
MINUTES OF REGULAR SESSION – June 7, 2021
ROOM 03 – TOWN HALL
7:00 PM

PRESENT: Chairman Michael K. Walsh and Select Board members Thomas J. O’Loughlin and Paul A. Mazzuchelli and Town Administrator Richard A. Villani.

1. The Board presented Citations to Julia Riordan, Jillian Paccico and Margaret Bogner who received the Gold Award as members of the Girl Scouts.
2. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To sign the warrant, UNANIMOUS.
3. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Regular Session Minutes of May 10, 2021 as submitted. UNANIMOUS.
4. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Regular Session Minutes of May 25, 2021 as submitted. UNANIMOUS.
5. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Executive Session Minutes of May 10, 2021 (6:30 PM Meeting) as submitted. UNANIMOUS.
6. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Executive Session Minutes of May 10, 2021 (7:00 PM Meeting) as submitted. UNANIMOUS.
7. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Executive Session Minutes of May 25, 2021 as submitted. UNANIMOUS.
8. Invitation to Speak – NONE.
9. Superintendent Kevin McIntyre, Milford High School Principal Josh Otlin and Megan Hornberger, Chair of the School Committee were present to request the Select Board authorize the Superintendent to submit to the Massachusetts School Building Authority a Statement of Interest Form for the Milford High School located at 31 West Fountain Street. This is the first step in the process. Principal Otlin said the High School has problems with its HVAC System and Electrical System along with other building issues. They are also out of classroom space. He also informed the Board that 25 % of our students do not attend College and we need to do a better job in educating these students. Mr. O’Loughlin moved,

seconded by Mr. Mazzuchelli: Resolved: Having convened in an open meeting on June 7, 2021 prior to the SOI submission closing date, the Milford Select Board, in accordance with its charter, by-laws, and ordinances, has voted to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statement of Interest Form on June 25, 2021 for the Milford High School located at 31 West Fountain Street, Milford, Massachusetts 01757 which describes and explains the following deficiencies and the priority category(s) of replacement, renovation, or modernization of school facility systems, such as roofs, windows, boilers, heating and ventilation systems, to increase energy conservation and decrease energy related costs in a school facility and replacement of or addition to obsolete buildings in order to provide a full range of programs consistent with state and approved local requirements for which an application may be submitted to the Massachusetts School Building Authority in the future and hereby further specifically acknowledges that by submitting this Statement of Interest Form, the Massachusetts School Building Authority in no way guarantees the acceptance or the approval of an application, the awarding of a grant or any other funding commitment from the Massachusetts School Building Authority, or commits the Town of Milford to filing an application for funding with the Massachusetts School Building Authority. UNANIMOUS.

10. NR 1 National Street, LLC c/o Nuveen Real Estate of 1 National Street, Milford filed an application seeking to amend its license pursuant to MGL Chapter 148, section 13 to store flammables, combustibles or explosives. The amendment is to store 860 gallons of Class II Diesel Fuel and 240 gallons of Class 1B/1C Liquid Hand Sanitizer. Kayla Pulliam, Real Estate Manager/CBRE Property Management was present on behalf of the applicant. No members of the public were present. The Fire Chief approves this amendment. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the amendment to the license as requested and approved by the Fire Chief, UNANIMOUS. Mr. O'Loughlin requested the Town Administrator invite Kayla to the next Select Board meeting to participate in the discussion with Amazon representatives.

11. Nitto Denko AVECIA, Inc. of 125 Fortune Boulevard, Milford has filed an application for a new license pursuant to MGL Chapter 148, section 13 to store flammables, combustibles or explosives. The license is to store 982.2 gallons of flammable liquids and 32.4 gallons of combustible liquids. Natalia Olive, AVECIA Environmental Health and Safety Manager was present on behalf of the applicant. No members of the public were present. The Fire Chief approves this license. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the new license as requested and approved by the Fire Chief, UNANIMOUS.

12. CT Market BW, LLC of 64 Central Street, Milford is seeking a Seasonal Retail Package All Alcoholic Beverages License. Attorney Michael Juster and Manager Donizete da Silva were

present on behalf of CT Market. No members of the public were present. Mr. O'Loughlin said he is concerned with granting this seasonal license as we have never issued a Seasonal license for a package store. Other applicants went to Town Meeting seeking approval to submit legislation to add such a license. He is concerned there may be negative feedback from these license holders should the Board approve a Seasonal License. Mr. Walsh and Mr. Mazzuchelli agreed with Mr. O'Loughlin's concerns. Mr. O'Loughlin suggested taking the matter under advisement until the next Board meeting to see if any negative feedback is received from current retail package store owners. The Board agreed to place the matter on the June 21st Agenda.

- 13.** Jay Siya Ram, LLC dba Comfort Inn of 24 Beaver Street, Milford has filed an application to amend its Common Victualler License for a Change of Name. All Paperwork was in order. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Change of Name. UNANIMOUS.
- 14.** The Board reviewed the four (4) applicants seeking to be appointed for one opening for a Tenant Housing Authority Seat on the Housing Authority. Mr. O'Loughlin informed the Board he worked with one of the applicants and therefore would not vote on this matter. Mr. Mazzuchelli moved, seconded by Mr. Walsh: To appoint Barbara Dimitri to the position. IT IS A VOTE. 2 to 1. (Mr. O'Loughlin abstained).
- 15.** Human Resources Director, Kristin Melpignano, was present to review new policies with the Board. She recommended hiring a consultant, at no cost to the Town, to perform an Employee Assistance Plan/Life Insurance Audit. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the hiring of a consultant to do the audit. UNANIMOUS. Kristin also informed the Board an RFP has been issued for bids to do the Wage and Salary Compensation Study. She and the Personnel Board are also working on updating Job Descriptions. Further, a Management Training Session was held for all Department Heads. Kristin reviewed a Remote Work Policy. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Remote Work Policy. UNANIMOUS. She next reviewed a Whistle Blower Policy. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Whistle Blower Policy. UNANIMOUS. The Board agreed to review a Fragrance Policy and an IT Policy at a future meeting.

