
MINUTES OF REGULAR SESSION – October 16, 2023

ROOM 03 – TOWN HALL

6:00 PM

PRESENT: Chairman Paul A. Mazzuchelli and Select Board members Michael K. Walsh and Thomas J. O’Loughlin and Town Administrator Richard A. Villani.

1. Mr. Mazzuchelli asked for a moment of silence to honor Firefighter John “Ted” DePaulo who passed away on October 3, 2023.
2. Mr. O’Loughlin moved, seconded by Mr. Walsh: To sign the warrant. UNANIMOUS.
3. Mr. O’Loughlin moved, seconded by Mr. Walsh: To approve the Regular Session Minutes of October 2, 2023 as submitted. UNANIMOUS.
4. Mr. O’Loughlin moved, seconded by Mr. Walsh: To approve the Executive Session Minutes of October 2, 2023 as submitted. UNANIMOUS.
5. A Public Hearing was scheduled for the request from Sonesta Select Boston Milford for an amendment to its Innholder All Alcohol Beverages License for a Change of Officers/Directors/LLC Managers and Change of Onsite Manager. The new manager Sean M. Wilson was present at the hearing. All paperwork was in order. No one from the public attended the Hearing. Mr. O’Loughlin moved, seconded by Mr. Walsh: To approve the amendment to Sonesta Select Boston’s Innholder All Alcohol Beverages License for a Change of Officers/Directors/LLC Managers and Change of Onsite Manager. UNANIMOUS.
6. The Board met with Chase Filosa, Ron Gray and Fred Elliott, Trustees of the Vernon Grove Cemetery and reviewed a Memorandum from the Town Administrator outlining the process to fill two vacancies on the Trustees of the Vernon Grove Cemetery along with Letters of Interest from applicants. They received four (4) letters of interest for the position. The interested applicants are Paul Boisclair, Michael Lenza, Charles Skaff and Michael P. Visconti, Jr. The Board reviewed their Letters of Interest and/or Resumes. Mr. O’Loughlin moved to appoint Charles Skaff and Paul Boisclair. There was no second. Mr. Filosa Moved to appoint Charles Skaff and Michael Lenza. There was no second. Mr. O’Loughlin moved, seconded by Mr. Filosa: To appoint Charles Skaff as a Trustee of the Vernon Grove Cemetery to the term expiring 2025. Roll Call Vote of

Select Board members and Trustees of Vernon Grove Cemetery present. UNANIMOUS. Mr. O'Loughlin moved to appoint Michael Lenza, seconded by Mr. Walsh for discussion. Mr. Elliott said Mr. Lenza is a former Tax Collector and well versed in Budgets. Mr. O'Loughlin moved, seconded by Mr. Walsh: To appoint Michael Lenza for the term expiring 2024. Roll Call Vote of the Select Board members and Trustees of Vernon Grove Cemetery present. UNANIMOUS.

7. The Board reviewed an email from Police Chief Robert Tusino requesting the Board install two (2) "Slow Children at Play" signs on Vassar Drive. Chief Tusino was present. Mr. O'Loughlin moved, seconded by Mr. Walsh: To approve the installation of two (2) "Slow Children at Play" signs on Vassar Drive. UNANIMOUS.
8. The Board reviewed a request from a resident for a handicapped parking space to be located at 20 Mark Drive, Milford. Police Chief Robert Tusino was present and is in agreement with the request. Mr. O'Loughlin moved, seconded by Mr. Walsh: To approve the installation of handicapped parking space to be located at 20 Mark Drive, Milford. UNANIMOUS.
9. The Board met with Police Chief Robert Tusino to discuss his proposed Police Command Structure Reconfiguration Plan. Mr. O'Loughlin recused himself as he said his son is a Sergeant in the Police Department and could be a candidate for one of the Lieutenant's positions in the new Reconfiguration Plan. Mr. O'Loughlin left the room at 6:21 PM. Chief Tusino said he is seeking to convert two current Sergeant positions to the rank of Lieutenant, and the creation of one new Lieutenant position. The three Lieutenant positions would be Detective Lieutenant, Operations Lieutenant and Administration Lieutenant. He hopes to create the new positions within his existing Budget, but if he cannot, he will start the new positions with the FY 25 Budget. Mr. Walsh said the reconfiguration makes perfect sense. Mr. Mazzuchelli also agreed with the reconfiguration as presented by the Chief. Mr. Walsh moved, seconded by Mr. Mazzuchelli: To approve the Reconfiguration Plan as presented by Chief Tusino. IT IS A VOTE. (2 to 0). Mr. O'Loughlin recused himself. Mr. O'Loughlin returned to the meeting at 6:32 PM.

10. ADMINISTRATOR'S REPORT

- A. FY24 State 911 Department Training Grant Program- We have received notice from the Executive Office of Public Safety and Security State 911 Department that Milford has been awarded three 911 Grants. They are a Department Emergency Medical Dispatch Grant in the amount of \$299.70 to pay for annual Software

Licensing for Emergency Medical Dispatch Personnel; Department Training Grant in the amount of \$55,177.52 for online 911 Training Courses, Certifications, continuing education and payment of straight and overtime for other personnel to cover shifts for personnel during training and a Department Support and Incentive Grant in the amount of \$111,259.00 for enhanced 911 Telecommunicator Personnel costs. Thank you to Dispatcher Lisa Trusas and the Milford Police Department for securing these very important Grants for Milford.

