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MILFORD PERSONNEL BOARD

WEDNESDAY, May 13, 2020 – 7:00 P.M.

REMOTE DIAL-IN: Phone – 857-444-0744 // Code – 666780

AGENDA

Pursuant to Governor Baker’s March 12, 2020 order suspending certain provisions of the Open Meeting Law, GL.c.30A § 18, this meeting is being conducted via remote participation.

1. CALL TO ORDER

2. INVITATION TO SPEAK

3. PAYROLL/BUDGET

- Clerk Payroll – May 2020

4. APPOINTMENTS

5. HR DIRECTOR

- Review New Job Descriptions: Paralegal; System Administrator; Level Change for IT Manager

6. OLD BUSINESS

- Grade Point System (MG)
- Minimum Wage (MG)
- Staffing Update for Article 2 Employees from July 1, 2019 (New & Resignations) (MG)
- Continued Review of Existing Job Descriptions (MG)
- Re-consideration of Cost of Living Adjustment (HSR)
- Preparation of Review Article 2 for Town Meeting (HSR)
- Meetings with Town Department Heads (HSR)
- Continued Review of Personnel By-laws (All)

7. NEW BUSINESS

8. FUTURE MEETING

- Vacation Carryover (MG)

9. APPROVAL OF MINUTES

- Approval of April 2020 Minutes

10. ADJOURNMENT

NB: Matters listed on this Agenda are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may, in fact, be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

Signature:

Harold Rhodes, Acting Chairman

Date: 05/07/2020