16. ADMINISTRATOR'S REPORT – June 7, 2021

- A. Youth Center Fundraisers and Donations – See attached list.
- B. Land Foreclosure Auction – As the Board knows, the Town participated in a Land Foreclosure Auction on May 18, 2021 in the Upper Town Hall. Four parcels were marketed for auction. Through the hard work and efforts of Treasurer Chris Pilla and

Town Counsel Charles Boddy, Jr., all four parcels were sold for a total sale price of \$1,220,000.00. Closings for these parcels should be completed by June 25th.

- C. Representative Brian Murray Earmark for Youth Center – I have been informed by Representative Brian Murray that the House of Representatives finished their budget. He was able to secure a funding earmark for a line item in the budget for “not less than \$50,000 to be expended for the implementation of the Americans with Disabilities act self-evaluation and transition plan”. I have signed the standard contract on behalf of the town. We have projects lined up to complete before June 30th which include installing an ADA compliant ramp at the Senior Center. Highway Surveyor Scott Crisafulli, Town Engineer Mike Dean and Facilities Director Carlos Benjamin will be assisting with this Project. I want to thank Representative Murray for his efforts on securing this important earmark.
- 17.** Mr. O’Loughlin provided an update on communications with Amazon. He informed the Board that we met with the Department of Environmental Protection (DEP) to try to minimize noise levels from vehicles at the site on National Street. This issue does not come under DEP jurisdiction. We will work with Amazon to try to resolve the noise issues. He also informed the Board that Amazon is working on new signs.
- 18.** Sonesta International Hotels Corporation d/b/a Sonesta Select Boston Milford of 10 Fortune Boulevard previously filed an application for an All-Alcoholic Beverage and Common Victualler License. The Board approved the transfer on April 12, 2021. The ABCC requested additional corrected paperwork in order to approve the License transfer. We have received the corrected paperwork. The Board needed to VOTE to approve the transfer as all paperwork is now in order. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To approve the license. UNANIMOUS.
- 19.** The Board reviewed a letter from Jen Ward, Director of the Youth Center requesting the Board make an appointment to the Youth Commission. The Board also reviewed all the Talent Bank applications submitted to date. Mr. O’Loughlin informed the Board that he filed an Ethics Disclosure as Jason Vaz, one of the applicants is engaged to his daughter. Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To appoint Paige Brown, Jason Vaz and RJ Sheedy to the Youth Commission. UNANIMOUS.
- 20.** Mr. O’Loughlin moved, seconded by Mr. Mazzuchelli: To accept a Gift to the Milford Youth Center from the Harvard Pilgrim HealthCare Foundation in the amount of \$500.00. UNANIMOUS.

- 21.** The Board reviewed a request from Dino B. DeBartolomeis, Chairman of the Milford Council on Aging to appoint Delores DeVita to the Council. The Board also reviewed the Talent Bank applications submitted to date. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To appoint Delores DeVita to the Council on Aging. UNANIMOUS.
- 22.** The Board reviewed an Application for a One Day All Alcohol Liquor License from the Italian American WW Veteran's Club for a birthday party to be held on Saturday, June 19, 2021 from noontime to 8:00 PM at 4 Hayward Street, Milford. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the One Day License. UNANIMOUS.
- 23.** The Board reviewed a Contract Award Sheet prepared by the Town Administrator recommending the contract for the Senior Center/Disabled Citizen Transportation Services be awarded to Travelers Transit, Inc. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To award the contract to Travelers Transit, Inc. UNANIMOUS.
- 24.** The Board reviewed a request from Joe Callery of the Milford 4th of July Parade Committee for a Permit to Obstruct to hold a July 4th Car Parade. The Police and Fire Chiefs have reviewed and approved the application. Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To approve the Permit to Obstruct. UNANIMOUS.
- 25. INFORMATIONAL CORRESPONDENCE – NONE.**
- 26.** Mr. O'Loughlin moved, seconded by Mr. Mazzuchelli: To adjourn the Select Board meeting at 8:53 PM, UNANIMOUS. ROLL CALL VOTE: Selectmen Michael K. Walsh, Thomas J. O'Loughlin and Paul A. Mazzuchelli all vote in the affirmative to go into Executive Session to meet with Attorney Jed Nosal to receive an Update on the Purchase of the Water Company and to receive Attorney/Client and Expert /Client communication of legal advice regarding the purchase of real property assets, the disclosure of which would compromise the Town's position, to meet with Town Counsel to review the case of Shook v Milford to receive Attorney/Client legal advice regarding litigation or legal issues the disclosure of which would compromise the Town's position, to meet with Town Counsel to discuss Milford Youth Center Water Infiltration to receive Attorney/Client and Expert/Client communication of legal advice regarding reasonably anticipated litigation or legal issues the disclosure of which would compromise the Town's position and to discuss O'Loughlin v Buckley, Kingkade and Milford [MCAD] to receive Attorney/Client legal advice regarding pending litigation, attorney work product, or legal issues the disclosure of which would compromise the Town's position.

Richard A. Villani
Minutes Recorder

Michael K. Walsh, Chairman

Thomas J. O'Loughlin

Paul A. Mazzuchelli