- B. Municipal Road Safety Grant- We have also received notice from the Executive Office of Public Safety and Security's Office of Grants that Milford has been awarded a FY 2024 Municipal Road Safety (MRS) Grant in the amount of \$39,985.00. This grant program makes federal funds available to provide police departments substantial flexibility in addressing local traffic safety issues, allowing funding beyond enforcement to include equipment options, and developing novel traffic-safety programs. The goal is to support traditional enforcement activities and develop new strategies to reduce roadway crashes, injuries, fatalities, and associated economic losses in Massachusetts.

11. OLD BUSINESS – NONE.

12. The Board reviewed an Application by the Milford High School Boosters Club, Inc. for a Permit to Obstruct for their annual Turkey Day 5K Road Race/Walk on Thanksgiving morning, November 23, 2023 to begin at 7:30 AM at the Milford High School. The road race will turn right onto West Fountain Street, then left onto Congress Street past Woodland Elementary School to West Fountain Street to finish back at the High School. Mr. O'Loughlin moved, seconded by Mr. Walsh: To approve the Permit to Obstruct. UNANIMOUS.
13. The Board did not discuss an application for a One Day Wine and Malt Beverages Only License submitted by the Milford Boosters Club as part of an October Fest and Bean Bag Tournament to be held on Saturday, October 21, 2023 from 10:00 AM to 6:00 PM at Fino Field as the applicant informed the Town Administrator that they are not holding the event.
14. The Board reviewed an email from Joseph Zacchilli, Chair of the Conservation Commission requesting the Board appoint Jeffrey Frederick to the Conservation Commission. They also reviewed all Talent Bank Applications. Mr. O'Loughlin moved,

seconded by Mr. Walsh: To appoint Jeffrey Frederick as a member of the Conservation Commission. UNANIMOUS.

15. The Board reviewed a Memo from the Town Administrator with a recommendation for Release of Executive Session Minutes. They also reviewed the Executive Session minutes to be released. Mr. O'Loughlin moved, seconded by Mr. Walsh: To approve the release of Executive Minutes as recommended by the Town Administrator. UNANIMOUS.
16. Mr. O'Loughlin moved, seconded by Mr. Walsh: To approve the Special Town Meeting Warrant. UNANIMOUS.
17. The Board reviewed a Gift Acceptance Form for a gift to the Milford Youth Center in the amount of \$1,500.00 from Imperial Ford Corporation. Mr. O'Loughlin moved, seconded by Mr. Walsh: To accept the Gift. UNANIMOUS.
18. The Board reviewed a Gift Acceptance Form for a gift to the 4th of July Committee in the amount of \$12,367.00 from Dean & Flynn DBA Fiesta Shows. Mr. O'Loughlin moved, seconded by Mr. Walsh: To accept the Gift. UNANIMOUS.
19. The Board reviewed a Memo from Building Commissioner John Erickson outlining a plan to restructure two positions in the Inspection Department. He is seeking to post for a part time Local Building Inspector at either 19 or 20 hours per week and to post for a part time Assistant Zoning Enforcement Officer at either 19 or 20 hours per week. He believes part time positions will attract more qualified candidates for each position. He also said there will be no impact on his current Budget. Mr. Mazzuchelli said the Task Force is involved in a "considerable amount of zoning issues". He suggested having Mr. Erickson attend the next Select Board meeting. Mr. O'Loughlin said the issue of hiring today is a "difficult process". The issue of whether to hire full time versus part time has come up in other Departments. He recommended the Board approve the Building Commissioner's request. Mr. Walsh also recommended approving the request. Mr. O'Loughlin, moved, seconded by Mr. Walsh: To approve the request for the Building Commissioner to post for a part time Local Building Inspector at either 19 or 20 hours per week and to post for a part time Assistant Zoning Enforcement Officer at either 19 or 20 hours per week and to invite the Building Commissioner to the next Select Board meeting. UNANIMOUS.
20. The Board reviewed a Memo from Youth Center Director, Jen Ward, regarding Donations made to the Center and a report on their Annual Fundraiser held at CraftRoots.

21. Mr. O'Loughlin moved, seconded by Mr. Walsh: To enter into Executive Session. ROLL CALL VOTE: Select Board Members Paul A. Mazzuchelli, Michael K. Walsh and Thomas J. O'Loughlin all vote in the affirmative to enter into Executive Session: To meet with Fire Chief Mark Nelson to discuss a proposed Staffing Plan for the Fire Department. UNANIMOUS.

22. Mr. O'Loughlin moved, seconded by Mr. Walsh: To adjourn the Select Board meeting at 6:58 PM, UNANIMOUS.

Richard A. Villani
Minutes Recorder

Paul A. Mazzuchelli, Chair

Michael K. Walsh

Thomas J. O'Loughlin, Esq.