee interest in assessor's lot 40-18-30 surplus and available for disposition subject to an easement to the Town for installation and maintenance of underground utilities, including at a minimum, electric telephone and fire alarm lines as deemed necessary or convenient at the Town's sole discretion, and that said disposition be limited to the two (2) immediate abutters to said parcel. UNANIMOUS.

22. INFORMATIONAL CORRESPONDENCE – NONE

- 23.** Mr. Walsh moved, seconded by Mr. O'Loughlin: To adjourn the Selectmen's meeting at 8:03 PM, UNANIMOUS. ROLL CALL VOTE: Chairman William E. Kingkade, Jr., Selectmen Michael K. Walsh and Thomas J. O'Loughlin all vote in the affirmative to go into Executive Session to meet with Town Counsel Charles Boddy to discuss the settlement of a 111F Lien for a Milford Police Officer. UNANIMOUS.

Richard A. Villani
Minutes Recorder

William E. Kingkade, Jr. Chairman

Michael K. Walsh

Thomas J. O'Loughlin