
MINUTES OF REGULAR SESSION – September 11, 2023
ROOM 03 – TOWN HALL
6:00 PM

PRESENT: Chairman Paul A. Mazzuchelli and Select Board members Michael K. Walsh and Thomas J. O’Loughlin and Town Administrator Richard A. Villani.

1. Mr. O’Loughlin moved, seconded by Mr. Walsh: To sign the warrant. UNANIMOUS.
2. Mr. O’Loughlin moved, seconded by Mr. Walsh: To approve the Regular Session Minutes of August 28, 2023 as submitted. UNANIMOUS.
3. Mr. O’Loughlin moved, seconded by Mr. Walsh: To approve the Executive Session Minutes of August 28, 2023 as submitted. UNANIMOUS.
4. Finance Director Zach Taylor and Parks Director James Asam were present to discuss the Community Development Block Grant to be used to renovate Town Park and the use of ARPA funds to supplement the Project. Mr. Asam informed the Board the Town received a CDBG Grant in the amount of \$1.324 million to renovate Town Park. He complimented resident Mitch Ruscitti as Mitch prepared the Grant with assistance from Jim and the Town Administrator. Finance Director Taylor recommended the Board use the remaining ARPA funds received by the Town in the amount of \$538,325.70 to supplement the Project. In addition, the Parks Commissioners will be submitting an article at the October Special Town Meeting in the amount of \$737,637.30 to complete the Project renovation. Mr. Mazzuchelli said this is a “great project”. Mr. O’Loughlin said the Project will also include renovating the Pearl Street lot across from the Youth Center to improve the basketball court and add a picnic area. Mr. Walsh said this is a “great example of Department Heads working together to improve the Community”. Mr. O’Loughlin moved, seconded by Mr. Walsh: To authorize the Finance Director to accept the CDBG Grant in the amount of \$1,324,037.00 from the Mass Community Block Grant for the purpose of renovating Town Park. UNANIMOUS. Mr. O’Loughlin moved, seconded by Mr. Walsh: To authorize the Finance Director to expend the sum of \$538,325.70 from ARPA Funds to renovate Town Park and the Pearl Street lot across from the Youth Center. UNANIMOUS.
5. Parks Director James Asam updated the Board on both completed and current Projects worked on by the Parks Department. The construction of the new pool is

being started and hopefully will be completed in June 2024. Walkways at Plains Park have been completed. The Rosenfeld Park playing fields will be renovated to include lighting and fencing. This work is being done by Afonso Construction Company under a density bonus granted in 2018. The irrigation system at the Fino Field Annex is being replaced and will be paid for by the Carnival Company as it was damaged during the carnival. Also, a new ADA playground was installed at the Heights. The Lions Club donated \$35,000.00 for the installation of a new Pavillion at Louisa Lake which has now been constructed. The disc golf course is being used by many individuals. The Garden Club has planted hostas and the cultural club has provided games tables at Louisa Lake. Future Park Projects will include the paving of Town parking lots and walkways.

6. ADMINISTRATOR'S REPORT – September 11, 2023

- A. MYC Fundraiser – I want to remind everyone the Youth Center will be holding its annual Fundraiser, Friday, September 15th at CraftRoots, Inc. at 4 Industrial Road from 6-9 pm. This event helps sustain the free after school programming and staffing. We invite all to attend.
- B. Stormwater MVP Grant- I have been informed the Town of Milford has been awarded a \$95,000 Stormwater MVP 2.0 Grant. Highway Surveyor Scott Crisafulli and Town Engineer Elizabeth Mainini worked with the Town's Stormwater Consultant, Environmental Partners, to apply for the grant. This is the same program from which we received the grant to complete the stormwater infiltration system and stormwater wetlands at Milford Town Park. The Municipal Vulnerability Preparedness (MVP) 2.0 grant is a pilot program with the state and will require no match from the Town.
- C. Senator Becca Rausch- Senator Becca Rausch will be hosting a forum for residents in Upper Town Hall on Monday, September 18, 2023 beginning at 6 PM. Senator Rausch would like to invite residents to the forum to meet with her and her staff to discuss any topics of interest.

- 7. The Board reviewed an email from Deputy Chief Robert Tusino requesting a No Parking sign be installed on the west side of North Bow Street at the intersection of Main Street. Mr. O'Loughlin, moved, seconded by Mr. Walsh: To approve the installation of a No Parking sign on the west side of North Bow Street at the intersection of Main Street. UNANIMOUS.
- 8. The Board reviewed an application for a One Day Beer and Wine License from the Double Tree Hotel for a Banquet Fundraiser to be held at the hotel at 11 Beaver Street, Milford on September 30, from 11 AM to 8:30 PM. Mr. O'Loughlin, moved,

seconded by Mr. Walsh: To approve a One Day Beer and Wine License for the Double Tree Hotel for a Banquet Fundraiser to be held at the hotel at 11 Beaver Street, Milford on September 30, 2023 from 11AM to 8:30 PM. UNANIMOUS.

