

**MILFORD SELECT BOARD: AGENDA**  
**June 15, 2023 – 4:00 PM, ROOM 03, TOWN HALL**

**Remote Public Hearing/Invitation to Speak access now requires advanced registration. Please register online here: <http://tiny.cc/1sx7vz> Any member of the public may now register to access the zoom webinar as an attendee. Public attendees will be able to view the zoom LIVE and request to speak at the “Public Hearing/Invitation to Speak.”**

- A.) SIGNING OF WARRANT**
- B.) PUBLIC HEARINGS**
- C.) SCHEDULED APPOINTMENTS**
- D.) TOWN ADMINISTRATOR’S REPORT**
- E.) OLD BUSINESS**
- F.) NEW BUSINESS**
  - 1. Town Administrator, re: Recommendation-Appointment of Assistant Town Administrator/  
Economic Development Director
  - 2. Town of Hopkinton request of waiver of By-Law filing fee
- G.) INVITATION TO SPEAK**
- H.) CORRESPONDENCE**
- I.) EXECUTIVE SESSION**
  - 1. Labor Counsel, re: Fire Department Collective Bargaining-Update
  - 2. To consider the marketing and value of Town owned property/real estate/assets, because the chair determined that an open meeting may have a detrimental effect on the negotiating position of the public body
  - 3. O’Loughlin v Town of Milford et al, Worcester Superior Court Civil Action No. 1885CV01750C to receive Attorney/Client Communication of legal advice regarding reasonably anticipated litigation or legal issues the disclosure of which would compromise the Town’s Position

**The listing of matters above are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.**

F-2  
6-15-23

June 7, 2023

Richard Villani, Town Administrator  
Milford Board of Selectmen  
Town Hall, 52 Main Street  
Milford, MA 01757

**Re: Notice of Intent – Bylaw Filing Fee Waiver Request  
Lake Maspenock Dam Left Downstream Wall Repair – Alternate Access Route  
Pine Island Road  
Milford, MA  
(Pare Project No. 18255.01)**

Dear Mr. Villani and Members of the Milford Board of Selectmen:

On behalf of the Town of Hopkinton Department of Public Works (Hopkinton DPW) and pursuant to the Regulations of the Massachusetts Wetlands Protection Act 310 CMR 10.00 (referred to herein as the WPA Regulations) and the Town of Milford Wetlands Administration Bylaw (referred to herein as the Bylaw), Pare Corporation (Pare) is submitting a Notice of Intent (NOI) to the Milford Conservation Commission seeking to construct an alternate access route, in order to make the previously approved repairs to the left downstream wall on the Lake Maspenock Dam. This letter is submitted to the Milford Board of Selectmen to request a waiver from the municipal NOI filing fees established by the Bylaw.

The Hopkinton DPW, as the applicant, has received approval to replace the deteriorating downstream wall located east of the spillway. Following approval from the Conservation Commission in January, issues arose with the approved construction access route. As such, the applicant is proposing an alternate access route from Pine Island Road to the dam, which will require an additional Notice of Intent filing.

The Hopkinton DPW, as a municipal entity, is exempt from the filing fee requirements of the WPA Regulations. While the Bylaw establishes additional municipal filing fees, Section 4 of the Bylaw states: *“The Conservation Commission may waive the filing fee for an application, request for determination or application for a Certificate of Compliance filed by a government agency.”* Per our discussions with the Conservation Commission, a waiver request must be formally approved by the Board of Selectmen.

On behalf of the Hopkinton DPW, Pare respectfully requests that the Milford Board of Selectmen consider the waiver request at your meeting on June 15, 2023. Thank you for your consideration in this matter. If you have any questions, please feel free to contact us.

Sincerely,



Erika Klinkhammer  
Senior Environmental Scientist

EK

cc: Milford Conservation Commission (via email)