9. The Board reviewed a request by Dale Winkler, Scouting for Food Drive Coordinator, for a Permit to Obstruct to use the Municipal Parking Lot located next to the Food Pantry on Saturday, November 4, 2023 from 9:00 AM to 4:00 PM to conduct their annual Scouting for Food Drive. Mr. O'Loughlin moved, seconded by Mr. Walsh: To approve the Permit to obstruct to use the Municipal Parking Lot located next to the Food Pantry for the Scouting for Food Drive on Saturday, November 4, 2023 from 9:00 AM to 4:00 PM. UNANIMOUS.
10. The Board reviewed an application for a Permit to Obstruct by the Milford Knights of Columbus to participate in its annual Tootsie Roll Drive to raise monies to benefit the physically and mentally handicapped. They are requesting permission to hand out tootsie Rolls and collect funds at the intersection of Routes 16 and 109 on Saturday, October 14, 2023 from 8:30 AM to 4 PM with an alternate rain date of Saturday, October 21, 2023. Mr. O'Loughlin moved, seconded by Mr. Walsh: To approve the Permit to Obstruct by the Milford Knights of Columbus to participate in its annual Tootsie Roll Drive to raise monies to benefit the physically and mentally handicapped and to hand out tootsie Rolls and collect funds at the intersection of Routes 16 and 109 on Saturday, October 14, 2023 from 8:30 AM to 4 PM with an alternate rain date of Saturday, October 21, 2023. UNANIMOUS.
11. The Board reviewed an email from Leonard Oliveri, Chair of the Milford Housing Committee, requesting the Board appoint Michael Visconti to the Committee. They also reviewed the current Talent Bank applications. Mr. O'Loughlin moved, seconded by Mr. Walsh: To appoint Michael Visconti to the Fair Housing Committee. UNANIMOUS.
12. The Board was informed by Ron Gray, Chair of the Vernon Grove Cemetery, there are two (2) vacancies on the Trustees of the Vernon Grove Cemetery, due to resignations. The Board reviewed a Memo from the Town Administrator outlining the process to fill the vacancies. Mr. O'Loughlin moved, seconded by Mr. Walsh: To schedule a joint meeting of the Trustees of the Vernon Grove Cemetery and the Select Board at 6 PM on Monday, October 2, 2023 and that any interested person may apply to fill the vacancies. At that meeting the vacancy can be filled with a roll call vote of the members of the Trustees of Vernon Grove Cemetery present and the members of the Select Board. In addition, the Select Board will post notice of the vacancy one week prior to October 2, 2023. UNANIMOUS.

13. The Board reviewed a Memo from Town Planner Larry Dunkin resigning as a member of the Industrial Development Commission. He is recommending Assistant Town Administrator/Economic Development Director, John Charbonneau be appointed as his replacement to the IDC. Mr. O'Loughlin, moved, seconded by Mr. Walsh: To accept the resignation of Larry Dunkin from the Industrial Development Commission. UNANIMOUS. Mr. O'Loughlin, moved, seconded by Mr. Walsh: To Appoint Assistant Town Administrator/Economic Development Director, John Charbonneau, to the Industrial Development Commission. UNANIMOUS.
14. The Board reviewed a letter from Police Chief James Falvey, announcing his retirement as the Milford Police Chief. Mr. Mazzuchelli acknowledged Chief Falvey's "impressive career". Mr. O'Loughlin said Chief Falvey was "sincere, honest and respectful". He did a "great job and has left the Department in good shape". Mr. Walsh thanked the Chief and said he is a "great human being".
15. Mr. Mazzuchelli said the Select Board members and the Assistant Town Administrator/Economic Development Director, John Charbonneau, walked the Archer Rubber Site. Ground water testing wells are in place on the site. The Town will try to work with the owner of the property for future development.
16. INVITATION TO SPEAK- None.
17. Mr. Walsh thanked Highway Surveyor, Scott Crisafulli, for working with a resident who resides on Mayhew Slip, next to Godfrey Brook, regarding flooding on the property. Scott cleaned out the brook.
18. Mr. O'Loughlin moved, seconded by Mr. Walsh: To adjourn the Select Board meeting at 7:02 PM, UNANIMOUS.

Richard A. Villani
Minutes Recorder

Paul A. Mazzuchelli, Chair

Michael K. Walsh

Thomas J. O'Loughlin, Esq.